DE ANZA COLLEGE
CLASSIFIED SENATE MEETING MINUTES
Thursday, December 4, 2014
Location: ADM 109
PRESENT: Dennis Shannakian (President), Lorna Maynard (President Elect), Karen Hunter (Treasurer), Tracy Chung-Tabangeura (Section 3), Melissa Ingalls (Section 6), Andrew Stoddard (Section 7), Larry Ching (Section 9), Gail Vandiver (Section 10), LaDonna Yumori-Kaku (Section 12), Teri Gerard (Section 13)
Guests: Mary Kay Englen (Professional Dev. Committee)

1a. Approval of Agenda: All
   • Today’s agenda was approved.

1b. Approval of Minutes: All
   • November 11 meeting minutes Approved.

2. Announcements / Campus News: (All)
   • Dean of Counseling, Angela Caballero de Cordero, is retiring at the end of December.
   • Chancellor Linda Thor is retiring in the Summer of 2015.
   • EOM is December 12 in the Staff Development Office. 1-3 PM.
   • New phone system will be implemented in a year; there is a survey going out to employees. Very important that Classified respond to the survey so our needs will be considered.
   • Margaret Bdzil’s office has moved; her old office is the site of the new food pantry. Now she is located on the same side of Seminar as the OTI offices.
   • The Academic Senate / Classified Senate mixer occurred on Nov. 24. It was not that well attended, but we want to try to do it again and start a little bit earlier. Executive councils from both groups have been meeting regularly.
   • Bradley Creamer is moving to the Web Master position at Foothill in January.
3. **Equity Retreat:** *(Neal)*
   - Veronica couldn’t make it to the meeting. Will come in January.
   - Asked whether the Senate would want to participate in or co-sponsor the Equity Retreat later this year.
   - More information will be forthcoming.

4. **EOM Celebration Volunteers:** *(Shannakian)*
   - Friday Dec. 12 1PM – 3PM
   - Need volunteers for set-up / break-down. Contact C.J.
   - If anyone has a prize to donate, contact Diana Contreras.

4. **Committee Reports:** *(All)*
   - Academic Senate has been focusing on SSSP.
   - IPBT: some funding that is being lost from the enrollment staying flat might be recouped through State funding for SSSP (it is hoped, at least). Looking at the requests for funding from different programs / departments.
   - Veronica talked to Academic Senate about “Deficit-minded” vs “Equity-minded” frameworks.
   - Faculty Obligation Number and hiring for next year: FON has been exceeded. (The District is over FON by 44 FTEF). IPBT has not discussed how this will affect hiring for next year. Teri reports that, since we are over our required number, the District will only be hiring faculty to fill vacancies caused by retirements.
   - Student Equity Report: More funding coming from the State for Equity, but it is not clear how that money is supposed to be spent. There is some money in that for Professional Development and staff positions. Expenditure deadline may be extended.
   - SSPBT: SSSP budget plan was presented and approved. Approved positions are seven FTE Academic Advisors, 2 positions in Outreach, 1 Technical Support position (split with ETS), 2 Student Ambassadors, 2 Classified Hourly positions (reception and program coordinator 2 for orientations).
   - Important to remember that these are not necessarily ongoing funds.
   - ETAC moving ahead with revised Mission Statement and Roles and Responsibilities.
   - Tech Task Force: Sharon and Joe talked about the Network upgrades, WiFi upgrades, and phone system. Joe also talked about the Online Education Initiative.
   - Almost every College Council meeting of the quarter had been cancelled.

4. **Needs and Confirmations:** *(Shannakian)*
   - Confirmation: William Madden to Student Services Planning and Budget Team (M/S/ C) – Maynard / Ching / All
   - Need: Student Services Planning and Budget Team

Meeting adjourned at 3:50 PM.