Classified Senate Meeting Notes  
Thursday, April 16, 2009  
Administration Room 109

**Attendance:** L. Bloom, M. Cheney, L. Ching, A. Guevara, L. Jenkins, B. Pace, T. Pham, L. Yumori-Kaku

**Call to Order**  
President A. Guevara called the meeting to order. There was not a quorum present so we reviewed items.

**Service Area Outcomes**  
Service Area Outcomes (SAO) – A review of the process was given by Jim Haynes. SAO started 20 years ago on the east coast and started 10 years ago on the west coast. He passed out 2 handouts (see attachment). The faculty will have a training workshop on Friday, April 24 from 9 a.m. – 1 p.m. in Admin. 109 to develop SAO statements. For more information, contact Jim Haynes x 8984.

**Classified Senate Elections**  
There will be an election in the spring for President Elect, Treasurer, Secretary and Senators. We need to verify which senate sections are up for election. There was discussion about having the Classified Senate Elections on Friday, May 8, at the Classified Retreat and also having the elections on the following Monday, May 11, at De Anza College. Al will send info out.

**Classified Retreat Agenda**  
Al reviewed the Classified Retreat Agenda – breakfast at 7:30 a.m.; speakers from 4Cs; opportunities for the staff to mix together and surprises. Chancellor M. Kanter, President J. Miner and President B. Murphy. There will be an introduction of ACE (new Classified Union). PGA credit will be offered.

**Burning Issues**  
- Leadership Retreat will be put on the agenda for next meeting.  
- Classified Senate elections: Encourage others to run. Great if you can serve.  
- Classified Retreat Meeting: Friday, April 17 at 3 p.m. in the Language Arts Conference Room.  
- Forum 6C is the Office for Classified Senate

**Announcements**  
- Student Activities Office is now the Office of College Life.  
- There is an art installation “Counting Lives Lost: Making Our Lives Count” in the Main Quad with clay figures representing the number of American soldiers and Iraqi soldiers and civilians who have lost their lives in the war. The exhibit will be up till the end of the spring quarter.

Respectfully submitted

La Donna Yumori-Kaku