

Classified Senate Meeting Minutes
April 17, 2008

Present: Berg, Cheney, Englen, Guevara, Jenkins, Joseph, Kirkpatrick, Leever, McCortney, Okabe-Kubo, Paccioretti, Patlan, Sack, Sainten, Von Ahnen, Yumori-Kaku

1. **Approval of Agenda:** approved as presented.
2. **Approval of 3/17 Minutes:** approved as presented.
3. **Classified Retreat Update & Budget Approval:** Mary Kay discussed the fact that some classified employees are never able to attend the annual retreat because of job constrictions. She proposed holding a breakfast on the Friday morning of the retreat here on campus so those who are not able to get away can attend at least one activity. Mary Kay will work out breakfast arrangements with Christina Espinosa-Pieb, who has offered to fund it. Following the breakfast, those employees who are attending the rest of the retreat will go to Saratoga Springs.

There was further discussion about raffle/giveaway items, whether to have a raffle at breakfast, and type of items to give. It was approved to ask for \$5 from each Saratoga Springs attendee. A retreat budget of \$5059.00 was approved, plus approximately \$400 for raffle items.

4. **CS Election Update:** Some nominations have already come in. Melodie and Gail will put together a ballot. They may need volunteers to help at the voting on April 23.
5. **Relay for Life Update:** Lois reported that a team is being put together representing De Anza with Lois as team captain. The \$100 registration fee will be paid by Classified Senate, and anyone is welcome to join the walk which will take place on July 19-20. She reported that everyone who participated last year had a really good time.
6. **Equity = Excellence Conference:** There are a few Classified Senators who are planning to attend. Each division has allocated 5 spaces for classified professionals to attend. Olivia proposed that the May 1 CS meeting be cancelled on account of the conference.
7. **Accomplishments of Classified Senate:** Send suggestions by email to Olivia for items to add to the list, which will go into the State of the College report.
8. **Graduation:** Will be held on June 28. Classified Professionals are encouraged to participate by marching in procession wearing cap and gown and sitting with participating faculty.
9. **Administrative Re-organization:** Linda Elvin from Distance Learning presented the department's case in opposition to the part of the reorganization proposal that would move the department from the academic/instructional area over to the technology side under V.P. Jeanine Hawk. Linda cited data gathered from other community colleges

indicating the trend is to place distance learning departments under academic reporting. The Academic Senate is studying the proposed reorganization plan also. If both senates are in agreement, a joint recommendation could be sent to Brian Murphy voicing solidarity on this issue.

Meeting was adjourned at 4 p.m.

Submitted by Ann Leever, CS secretary