

APPROVED

Classified Senate Meeting Minutes  
Thursday, March 19, 2009  
Administration Room 109

Attendance: Mary K. Clark-Tillman, Cynthia Smith, Karl Von Ahnen, Mi Chang, Sally Larson, Berta Pace, Lesley McCortney, Patty Jobs, La Donna Yumori-Kaku, Al Guevara, Lois Jenkins, Keri Kirkpatrick, Melodie Cheney, Nancy Cole, Norma Johnstone, Marge Sainten, Nicole Buchwald, Mary Kay Englen, Marie Taylor Harper, Larry Bloom, Michael Paccioretti, Mary Ann Washington, Silvia Bichler.

Call to Order:

President A. Guevara called the meeting to order at 2:35 p.m.

1. Approval of Agenda

It was moved by M. Cheney and seconded by M. Sainten to approve the agenda. Motion approved.

2. Approval of the Minutes

There were no minutes for March 5, 2009.

3. Campus Budget Decision-making Process

Presenter: Kim Pierce, Speech instructor, walked us through the process of “Weaving a Tapestry” (a handout was given). In December 2008, M.K. Englen wanted classified professionals to have a voice in the college budget process that was different from past experiences. The process needed to have support, moving us closer to trust and openness. They had a conversation with L. Hearn and C. Espinosa-Pieb. Kim wrote up a process that would weave a tapestry. The process would be: think outside the box, think creatively and move a few steps forward.

It would be an all-day dialogue in April that would be open to everyone to participate. It would be an opportunity to brainstorm ideas for budget but not to undermine other things that are going on already. She wanted everyone to have conversations. Brainstorm about creative ideas to address the budget process that would help decision makers. She wrote the “Weaving a New Tapestry” in January 2009 and was going around to the various groups to get their input and support of the process. She had the support of President B. Murphy. There is a deadline of May 20<sup>th</sup> to have a budget process to the Board of Trustees.

President Murphy and the administration would look at a day to close offices and services that would have the least impact on students. There would be no voting on that day. He would also address ideas if they were not feasible due to collective bargaining. We need to engage each other in other ways. The hope is that we begin a series of conversations next year. Also, provide opportunities for President Murphy and others to hear ideas that will help decision-making groups. At the end of the day there will be some concrete ideas and every idea will be recorded. There would be small table conversations. There was a suggestion from the Classified Senate to have the financial data at the event.

It was moved by K. Von Ahnen and seconded by M. Cheney to approve the budget documentation. There were no objections. Motion passed.

#### 4. Emergency Chair Information

Presenter: Mary Sullivan, Coordinator of Health Services

There are Emergency Chairs to assist people in these locations:

- 1) Kirsch Center
- 2) Student and Community Services Bldg
- 3) Science Bldg 2
- 4) Advanced Technology Center
- 5) Learning Center West
- 6) Main Library

The cost of a chair is \$2,500. Future locations: 7) Pool Deck; 8) PE 11; 9) Health Services; 10) Visual Performing Arts Center; 11) Media Learning Center. The training will be offered. CPR will be offered through Marsh Kelly X8733. There will be a disc in the office. Review video link: video demonstration going down stairs

<http://www.evacuation.stryker.com/product/video1.jsp>

Video demonstration going up stairs:

<http://www.evacuation.stryker.com/product/video2.jsp>

You can check out In-service DVD from Mary Sullivan (x8733)

#### 5. Classified Senate Retreat

Nicole Buchwald (Senator) has volunteered to be on the committee. The date is Friday, May 8, 2009 at the Hayes Mansion in San Jose. The retreat is free. There will be breakfast and lunch, workshops and speakers. Foothill will put in \$7,000, De Anza and Central Services will put in \$4,000 each.

#### 6. Burning Issues

- A) Add Sharon Berg to the Classified Employee of the Month Committee.
- B) There was confusion about the flyer being posted in the mailroom about the Employee of the Month Reception in March 2009.

#### 7. Announcements

Our next classified union has been certified. Please check e-mail and give input on the colors and name. There was a question about where our payroll dues for March go.

#### Adjournment

M. Cheney moved and it was seconded to adjourn the meeting.

Respectfully submitted

La Donna Yumori-Kaku