

**Classified Senate Meeting Minutes**  
**Thursday, November 20, 2008**  
**Administration 109**

**Attendance**

S. Berg, L. Bloom, N. Buchwald, M. Chang, M. Cheney, L. Ching, N. Doan, T. Ehle, M.K. Englen, A. Guevara, L. Jenkins, P. Jobs, N. Johnstone, K. Kirkpatrick, S. Larson, L. McCortney, M. Paccioretti, B. Pace, T. Pham, M. Sainten, G. Vandiver, L. Yumori-Kaku

**Call to Order**

The meeting was called to order by President A. Guevara.

**Approval of Agenda**

It was moved by M. Cheney and seconded by M. Sainten to approve the agenda.

**Committee Reports**

Campus Budget:

L. Bloom reported that he has to wait until the Town Hall Meeting in December to have more information on the Budget crisis.

Facilities:

L. Bloom reported that they talked about having a memorial thing for De Anza staff members who have passed away. A request from families has been made. Currently there are benches with De Anza staff names. Funds would have to come from the families for memorial item. Forward any suggestion to him to share with the committee.

IPBT:

N. Doan reported that the committee would meet weekly. They will freeze positions but certain positions funded by grants will go ahead with the process. There are 25 vacant positions. There is a need to look at the enrollment on Dec. 20 for classes with less than 20 students for winter quarter. They will look at the real numbers after the holidays.

SSPBT:

There was no report

Joint Classified Retreat – May 2009

Guevara met with President Murphy to discuss the De Anza Classified Senate holding a joint retreat with Foothill and Central Services. A survey will be distributed to De Anza classified to find out if they want a joint retreat or to have a separate De Anza off-campus retreat. M.K. Englen offered to send out the survey using the classified listserv.

**District Budget**

A. Guevara has attended the meeting with proposed \$9.6 million budget cuts. B. Murphy asked for ideas. What can we do to keep our integrity and still cut expenses; he said that it is in flux. He passed out a handout.

### **Senate Budget**

M. Chang reviewed the attached proposed budget for 2008-2009. M. Chang moved to approve the budget and M. Cheney seconded it. The 2008-2009 budget passed. There is a pre-approved budget for \$500 for the Heart Walk T-shirts for 2009-2010.

### **Classified Senate Meetings Schedule**

It was agreed to meet on Wednesday Dec. 3 instead of Dec. 4 at 2:30-4 p.m. A. Guevara will find a room.

### **Approval of the Minutes for October 2, 2008 and October 16, 2008**

M. Cheney moved to approve the minutes as amended and K. Kirkpatrick seconded it. The motion to approve the minutes as amended was passed.

### **Burning Issues**

Classified Senate Code of Ethics was distributed and reviewed by A. Guevara. Most community colleges have a Classified Senate Code of Ethics. It was a recommendation by the Visiting Accreditation Committee.

L. Jenkins passed out a draft and criteria of getting a computer from Measure C funds. She asked for committee members.

### **Adjournment**

A. Guevara adjourned the meeting at 4:10 p.m.

Respectfully submitted

La Donna Yumori-Kaku