

**De Anza College Classified Senate**  
**Thursday, October 15, 2009**  
**2:30-4:00 p.m.**  
**Admin Conference Room 109**

**DRAFT-DRAFT-DRAFT**

**Present:** V. Aparicio, S. Berg, L. Bloom, M. Browning, N. Buchwald, J. Ceballos, T. Ehle, T. Gerard, A. Guevara, L. Jenkins, N. Johnstone, MJ Lomax, V. Marquez, K. Munson, J. Okabe-Kubo, B. Pace, C. Pereida, D. Bradshaw, MK Englen.

**Guests:** Lucas Ho, DASB, Letha Jeanpierre, and Vice-President of Budget.

**Call to Order:** L. Jenkins called the meeting to order, welcomed Donna Bradshaw and Mary Kay Englen and De Anza Associated Student Body (DASB) member Lucas Ho.

**Addition to the Agenda:** L. Jenkins announced an addition to the agenda: Item 7- Presentation by Mary Kay Englen and Donna Bradshaw.

**Review/Approve Oct. 1 Minutes:** Correction of the number for a quorum from 12 to 11. M-MJ Lomax/S-T Ehle/Approved with the correction. Approved Minutes will be posted to the Classified Senate Web site. Senators' constituents can be given the CS Web site for viewing Senate business.

**Classified Senate Budget Report:** The report was tabled with M. Ingalls absent.

**Student Services Planning and Budget Team (SSPBT) Report:** V. Marquez reported that they meet weekly; Letha Jeanpierre and Christina Espinosa-Pieb co-chair the group, which is concerned that the Student Services area will take heavy hits with the proposed budget spreadsheet. A focused plan to address budget reductions will be developed in meetings with the Student Services Advisory Council.

**Diversity Advisory Council (DAC) Report:** V. Marquez reported that Duane Kubo co-chairs the DAC (with President Murphy) until Kubo's retirement. L. Hearn will manage the EO training and EO representative assignments for hiring committees. Edmundo Norte is the new ICCE Director /Diversity faculty (located in M. Winter's former office until the cottage is remodeled).

The DAC agenda is to develop a clear structure for the Diversity and EO presence on campus within the "advisory" capacity. Marquez forwarded Kubo's request for the Classified Senate to confirm two representatives: V. Marquez and Phong Lam. C. Pereida inquired if there is concern that again a "budgetary" situation freezes a key Diversity/EO position that has critical responsibilities with college-wide current and future implications.

**Facilities Committee Report:** L. Bloom reported that unlike PBTs, the Facilities Committee impacts the college physical plant (our working environment), covering all facilities except those covered in Measures A & C: e.g., the L-Quad removal of diseased,

non-native trees, canopies on campus, benches, walkways, dedicated lighting, etc. He reported that the campus community needs to be aware of the many upcoming changes ahead and to bring him any issues for the committee during this transitional period.

Bloom alerted the Senate that 2,451 trees on campus have been identified and tagged by the well-received new company contracted for Master Landscape Phase II (MLP II). Please do not remove these tags that are tracking the health of the trees.

Bloom reported on the Master Landscape Phase II work: installing a new irrigation system programmable for weather conditions, adding and upgrading benches, saving healthy, aging trees (A-Quad and Staff Parking Lot A), removing/replacing one-third of the over 200 trees on campus. Bloom answered concerns about the extensive trenching impact, explaining that the trenching for wiring the Mediated Learning Center is as non-invasive as possible.

**De Anza Budget Update:** L. Jenkins introduced L. Jeanpierre who addressed the two options for budget cuts for discussion purposes. She explained with the \$8.1 million shortfall in Fund 14, the \$8.2 million in categoricals, we have problem on this campus; and that Fund 14 cuts affect most of us, while categorical cuts target Student Services (including EOPS, etc). One option is to have the categorical programs take their cuts; the other option (favored by President Murphy) is to share the impact college wide.

Jeanpierre also pointed out that we don't have the negotiations information to feed into the budget numbers. The negotiated proposals under consideration include: adjustments to health benefits (increased employee payments, decreased benefit amounts), 10% salary reduction, unpaid furlough days, lay-off of 86 employees. Jeanpierre said she could understand the classified staff's anxiety, since historically this group has taken the brunt of past cuts. She concluded that we do not have the 2010-11 budget, but even with the same budget as 2009-10, our district is in better shape than many other community colleges state- and nation-wide.

**Instructional Planning and Budget Team (IPBT):** MK Englen and D. Bradshaw described the make-up of this decision-making (vs. advisory) group: three classified staff, five faculty, and five deans. Currently, Bradshaw is one of three classified members and Englen is a (non-voting) "visitor." There is a lot of information and preparatory reading for each weekly meeting, but it is an important team for classified.

IPBT is examining: co-mingling the categorical cuts across campus, suspending or eliminating programs, conducting program reviews within our district and the Bay 10. It was M/T. Ehle, S/C. Pereida, approved that D. Bradshaw would continued to serve on the IPBT with MK Englen and C. Pereida to be "visitors." Constituents will be encouraged to use the Governance Web sites for current information.

**Burning Issues:** None. L. Jenkins explained there were 11 volunteers for five positions on the DARE Taskforce. Hearn and Jenkins selected the classified representatives based on criteria of ethnicity, gender, experience, etc. It was M/MJ Lomax, S/L. Bloom and

approved CJ Jones, Dan Dishno, Ryan Bellon, Phong Lam and Mary Browning to represent the classified.

**Adjournment:** The meeting adjourned at 3:55 p.m.

Respectfully submitted,

Jo Ann Okabe-Kubo

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