

Classified Senate Meeting Minutes
Thursday, October 2, 2008
Administration 109

Attendance:

S. Berg, N. Buchwald, M. Chang, M. Cheney, A. Guevara, N. Johnstone, K. Kirkpatrick, L. McCortney, M. Paccioretti, M. Sainten, G. Vandiver, L. Yumori-Kaku

Guests:

T. Ehle, P. Jobs, T. Pham

Call to Order

A. Guevara called the meeting to order at 1:35 p.m.

Approval of Agenda

It was moved by M. Cheney and seconded by M. Sainten to make the following changes to the agenda: change under #3 Committee Reports to delete benefits and add Employee of the Month – P. Jobs; and SSPBT change Virginia Marquez to Al Guevara. The motion to amend the agenda was approved.

Introductions

Everyone introduced themselves, their section or officer position.

Classified President Report

A. Guevara passed out the Classified Senate Meeting Schedule with meetings on Thursdays from 2:30-4 p.m. in Adm. Bldg. Room 109 for 2008 on Oct. 2, Oct. 30, Nov. 13, Dec. 4, and for 2009 Jan. 15, Jan. 29, Feb. 12, Feb. 26, March 12 and March 26, April 16, April 30, May 14, May 28 and June 11.

Committee Reports

Employee of the Month (EOM):

P. Jobs said the fall EOM will be on Dec. 4, 2008 in the Admin Building lobby. She estimated expenses to be \$928.50 for clock awards for recipients and food costs for \$2,000 for the fall and spring programs. The theme for the fall would be Italian. She is talking to an Italian restaurant with an estimate of \$600-\$800 for food. She would need to get paper goods and dessert. There would also be a drawing with prizes; she has some but would like more. The total budget is estimated at \$4,200.00.

Campus Budget:

A. Guevara said that the state budget was approved in September so not much to report.

SSPBT:

There is a 20% B Budget augmentation; Al will send out an update.

Hiring Committees:

It was moved by M. Cheney and seconded by (unknown) to approve Lois Jenkins, Classified Senate President Elect, to serve on the VP of Student Services hiring committee. The motion was approved.

Joint Classified Senate Retreat, May 2009 (with Foothill and Central Services):

It was suggested to invite the other senate representatives to come to our meeting. AI will invite M. Chenoweth of Foothill or M. Varela to our Oct. 16 meeting. Suggestions of going to Saratoga Springs or other locations are open for discussion. AI would like to be on the retreat committee.

EIS Implementation:

This is a district-wide Web-based student information system with features of billing, enrollment, transcripts, parking, calendar, e-mail; teachers will do grades online and more. It is a one-stop shop to replace SIS, FRS & HRS. It will take a few years to be done. Portal is called Luminus.

Mid-term Accreditation Report:

This document uses Student Learning Outcomes (SLOs) to evaluate how De Anza is doing with our students. The Classified Senate and Academic Senate Presidents will sign the document. AI will send a copy by e-mail.

Filling Vacant Senate Positions – Section 1:

There is interest from Tammy Ehle and Larry Ching, so Tammy will check with Larry about both of them sharing senator position.

Sections 9 and 18 are vacant. Please forward names to AI.

Approval of Minutes

It was moved by M. Cheney and seconded by G. Vandiver to approve the June 5, 2008 minutes. It was passed by consensus.

A. Guevara gave an update of the vacancies for the Campus College Council and Human Resources, District Legislative and District Budget Meeting Committees.

Announcements

- T. Ehle announced that Greg Bartschenfeld still needs sick leave. Greg is doing well but is not up to returning to work. He still needs financial donations and there will be a Pay Pal account set up for them by his partner.
- Guevara said the June 27, 2009 Leadership Retreat certificate of 4 hours credit will be distributed.
- Heart Walk – M. Cheney reported that 13 people signed up and there were 6 people who participated and raised \$4,000.

Adjournment

A. Guevara adjourned the meeting.

Submitted by

La Donna Yumori-Kaku