



COLLEGE COUNCIL MEETING

Thursday, November 9, 2006

Admin CR #106, 3:00 p.m. – 5:00 p.m.

Members: B. Baldwin, N. Canter, C. Castillo, W. Chenoweth, ~~R. Covington~~, ~~C. Espinosa-Pieb~~, ~~R. Griffin~~, J. Hawk, L. Hearn, ~~L. Jenkins~~, ~~A. Khanna~~, ~~A. LaManque~~, A. Lau, F. Milonas, J. Miner, ~~B. Murphy~~, O. Patlan, Y. Ramirez, ~~T. Suen~~, M. Winters

I. The College Council minutes of October 26, 2006 were approved by consensus

The minutes of October 26, 2006 were approved with the following changes: (1) W. Chenoweth and L. Hearn were present via speaker-phone, (2) Agenda Item II. Growth Positions Allocation: The paragraph "Following discussions of rationale, priorities, rankings and process provided by J. Miner, R. Griffin and J. Hawk, College Council approved the following faculty positions" should be repeated the approval of classified/staff positions, and (3) The top position from each of the PBTs were allocated followed by 2 positions by level of importance. Discussion followed regarding how workload and needs in each area are being handled.

II. On-line Safety Presentation

M. Kelly from Risk Management and M. Rapczynski, an HR intern presented information regarding the Electric Cart Safety Training. The training will be made available in a web-based format, pdf and may be printed for a hard copy. Discussion and suggestions were made to provide Spanish and Portuguese language versions and to provide translators, if needed. Supervisors should be trained first to assist their employees. M. Kelly requested supervisor information be forwarded to her.

M. Kelly also discussed the annual Bloodborne Pathogen Training that will also be offered online. The first group to take the training will be Category One that includes nursing and health services and CDC, and others, both full and part-time faculty and staff. Notification will be sent to appropriate individuals as soon as the training is finalized. Every employee who has not already completed the training should also take the federally mandated OSHA training for Illness and Injury Prevention. Classroom CPR training may be arranged through Risk Management upon request.

III. '06-'07 Budget Update

J. Hawk distributed 2 handouts regarding the District ending fund balance allocation and possible split and uses of these funds. She walked the College Council through the calculations on the possible split of the one-time funds between Central Services, De Anza and Foothill. The distribution of funds for De Anza equate to \$900,000 over a period of 4 years. The funds will be distributed for B Budget augmentation, organizational response (staff) and Marketing. The allocation and tie back to the Strategic Planning Process will be discussed at a future meeting.

IV. Burning Issues, Quick News & Wrap Up

. J. Miner distributed a handout of all Tenure Track positions of '07-'08 for Instruction and Student Services. Through discussions at senior staff meetings, deans meetings and Academic Senate, a decision was made to assign one faculty allocation to Political Science.

. M. Winters announced the November 14 Diversity Office move to the Administration Building

. B. Baldwin raised the issue of the vacant OTI accounting position and the organizational reporting relationship it has. SEIU will be involved in these discussions.

. J. Miner noted the ABA's visit to campus and the stunning re-approval of our Paralegal program.