

De Anza College Educational Master Planning Committee Minutes
Wednesday, October 7, 2009

Attending: LaManque, Fifield, Kramer, Jenkins, *Lee (by email)*, Spatafore, Murphy

Goal of the committee is to develop a draft plan by the end of the fall quarter that can be shared with the other governance groups. Town Halls may be held to share and gather input.

Review the Purpose and Timeline for the Committee.

a. Relationship to Accreditation.

The Self-Study Accreditation teams will use the document as a resource to look at our goals and determine if we are following through. The master plan updated in 2005 went to 2015. This process is seen as an amendment to that update, taking into account the strategic planning process and student learning outcome activities.

b. Relationship to Strategic Planning

Follow up to 2006 Strategic Initiatives – report on strategic initiatives and funding. Review the initiatives - do we need to change, where do we stand? Should we modify what we have or create new initiatives?

Include statistics on the current environment. The District and the college will be developing Master Plan documents simultaneously this fall. All the plans should be congruent with each other.

c. Time Period Covered – 2010-2015 – what will be our focus for the next five years?

Discuss the Mission Statement

a. Proposed change to include “provides a learning environment”.

2005 Self Study stated that we were going to revise the statement before the next visit.

- It was suggested that the proposal addresses our intent to assist the student, not just challenge them. It was agreed that the proposed change would benefit the mission statement.

- Also suggested the statement indicate what we want for our students.
- LaManque shared Lee's input – "with the added phrase this captures the college's broad educational purpose (as required by the accreditation standards)." She also suggested that under the core values we add clarifying words for all the value statements such as promoting or ensuring or building.
- Murphy brainstormed various ways in which we could think about the update of the 2005 EMP through the lens of the evolution of thinking taking place at the college since it was written: the development of the Strategic Initiatives, the college's increased dedication to outcomes, including agreement on the core competencies and the development of SLO cycles.
- The Plan should consider our instructional offerings needed to achieve the Institutional Core Competencies. The Plan should also consider the Planning and Budget process.
- Use metrics to provide continuity.

Tasks

- **Kramer** will review the mission statement and provide a proposed change for the next meeting.
- **Murphy** will develop a context statement for review at the next meeting.

Handouts –

- Agenda,
- Family of Plans,
- Planning Process,
- DeAnza Planning Framework,
- De Anza Mission Statement,
- FHDA Mission Statement,
- De Anza College Decision Making Model and Participants,
- Board Agenda Item re EMP update,
- Demographics
- Mae Lee e-mail re EMP Committee agenda