**Annual Program Review Update Form - Spring 2010**

**I. General Information**

Date: 4-Jun-10

Program/Department: Administration of Justice/Social Science & Humanities

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**II. Status Since Previous Program Review**

What significant changes have occured since the last complete program review? Were those changes based on SLO assessments? How have these changes affected your program? You may also address how these changes affect the following: strategic initialtives, "main areas for improvement", mission statements, or physical/organizational restructuring.

Course offerings have ben reduced due to budgetary constraints. Reductions were not influenced by SLO assessments. Changes have increased student numbers within each course.

**III. SLO Information**

| | Total courses offered 2010 to Spring 2011 | SLOs Written | Committed to assess in '09-'10 | Committed to assess in '10-'11 | SLOAC Completed for at least one SLO | SLOAC Cycle Completed for all SLOs |
|---|---|---|---|---|---|---|
| **Courses in Program** | 10 | 10 | 4 | 6 | 4 | 4 |
| *Percent* | | 100% | 40% | 60% | 40% | 40% |

| | Total (head ct) | Participated in writing SLOs | Assessed or planning to assess in '09-'10 | Planning to assess in '10-'11 | Participated in a SLO Reflection & Enhancement Discussion |
|---|---|---|---|---|---|
| Full-time Faculty in Program | 1 | 1 | 1 | 1 | 1 |
| *Percent* | | 0% | 0% | 0% | 0% |
| Part-time Faculty in Program | 10 | 1 | 2 | 3 | 3 |
| *Percent* | | 10% | 0% | 30% | 30% |

*SLOAC* means: a complete SLO Assessment Cycle includes writing an SLO, assessing the SLO and the assessment reflection and enhancement phase.

**SLOAC Discussion and Analysis:** Summarize the discussions and analyses of your program/departments' SLOAC results. The discussions and analyses need not be limited to the information shown in Sections I and II above.

In order to expand and enhance incorporating SLOAC into the program, additional faculty will become engaged in the process to expand assessment to all courses offered in the program. Assessment has occurred in two courses during winter 2010. These courses were ADMJ-1 (Introduction to Administration of Justice) and ADMJ-56 (Practical Writing for AJ). Two SLOs were incorporated into the final examination of each course assessment. Regarding the ADMJ-1 course, results were: first SLO had 85% correct and 15% incorrect, second SLO had 48% correct and 52% incorrect. It was ageed that the results in the first SLO showed that the examination question was proper but the lecture coverage could be changed to clarify the point. The results from the second SLO revealed that both the coverage of the topic required expansion and the question required clarification. The assessment of ADMJ-56 SLOs revealed: the first SLO was 75% correct and 25% incorrect. Analysis of the ADMJ-56 results were the same for the corresponding result percentages in the ADMJ-1 assessment. Since this is the first, and to-date only, SLO assessment cycle performed within the Administration of Justice program, the discussion revolved around the construction of examination questions and the need to structure them with clarity. SLOACs will be conducted on 2 courses during spring 2010, as will be the pattern for the 2010-2011 academic year.

**Suggestions for the SLOAC Discussion & Analysis:**

Detailed data supporting some or all of the statistics shown above.
Patterns that emerge or are confirmed when SLO data are viewed, either alone or in combination with other data (such as student ESL placement test
What your goals were for any of the percentages above, and whether you achieved that goal.
Evidence of value derived from the SLOAC process within your program.
Some of the challenges your faculty continue to face in attempting to hit your program goals with respect to SLOs.

*If enhancements/improvements to your program can be implemented within the division's currently existing structures and allocated resources, then consider this update form complete and submit to your division dean. If enhancements/improvements are identified that require ADDITIONAL resources through the Instructional Planning and Budgeting process, then complete Section IV. (see next page).*

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**IV. Resource Requests: (Use this section ONLY if you have a NEW resource request)**

Program/Department: Administration of Justice.Social Science and Humanities

**Please submit your top three (or less) choices below in ranked order:**

| | | Cost estimate |
|---|---|---|
| Item Name: | Stipends for part-time instructors who prepare SLOACs. | $25/hour |
| Item Name: | Full-time hire and part-time hire | $120,000 |
| Item Name: | Forensics laboratory | $100,000 |

What SLO Assessment findings, if any, support and guide the resource request?

All AJ instructors are part-time faculty with time restrictions and financial requirements. Stipends to compensate for training and implementation of SLOAC would allow SLOs to be incorporated into all courses in a more complete and rapid manner. A full-time instructor and/or part-time instructor would support the same goal.

| | |
|---|---|
| How will the resource allocation specifically enhance your program's services, activities, processes, etc. to improve student learning and achievement? | Rapid incorporation of SLOs into courses and enhanced assessments would help ensure that courses are taught in a manner that increases the value of the student learning experience. It would also support the program's goals of retention and success and the college's institutional core competencies. Addition of new courses specific to the requests from students and professional agencies would satisfy the need to prepare the student for employment and the qualifications required by employers. |
| How will the resource enhance your program with respect to the College mission or Strategic initiatives and/or your program's goals for improvement as stated in your last program review? | The misson of the college and the program is to offer a student learning experience that will prepare the student for either transfer to an advanced degree institution or for entry into employment. The resources listed above would enhance the capability of the program to offer expanded sections and make improvements in terms of the quality of instruction and career support. |
| Other information that may be important to support your request? | Try as it can and will, a college and program can only stretch so far while trying to do more with so much less before the quality and quantity of a program will be affected. We currently are unable to offer the number of sections and new courses that are vital to a comprehensive program. |
| If applicable, please describe why you do not have enough funding within your current budget allocation for this request. | Across the board budget cuts to community colleges. Coupled with funding cuts to 4-year institutions which forced reductions in course offerings resulting in more students coming to community colleges which do not have the funding to accommodate drastic increases in student populations. The funding cuts grossly reduced expansions and enhancements to course offerings. |
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