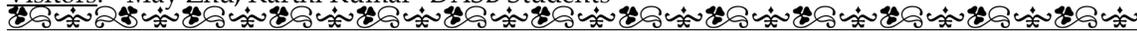


De Anza College
IPBT Notes  April 29, 2008
John Swensson/ Alex Kramer—Co-Chair

Present: Alves de Lima, Doan, He, Kramer, Kubo, Swensson, Woodward

Absent: Bradshaw, Bryant, Espinosa-Pieb, Griffin, Irvin, Kaufman, LaManque, Mowrey

Visitors: May Zhu, Karthi Kumar--DASB Students



- I. Shared Governance Website Management: W. Chenoweth presented the Shared Governance Website to the group and stated that a beta version will be prepared by the end of spring. Topics covered were: (1) responsibilities; (2) access; (3) training; and (4) further development. He urged the members to pursue getting the OMNI training in preparation for working with this program. Information for this website can be submitted to W. Chenoweth or A. Kramer.

- II. Program Review Process: There was a discussion on what criteria should be employed in the development of the program reviews and for the allocation of resources. A sample program review instrument document from Student Services was distributed. IPBT members spoke to having the Basic Skills Initiatives, Commitments to Action and Mission Statement incorporated within the program reviews. Some of the considerations for allocation of resources mentioned were: (1) new programs; (2) under-funded programs; (3) enrollment; (4) enrollment growth; (5) number of full-time faculty and classified staff; and (6) the full-time/ part-time faculty ratio. It was announced that there are at least three faculty vacancies scheduled for the 2008 – 09 year. The importance of developing a concise generic template (1 – 2 pages) for the program review process was emphasized. Program reviews will be due during this Spring Quarter.

- III. Long Range Planning: Postponed to the next meeting.

- IV. Other Topics:

Reorganization – Questions were asked regarding campus reorganization. It was stated that this topic is still “under construction.”

Measure C Projects – A major fiscal problem has developed as a result of the overage costs of the future projects. Strong statements have been voiced to not make any cuts for the Mediated Learning Center. Solutions will have to be determined.

Budget - J. Swensson disclosed that the De Anza 2008-09 “B” Budget should be the same as what was allocated in 2007-08, and that we will have a better forecast picture after the mid-May budget becomes known.

Action Item: Get the State of the College Report to the IPBT.

- V. Handouts:
 - (1) *Shared Governance Website Management Policy*
 - (2) *DAC Weekend College Enrollment;*
 - (3) *Weekend College plus Website; and*
 - (4) *Student Services Program Review Instrument, 2005-06, 2006-07, 2006-07 Additional Information.*