De Anza College
IPBT

Notes ✍ May 9, 2006

Present: Alves de Lima, Harral, Jenkins, Kubo, LaManque, Miner, Mowrey, Setziol, Sherman, Swensson, Woodward

Absent: Bradshaw, Espinosa-Pieb, Griffin, Leskinen, McCarthy

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I. Priorities for Instructional Equipment: Judy referred to a memo that was sent to the IPBT members on May 8, 2006; subject: Instructional Equipment Prioritization. The memo introduced two spreadsheets for review—(1) *Instructional Equipment Priorities-2006-09--Version 5*; and (2) *Summary of Instructional Priorities-2006-09--Version 5*, and a draft proposal for consideration to allocate $50,000 to each of the twelve instructional divisions from the 2005-06 funds. Judy reported that there was consensus among the instructional deans; whereby, they stated that because their needs exceeded $6 million, the amounts at stake did not justify a detailed prioritization process. The IPBT members agreed to support the instructional deans' decision and noted that the described proposal would go on to College Council for their deliberation.

In consideration of the request for $21,026,744 in the first bond draw if Measure C passes, the following spreadsheets were prepared: (1) *Summary of Instructional Priorities for 2006 – 09*—Judy shared that this document reflects the addition of a contingency fund housed in the Office of Instruction—along with the requested funding totals from the instructional divisions; and (2) *Instructional Equipment Priorities-2006-09*—this 10-page document provides a level of detail and rankings that can be further refined if the bond does pass.

A discussion ensued pertaining to the data that had been presented, and the team members wanted to know what their roles should be in preparation for decisions to be made from their group. In the memo, it stated, "*IPBT will formulate its recommendation on May 23 for additional review by Senior Staff, Campus Budget/Tech Task Force, and College Council. July 10 is the meeting at which the Board would authorize the first bond draw."* The team members were instructed to become familiar with the data spreadsheets—and wait until further budget information comes forth.

A question was raised regarding the "Facilities Planning" proposal. Judy indicated that the "hot spots" are (1) Part-time faculty offices; (2) Space in the Library, (3) Multi-Cultural Center; (4) Third floor of the ATC; and (5) Mediated Instruction Building. The IPBT members requested to have Donna Jones-Dulin attend the next meeting scheduled for May 23—for the Facilities discussion.

II. Other:

The need to provide better signage on campus was emphasized.