

## INSTRUCTIONAL EQUIPMENT LIST

**Department:** (Department/Program Name Here), Spring '17 by \_\_\_\_\_, program review writer's name

**Instructions:** Each Department/Program must provide an instructional equipment list each year. A Division priority list should be developed by working within your Division processes.

**Items you do not have to list:** 1) computer and furniture requests that are already on a college refresh schedule or items that already exist in classrooms, offices, conference rooms etc. 2) office supplies or items normally covered by operational "B" budget.

**Items that should be listed:** All equipment items with a value of \$100 or more *per individual item* that are not covered above.

**Note:** The items should provide programmatic support for student learning and must be included as a part of the APRU (except in the case of an emergency repair).

**This list should be sent to your Dean on March 24th when you submit your APRU.**

[illegible]

**\$ 1,650.00**

**\$ 10,980.00**