

## **The Basics:**

**Column 1** indicates the information being requested for the **2012-13 APRU**.

**Column 2** is where your program information should be recorded. The APRU is a Word document, so you will be able to copy and paste or type in your information into the center column. Word wrap is turned on so the box will expand with your typing.

**Column 3** contains the instructions for responding to the requested information.

When completed, save this Word doc and name it: sspbt13apru\_ *insert your program name here*. E-mail the completed APRU and any supporting documents as attachments to < [haynesjim@fhda.edu](mailto:haynesjim@fhda.edu) >. It is a good practice to upload a copy to the program's TracDat Documents Repository and keep a soft copy for your files to ensure that your work is not lost. Please contact: Jim Haynes < [haynesjim@fhda.edu](mailto:haynesjim@fhda.edu) > or ext. 8954 if you have questions.

**Getting Started:** Review your 2011-12 Annual Program Review Update posted on the SSPBT website: <http://deanza.edu/gov/SSPBT>

| Column 1  | Column 2  | Column 3  |
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| <b>Information Requested for the 2012-13 SSPBT - APRU</b> | <b>Input your answers in this column. Word wrap is turned on so the box will expand with your typing. Please provide brief responses.</b> Note: Reference documents can also be attached, i.e. TracDat reports. Make sure to note the name of any reference documents in your explanations. | <b>Instructions:</b>                                  |
| Program Name:   | <b>Financial Aid &amp; Scholarships</b>   | Enter the name of the program being reviewed.         |
| Name(s) of the author(s) of this report:                  | Rob Mieso   | Enter the name or names of those who wrote this APRU. |

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| What is the program's Mission Statement?   | Financial Aid assists students in achieving their educational goals by provide a variety of federal and state financial aid programs and support services.   | Enter (or cut and paste) your most current Mission Statement. Please <b>highlight</b> changes, if any, to the Mission Statement that was posted in your 2011-12 APRU |
| Have you made any significant changes in your program based on the feedback you received from the SSPBT's review of your 2011-12 APRU? | No significant changes, but the following information is provided based on the feedback:<br><br>2011-12 Data:<br>Number of students served: 11,783<br>Total award disbursed:\$ 29,995,853<br>Increase in headcount from 2010-11: 11%<br>Increase in amount disbursed: 3%<br>Outreach efforts to increase student participation include collaborations with Office of Outreach & Relations with Schools and presentation in Counseling 200 classes. | Include anything done in direct response to the SSPBT feedback on the 2011-12 APRU.<br><br>NOTE: If no feed back was received move to the next question.             |
| Have there been any other significant changes to your program since the 2011-12 APRU?  | No.  | Please explain any significant changes in: Staffing, equipment, facilities, operational costs, organizational alignment, State/Federal regulations or laws, other?   |
| What Impact have these significant changes had on your program?  | N/A  | Please explain how these significant changes have impacted your program. What is now different?  |
| What Impact have these significant changes had on your students?   | N/A  | Please explain how these significant changes have impacted your students, including any positive or negative consequences.   |

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| <p>Have you initiated anything new to your program since the 2011-12 APRU?</p>  | <p>Yes. With the passage of the Dream Act (AB 130 &amp; 131), undocumented AB540 students became eligible for state financial aid, including BOGFW and Cal-Grant, effective January 2013. Financial Aid has been working to provide information to students about this new opportunity for undocumented students by updating our web site, distributing flyers, as well as offering informational sessions and workshops in collaboration with student groups on campus promote awareness.</p>  | <p>This is similar to the above question about significant changes but is meant to single out any new initiatives.</p>                                   |
| <p>Is there anything else the SSPBT should know about what has happened in your program since the 2011-12 APRU?</p>               | <ul style="list-style-type: none"> <li>- There have been many changes to the financial aid program in 2012-13 and many more coming in 2013-14. Among other restrictions, these changes will limit student access to financial aid by limiting lifetime eligibility, requiring a high diploma, and strict academic performance as conditions for continued eligibility. Financial Aid has to continually update its systems and processes to comply with the changes, as well as inform students about the changes.</li> <li>- Another area of concern is the growing problem of financial aid fraud and delinquencies. Even though we have done a good job so far in controlling for both of these, continued vigilance is critical to prevent fraud and increase in delinquency rate.</li> </ul> | <p>Briefly described anything else the SSPBT should know about your program including any trends, future concerns, things on the horizon, etc.</p>       |
| <p><b>Common and Unique Services</b></p>  |   |  |
| <p>Are there any <b>additions/deletions / edits</b> to the list of common or unique services identified in your 2011-12 APRU?</p> | <p>No.</p>  | <p>The 2011-12 APRU asked your program to, list any common or unique services provided to students. Please briefly explain any changes to that list?</p> |

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| Are there any changes to the common or unique service designations listed in your 2011-12 APRU?  | No.  | The 2011-12 APRU asked your program to designate the direction you believe each of your common or unique services need to move towards. As you recall the choices were to: <b>Grow, Maintain, Enhance, Change Direction, Reduce, or Discontinue</b> . Are there any changes to these designations for a specific service? |
| <b>SERVICES:</b>   | <b>Student Services Learning Outcomes Assessment Cycle</b> |   |
| List all of your current and active <b>Student Services Learning Outcome Statements</b> as they are numbered and recorded in your TracDat account. | ??   | You may cut and paste your <b>SLO</b> statements here or attach a document to this APRU and be sure to indicate the name of the document.   |
| What is or has been your <b>SSLOAC</b> activity for 2012 -13?  | Student survey   | Please summarize all <b>Student Services Learning Outcomes Assessment Cycle</b> activities since the 2011-12 APRU, including any work in progress.  |
| Have you completed a <b>SSLOAC</b> in 2012 - 13?   | No.  | If yes, please summarize the results, discussions, analyses, and any improvement plans that do not involve any new resources to implement.<br><br>If no, please give an update of your progress or future assessment plans.   |
| Have you identified any enhancement plans for which additional resources will be needed in order to achieve a desired or improved outcome?         | No.  | If yes, please summarize the results, discussions, analyses, and any improvement plans that will require new resources to implement.  |
| <b>RESOURCE REQUESTS</b>   |  |   |
| Are there any  | No.  | Review your resource requests form your last APRU   |

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| <p><b>deletions/edits</b> to the resource requests listed in your 2011-12 APRU?</p>         |            | <p>in 2011-12.</p> <p>NOTE: Resources include: Staffing, equipment, facilities, staff development, operational costs, other.</p>   |
| <p>Are there any <b>additions</b> to the resource requests listed in your 2011-12 APRU?</p> | <p>No.</p> | <p>If adding new resource requests, please provide a brief explanations to the following criteria for each new request (see attached "ICC_SI_SSPBT_Values information sheet"):</p> <ol style="list-style-type: none"> <li>1. Is the request linked to any of the Institutional Core Competencies?</li> <li>2. Is the request linked to any of the Strategic Initiatives?</li> <li>3. Is the request linked to any of the Core Values?</li> <li>4. Is the request linked to any SSLO Assessment Cycle findings?</li> <li>5. Is the request linked to your CPR 5-year plan?</li> <li>6. How many times has this request appeared on an APRU?</li> <li>7. Is the request linked to any of the SSPBT priorities?</li> <li>8. What are the plans to assessment the effectiveness of this request if granted?</li> <li>9. Is there anything innovative, unique, or cutting edge about this request?</li> <li>10. Other information in support the resource request.</li> </ol> <p>OR</p> <p>For each new request, attach a detailed document that addresses the 10 criteria listed above – be sure to indicate the name of the document.</p> |