MASTER MATRIX FOR COLLEGE TECHNOLOGY PLAN

Section	Prompt	Response	Responsible Party
1.	**Strategic Capabilities**		
a.	What are the academic and administrative capabilities desired by the colleges and the district that require technology enablement and support?	The college in [MONTH] 2015 participated in the technology strategic capabilities workshop sponsored by the district vice chancellor of technology and Educational Technology Services (ETS). All [CHECK THIS] De Anza senior staff members, including the president, were in attendance, as was the dean of Learning Resources, who oversees Online Education. [LINK TO POSTED DISTRICT/COMMITTEE WORKSHOP DOCS] College leadership established strategic capabilities and goals for De Anza as they relate to technology. The high-level goals include those which, as structured within the workshop framework, are in the category of "improv[ing] student, faculty or staff experience": • **Pedagogy supported by ubiquitous, agile technology** • **Student engagement** • **Deeper research into student success and subsequent responses** [i.e. actions and improvements] • **Staff development** It is worth noting that the college technology survey conducted in May 2016 found clear support for prioritizing technology initiatives that make a positive impact on students, versus	Marisa Spatafore

		projects designed to increase security, ensure compliance or achieve cost savings. Another goal is • **Dynamic forecasting of tech capabilities** i.e. predicting, analyzing and taking advantage of innovations and trends in educational technology, rather than being a late adopter. Other capabilities and goals are • Facilities management through technology • Financial forecasting As conducted within the workshop exercise, these "improve institutional ROI" and "organizational efficiency." As such, and given joint responsibilities and the remove from educational technology and students, these could be discussed as goals with district ETS and Business Services.	
2.	**Three-Year Goals and Objectives (revised annually)**		
a.	What steps must be taken by the colleges and/or the district to support the Strategic Capabilities described in section 1?	I. Consolidation Support the consolidation of technology functions not only to yield economies of scale but also to foster better communication. II. Standards for Software with the Technology Committee website being the resource • Commonality of forms: For example one application for surveys, one form application for collecting information, etc. • Consistent collection of syllabi	Mary Pape Shri Lakshmanan Heidi King

		• Consistent design for Division/Departmental level websites	
		III. Infrastructure/Networking/Telecommunications Continually improve infrastructure to support college-wide connectivity and access incorporating the IT technology.	
		IV. Dream list - Some we do but perhaps we need better integration: Electronic learning resources and tools are integrated into college instruction practices and student services. This seamless integration provided through website and/orVOIP and/or email and/or CMS for the student to accomplish the following:	
		• √ Registration	
		• Financial aid online	
		• Preparation for first day of school including finding syllabus and ordering books	
		• Order lunch online - its a long line for a salad.	
		• √ Research from Library Online Databases	
		• √ Online tutoring	
		• Petition submission and status	
		• Being informed of certificates/degrees close to completing	
		• Assessment test scheduling and taking online	
		• Learning disability status	
		• Honors program eligibility status	
		• √ Career Website to upload resume and	

		• apply for positions	
		• Club membership registration and status	
		• E-book version of textbook available though library (hmm, dreamin') paid for with student fee. Does anyone realize that if we can come up with a way for publishers to get a bit of a profit, cut their expenses we might be able to get our dreams.	
		• Chatting online with counselor to finalize Ed Plan and transfer	
		• Ensure that all documents are ADA compliant through simply knowing little things like choosing Style in Word.	
3.	**Support for Other College/District Plans**		
a.	How do the Strategic Capabilities and goals and objectives of the Technology Plan support other college/district plans such as the Education Master Plan, the Equity Plan, etc.?		Susan Cheu
b.	How does the district tech plan support and supplement the college tech plans.		Susan Cheu

4.	**One-Year Implementation Plan (revised annually)**		
a.	What projects or initiatives will be accomplished by college/district during a given academic or fiscal year to achieve the three-year goals and objectives?		Group Discussion
b.	What individuals/departments/division will be responsible for these project/initiatives?		Group Discussion
c.	How are these projects/initiatives likely to be funded?		Group Discussion
5.	**Alignment with Accreditation Standards**		
a.	How does the technology plan help the college/district fulfill the relevant standards for regional accreditation?		Group Discussion after Accreditation Document

6.	**Evaluation**		
a.	How will the success of the three-year goals and objectives and the annual implementation plan be evaluated?		Group Discussion
b.	Evaluation outcomes of the previous two years of the plan? (as accumulated throughout the implementation of the new tech plan format)		Group Discussion