

Draft Technology Committee Notes
February 7, 2019
1:30-3 p.m.

Present

Sandy Cardoza, Ignatius Darmadi, Brandon Gainer, Nazy Galoyan, David Garrido, Pam Grey, Alex Harrell, Cecilia Hui, Sri Lakshmanan, Sharon Luciw, Joe Moreau, Cheryl Owiezny, Mary Pape (co-chair), Lorrie Ranck, Iman Seale (notes), Marisa Spatafore (co-chair)

Welcome and Introductions

Marisa Spatafore introduced new committee member Nazy Galoyan, dean of Enrollment Services. Committee members also reintroduced themselves for the benefit of Galoyan, and again for new DASB representative Ignatius Darmadi. The committee also welcomed new member Sandy Cardoza.

Meeting Minutes

Minutes were approved with minor typographical corrections.

Website Update

Accessibility/Ranking Report

De Anza College's website was ranked No. 1 in web accessibility among major U.S. colleges and universities by Rocket Validator. Community colleges were initially excluded, but web administrator Alex Harrell reached out to Rocket Validator to suggest adding top community colleges to the rankings. This put De Anza at the top of the list. At this point, De Anza has held the top spot for about two months.

Recent Improvements

The calendaring system has been improved. Pages now load faster because they are local rather than through an API.

Curriculum Management System Search Update

Project leaders Harrell and faculty member Lydia Hearn have met with different stakeholder groups to determine requirements for the curriculum management system. Harrell has built a database to document these requirements. They have begun to interview service providers. Harrell noted that eLumen is one good prospect after their interview. Three more interviews are scheduled before Hearn and Harrell will go back to the stakeholder groups to debrief, determine the best system and arrange a demo of the selected system. Hearn and Harrell are aiming to complete interviews within the next month. Spring is the tentative target date for demos. Implementation will vary based on how complex the system is and other factors.

Professional Development Platform Search Update

Acting Vice President of Instruction Lorrie Ranck covered updates on the search for a platform that could display upcoming professional development opportunities, allow scheduling for such opportunities and display certificates, among other features. Faculty

member Anu Khanna is the project lead. The search has narrowed to three platforms, which have been demoed. One desired feature is integration with Banner and Canvas. The search committee is meeting today (Thursday, Feb. 7) to get closer to a final decision. Fall is the tentative launch date, dependent on how the search proceeds.

Tech Plan Updates

Goal 1: Support ubiquitous, agile technology across the campus community

Objective	Implementation Activities
Promote the consolidation of technology functions to yield economies of scale and/or foster better communication	Vice Chancellor of Technology Joe Moreau said that there are roughly 200 downloads a week of the mobile app (December data). Spatafore stated that in addition to promoting student email accounts, the communications office has promoted the mobile app.
<i>Updated to:</i> Assist with the next phase of Canvas trainings <i>Previously:</i> Assist with the transition of the course management system from Catalyst to Canvas	Brandon Gainer said that the first cohort of Online U has launched.
Create a map for technology support	COMPLETED

Goal 2: Teaching, learning and student engagement

Objective	Implementation Activities
Collaborate with Academic Senate, other partners on the development of open educational resources (OER)	Mary Pape stated that this objective has been going well. Gainer added that many people in his department are using OER.
<i>Updated to:</i> Assist as affordable and feasible in the organized provision and/or support of instructional technology in classrooms and programs <i>Previously:</i> Assist as affordable and feasible in the organized provision of tablets and similar devices in classrooms and programs	Spatafore stated that there is ongoing use of and progress with instructional technology.
Guide the continual growth of course management system functionality to foster meaningful student-instructor and student-to-student communication	Gainer discussed Canvas quirks and best practices. There is ongoing progress on improving mobile functionality for Canvas. Gainer and David Garrido stated that their advice to students has been to use Canvas on a desktop for assignments and quizzes.
Collaborate with its accessibility expert and Disability Support Programs and Services	There is ongoing communication through Sri Lakshmanan.

(DSPS) to continually evaluate accessibility and Americans with Disabilities Act (ADA) compliance across the website, learning management system and student information systems	
Improve access to student and academic services via technology	Ongoing improvements to the app and portal. Jabber is available as a communication tool between students and full-time faculty. Sharon Luciw and Moreau stated that part-time faculty can only get a voicemail box. Moreau clarified that it may be possible for part-time faculty to get the full functionality of this feature, but data would have to show a great enough interest. Moreau mentioned Zoom as an alternative means of communication for part-time faculty.

Goal 3: Deeper research into student success and subsequent responses

Objective	Implementation Activities
Collect and analyze data to guide the enrichment of the student experience through technology	Continuing from Feb. Goal 2: Objective 5, quantifying part-time faculty interest in communication tools could determine whether greater Jabber functionality can be made available for part-time faculty. Moreau mentioned a potential opportunity for surveying students on their use IT for help.
Research and work to implement device-independent technologies that improve student access and equity	The data collected from the potential student IT survey (mentioned in Feb. Goal 3: Objective 1) would be helpful for making more progress with this objective.

Goal 4: Professional development

Objective	Implementation Activities
Cultivate a culture in which technology training is understood to be beneficial for all employees.	N/A
Evaluate technology training needs and priorities.	N/A

Standing Updates

Accessibility

Accessibility updates were covered during the meeting.

Banner Student

Moreau stated that there's been communication with Coast Community College District on how improvements can be made. Moreau added that there is better functionality in Banner Self-Service. Migration for calendar and mail to Office365 is coming up. Changes are also coming to print servers to get print jobs on a centralized print queue. Luciw elaborated and stated that updates will be provided as things progress.

ETS, ETS Project Scheduling and Online Education Advisory Group

Updates were not provided in order to allow time for the Guided Pathways presentation.

Guided Pathways

Karen Chow and Mallory Newell delivered a presentation on Guided Pathways. They discussed current student success trends and ways in which De Anza College can improve student success through Guided Pathways.