

OmniUpdate Pilot and Implementation Schedule

Fall Quarter Pilot*

Fall 2007 has been designated as a pilot term for the installation and use of OmniUpdate. During (or before) fall quarter, the following will be completed or in progress:

- Identify 250 pages to convert to OmniUpdate templates for use in pilot program. Pilot pages will be selected based on frequency of use, user's current needs and staff availability for training. (The conversion of 250 pages is included in our Omni contract; we will be converting the remainder of the site during the academic year.)
- Work with OmniUpdate to create pilot templates.
- Convert pilot non-DA template pages to DA template (eg. CDC, Tech Committee) for conversion to OmniUpdate
- Design Instructional Div/Dept Web site content template for OmniUpdate (pilot users: Language Arts/Social Studies
- Web Team tests how to use OmniUpdate tool with pilot sites
- Create user accounts and group accounts/permission/approval
- Develop pilot user training program (users of 250 pages)
- Create Faculty Page OmniUpdate content template
- Promote OmniUpdate in Campus Memo/Web Publishing Site

** Pilot Program - We are using the fall quarter as a pilot period to work out any issues in conversion, training and usage prior to introducing to broader community. Full implementation and training is planned for Winter '08.*

Pilot Sites:

Web Content Directory	# Pages
http://www.deanza.edu/counseling/	8
http://www.deanza.edu/diningservices/	8
http://www.deanza.edu/healthservices/	11
http://www.deanza.edu/admissions/placement/	6
http://www.deanza.edu/eops/	10

http://www.deanza.edu/renew/	1
http://www.deanza.edu/ssrsc/	5
http://www.deanza.edu/es/	14
http://www.deanza.edu/kirschcenter	3
http://www.deanza.edu/euphrat/	6
http://www.deanza.edu/international/	36
http://www.deanza.edu/staffdev/	6
http://www.deanza.edu/bhes/	7
http://www.deanza.edu/healthtech/	7
http://www.deanza.edu/mlt/	13
http://www.deanza.edu/nursing/	7
http://www.deanza.edu/athletics/	90
http://www.deanza.edu/pe/	12
Total Number of Pages:	<hr/> <hr/> 250

Benefits of a WCMS:

Efficient Publishing Process--Non-technical staff will be able to create correctly coded HTML pages without specialized training, using a simple WYSIWYG editor. Authors do not have to rely on designers or HTML coders to develop every page before a site can be published. Eliminates production bottlenecks and allows for faster publishing and updates.

Lower Development and Maintenance Costs--Saves money by not having to add new staff to keep Web sites up to date. Existing staff can create and update Web content with minimal training.

Centralized Control and Distributed Authorship--Avoid logistical hardships of maintaining and coordinating information on many Web sites. Reports and management statistics help keep track of whether pages are current, as well as when and by whom they were last modified

Maintain Graphic Identity--Templates provide an easy and effective way to maintain graphic identity and site navigation.

Improve Quality and Information Accuracy--Enables staff to keep all pages accurate and up to date. Workflow features allow easy pre-publication review (e.g., by supervisors, colleagues, committees), when needed.

Reduce Duplication of Information--Duplication of information increases maintenance costs and error rates. Whenever possible, information should be stored once and reused multiple times.

Improve User Experience--A WCMS helps enhance the quality of the site and ease of use. All WCMS solutions evaluated in this report enable content contributors to update content any time via the Internet using a browser.

Improve Staff Efficiency--Reduces the amount of time staff spends answering questions from site users who find outdated information.