

California Academic Library Report 2003-04 for Foothill College

August 17, 2003
Andrew LaManque

Produced for Beverly Shead
shadbeverly@fhda.edu, 7390

Data Elements (see definitions attached)
Student Count, Student FTE, Faculty Plus Staff Count, Faculty Plus Staff FTE

All data is for Fall 2002, from the state chancellor's office data mart:

<http://www.cccco.edu/divisions/tris/mis/reports.htm>

- 1) Student Headcount By Enrollment Status , For Foothill For 2003 Fall Quarter
= **19,324**
- 2) Full Time Equivalent Students(FTES), Foothill College For 2002 Fall Quarter
5,425 credit plus 50 noncredit time 3 (to annualize) = **16,425**
- 3) Fall Staffing Report 2002, Employee Category Headcount Distribution
= **796**
- 4) Fall Staffing Report 2002, Employee Category FTE Distribution
= **558**

c:\lamamque\misc\library survey\California Academic Library Report 2003.doc

15. **Photocopy free up to 10 pages.** Y = Yes; N = No.
16. **Copy Fee.** If the answer to 15 is No, enter here the copy fee which is charged.
17. **Schedule.** Enter weekly schedule of hours the library is open for service. If hours vary during the year, report the schedule longest open. Use standard abbreviations: M T W Th F S Sun. Example: M-W 10-10; Th-F 7-12, 1-10; S 10-5; Sun 1-5.

STATISTICAL DATA

PERSONS SERVED. A count of the number of persons who do, or could, use the library annually, including students, faculty, and staff.

201. **Student Count.** The count of the number of students, whether full time or not. Report number per semester or quarter as appropriate. If semester (or quarter) counts differ throughout the year, report the largest semester/quarter total in the year.
202. **Student FTE.** A computed number, if available, of the number of full time equivalents represented by the total of all full and part time students. Report number per semester or quarter as appropriate. If semester (or quarter) number differs throughout the year, report the largest semester/quarter total in the year.
203. **Faculty Plus Staff Count.** The count of the total number of faculty and staff, whether full time or not.
204. **Faculty Plus Staff FTE.** A computed number, if available, of the total of full time equivalents represented by the total of all full and part time faculty and staff.

LIBRARY STAFF. Number of persons paid to operate the library, not volunteers, in full time equivalents of 40 hours worked per week. Use decimals for fractional times: if the number of hours worked is 10, enter 0.25, not 1/4.

205. **Student Assistance.** Enter the total number of student assistance hours budgeted for the library for the year.
251. **Librarians, FTE.** Librarian means MLS graduate or similar information science professional. Enter in full time equivalent, decimal notation.
252. **Other Staff, FTE.** All other support or administrative staff, in full time equivalent, decimal notation.
253. **Total Librarian & Other Staff.** Total number of all staff (Librarians and all others, both full and part time), provided in full time equivalent, decimal notation.

LIBRARY SERVICE HOURS.

261. **Hours.** Enter number of hours the library is staffed and open for service per week. Use whole number, not fractions of hours.

-----Original Message-----

From: FHDA Data Request System [mailto:admin@fhda.edu]

Sent: Monday, August 16, 2004 11:41 AM

To: barrbob@fhda.edu; sheadbeverly@fhda.edu

Subject: An FHDA data request had been made

This is to notify you that a data request has been made.

Request Date: 2004-08-16

Request Number: 111

Requester's Name: Beverly Shead

Requester's Position: Executive Assistant

Department: Library

Division: Learning Resource Center

Requester's email address:sheadbeverly@fhda.edu

Campus: Foothill

Requester's Telephone: X7390

Other

Other description : This request is the CA Academic Library Report 2003-04.

Description: Student Count:

Student FTE:

Faculty/Staff FTE:

How is the data going to be used: Each year the California State Library requests a report from academic, public, special, state agency and county law libraries. Information from these reports is published annually in the California Library Directory and California Library Statistics.

What question does the data answer?: 2003-04

Student count, student FTE, faculty/staff FTE.

Impact on current practices:

Financial Impact: No

Late Consequences: Please provide by September 10, 2004.

Student Headcount By Enrollment Status
 For Foothill For 2003 Fall Quarter
Data Current As Of August 17, 2004 11:41:10

[Download The Result In Comma Delimited Format](#)

Enrollment Status	Headcount
Continuing Student	11,119
First-time Student	1,514
First-time Transfer	2,620
Not Applicable	1,184
Returning Student	2,752
Uncollected /Unreported	135
Grand Total	19,324

Foothill College For 2003 Fall Quarter

District	College	Credit FTES	Non-Credit FTES
Foothill CCD	Foothill	5,424.74	49.67

California Community Colleges Chancellor's Office

Report on Staffing for Fall 2003

Employee Category Headcount Distribution by District/Primary Location

	Educ. Admin.	Tenured/ Tenure Track	Academic Temporary	Classified Admin.	Classified Professional	Classified Support	Total Headcount
Foothill-Deanza							
FOOTHILL DISTRICT	5			16	59	124	204
DE ANZA COLLEGE	21	297	504	10	47	232	1,111
FOOTHILL COLLEGE	19	184	450	3	27	113	796
Foothill-Deanza Districtwide Total:	45	481	954	29	133	469	2,111

California Community Colleges Chancellor's Office

Report on Staffing for Fall 2003

Employee Category Full-time Equivalency (FTE) Distribution by District/College

	Educ. Admin.	Tenured/ Tenure	Academic Temporary	Classified Admin.	Classified Professional	Classified Support	Total FTE
Foothill-Deanza							
FOOTHILL DISTRICT	5.0			16.0	58.9	124.0	203.9
DE ANZA COLLEGE	21.3	331.6	232.4	10.0	46.6	226.8	868.8
FOOTHILL COLLEGE	19.0	207.6	193.4	3.0	27.3	107.5	557.8
Foothill-Deanza Districtwide Total:	45.3	539.2	425.7	29.0	132.8	458.3	1,630.4