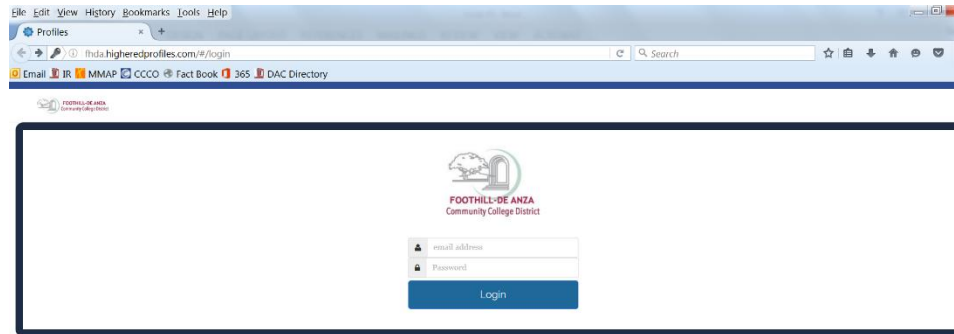


## How to Access and Print the Program Review Data Sheet

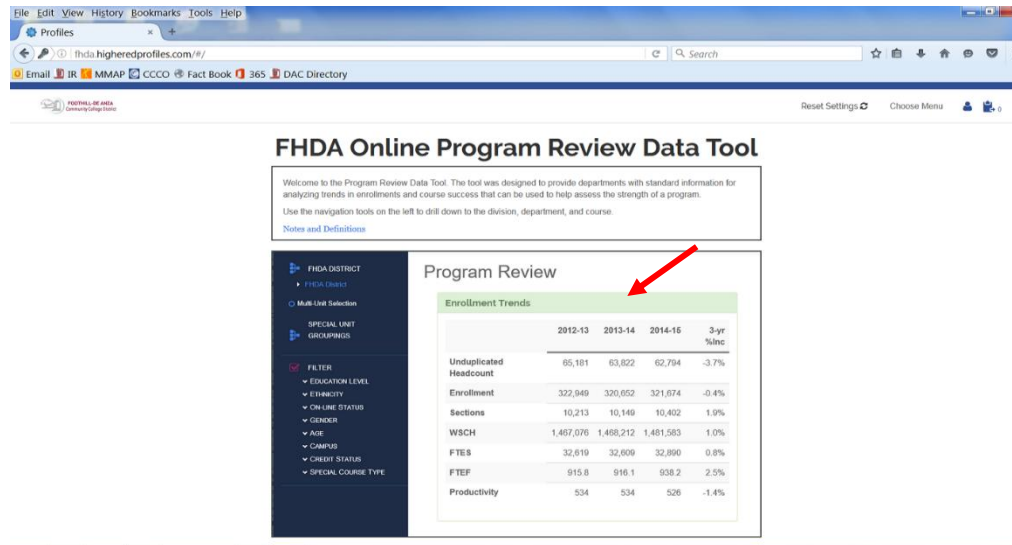
### Step One: Logging in

- Webpage: <http://fhda.higheredprofiles.com/#/login>
- Login: deanzapr@fhda.edu
- Password: Email [newellmallory@fhda.edu](mailto:newellmallory@fhda.edu) for the password and/or to set up a training on how to use the tool.




### Step Two: Selecting the Program Review Tool

- Click on the picture of the Program Review Data Sheet



### Step Three: Selecting De Anza College

- Click on the tree on the left to select only De Anza College
- Expand the tree to show all divisions



FOOTHILL-DE ANZA  
Community College District

DE ANZA COLLEGE

- FHDA District
  - De Anza College
    - Applied Technologies
    - Biol, Health, Env Sc, Wrkfr Ed
    - Business/Computer Systems
    - Creative Arts
    - Disability Supp Progr and Serv
    - Intercultural/Internation Stu
    - Language Arts
    - Learning Resources
    - Physical Education/Athletics
    - Physical Sciences/Math/Engin
    - Social Sciences and Humanities
    - Student Services
    - Foothill College
- Multi-Unit Selection
- SPECIAL UNIT
- GROUPINGS

☒ FILTER

- EDUCATION LEVEL
- ETHNICITY
- ON-LINE STATUS
- GENDER

## FHDA Program Review

Cohort: **Term Type** Summer Fall Winter Spring Early Summer

### Enrollment Trends

De Anza College

	2012-13	2013-14	2014-15	2015-16	4-yr %Inc
Unduplicated Headcount	37,900	35,764	34,445	32,921	-13.1%
Enrollment	198,407	193,990	192,394	187,592	-5.5%
Sections	6,898	6,667	6,621	6,485	-6.0%
WSCH	890,088	877,551	877,668	861,437	-3.2%
FTEs	19,772	19,486	19,463	19,114	-3.3%
FTEF	539.3	543.5	550.7	546.0	1.2%
Productivity	550	538	531	526	-4.4%

### Faculty Workload

De Anza College

## Step Four: Selecting Your Division

- Select your division
- Expand the carrot to the left of your division to display the departments
  - o In this example, Social Sciences is expanded to display all departments within the division

The screenshot shows a web browser window with the URL `fhda.higheredprofiles.com/#/report?page=program-review-data`. The left sidebar is titled "SOCIAL SCIENCES AND HUMANITIES" and lists various departments. A red arrow points to the "Social Sciences and Humanities" link, which is expanded to show a list of departments including "De Anza College", "Applied Technologies", "Biol, Health, Env Sc, Wrkfr Ed", "Business/Computer Systems", "Creative Arts", "Disability Supp Progr and Serv", "Intercultural/Internation Stu", "Language Arts", "Learning Resources", "Physical Education/Athletics", "Physical Sciences/Math/Engin", "Administration of Justice-DA", "Anthropology-FD", "Child Development-DA", "Economics-FD", "Geography-DA", "History-FD", "Humanities-DA", "Paralegal Program-DA", "Peace Officer Stand & Train-DA", "Philosophy-FD", "Political Science-FD", "Psychology-FD", "Social Science-FD", "Sociology-FD", "Student Services", and "Foothill College".

### FHDA Program Review

Cohort: **Term** Type Summer Fall Winter Spring Early Summer

#### Enrollment Trends

De Anza College > Social Sciences and Humanities

	2012-13	2013-14	2014-15	2015-16	4-yr %Inc
Unduplicated Headcount	18,869	18,068	17,804	17,327	-8.2%
Enrollment	42,941	42,262	42,159	40,930	-4.7%
Sections	1,213	1,134	1,100	1,085	-10.6%
WSCH	169,977	167,073	168,004	163,505	-3.8%
FTEs	3,831	3,761	3,768	3,669	-4.2%
FTEF	92.7	94.1	96.5	93.0	0.3%
Productivity	611	592	580	586	-4.1%

#### Faculty Workload

De Anza College > Social Sciences and Humanities

	2012-13	2013-14	2014-15	2015-16	4-yr %Inc
Full Time Load	24.8	25.6	25.2	25.3	2%

## Step Five: Selecting Your Department

- Select your department

File Edit View History Bookmarks Tools Help

Profiles x +

fhda.higheredprofiles.com/#/report?page=program-review-data

Email IR IIMAP CCCO Fact Book 365 DAC Directory

### FHDA Program Review

Cohort: Term Type Summer Fall Winter Spring Early Summer

#### Enrollment Trends

Political Science-FD

	2012-13	2013-14	2014-15	2015-16	4-yr %Inc
Unduplicated Headcount	3,179	3,125	3,196	3,095	-2.6%
Enrollment	3,505	3,411	3,491	3,445	-1.7%
Sections	83	82	80	88	6.0%
WSCH	14,001	13,622	14,012	13,726	-2.0%
FTES	315	307	314	308	-2.4%
FTEF	7.7	8.1	8.2	8.1	5.2%
Productivity	606	561	570	565	-6.8%

#### Faculty Workload

Political Science-FD

	2012-13	2013-14	2014-15	2015-16	4-yr %Inc
Full Time Load	2.4	2.3	2.3	3.0	25%
Full Time %	24.8%	22.4%	22.8%	27.8%	18%

POLITICAL  
SCIENCE-FD

- FHDA District
  - De Anza College
    - Applied Technologies
    - Biol, Health, Env Sc, Wrkr Ed
    - Business/Computer Systems
    - Creative Arts
    - Disability Supp Progr and Serv
    - Intercultural/Internation Stu
    - Language Arts
    - Learning Resources
    - Physical Education/Athletics
    - Physical Sciences/Math/Engin
    - Social Sciences and Humanities
      - Administration of Justice-DA
      - Anthropology-FD
      - Child Development-DA
      - Economics-FD
      - Geography-DA
      - History-FD
      - Humanities-DA
      - Paralegal Program-DA
      - Peace Officer Stand & Train-DA
      - Philosophy-FD
      - Political Science-FD
      - Psychology-FD
      - Social Science-FD
      - Sociology-FD
      - Student Services
      - Foothill College
- Multi-Unit Selection
- SPECIAL UNIT
- GROUPINGS

## Step Six: Printing the PDF

- Click on the PDF icon on the top right hand corner, this will automatically generate a PDF for you which is your program review data sheet

The screenshot displays the FHDA Program Review web application. The browser address bar shows the URL: [fhda.higheredprofiles.com/#/report?page=program-review-data](https://fhda.higheredprofiles.com/#/report?page=program-review-data). The application interface includes a left sidebar with a navigation menu for various academic fields and a main content area titled "FHDA Program Review".

**FHDA Program Review**  
Cohort: Term Type Summer Fall Winter Spring Early Summer

**Enrollment Trends**  
Political Science-FD

	2012-13	2013-14	2014-15	2015-16	4-yr %Inc
Unduplicated Headcount	3,179	3,125	3,196	3,095	-2.6%
Enrollment	3,505	3,411	3,491	3,445	-1.7%
Sections	83	82	80	88	6.0%
WSCH	14,001	13,622	14,012	13,726	-2.0%
FTEs	315	307	314	308	-2.4%
FTEF	7.7	8.1	8.2	8.1	5.2%
Productivity	606	561	570	565	-6.8%

**Faculty Workload**  
Political Science-FD

	2012-13	2013-14	2014-15	2015-16	4-yr %Inc
Full Time Load	2.4	2.3	2.3	3.0	25%
Full Time %	31.2%	28.4%	28.0%	37.0%	19%
Overload	0.0	0.4	0.8	1.0	N/A
Overload %	0.0%	4.9%	9.8%	12.3%	N/A
Part Time Load	5.3	5.4	5.1	4.1	-23%
Part Time %	68.8%	66.7%	62.2%	50.6%	-26%
Total FTEF	7.7	8.1	8.2	8.1	5%

**Course Success**  
Political Science-FD

	2012-13		2013-14		2014-15		2015-16	
	Grades	Percent	Grades	Percent	Grades	Percent	Grades	Percent
Success	2,351	67%	2,438	71%	2,525	72%	2,556	74%

A red arrow points to the "Create PDF file" button in the top right corner of the application interface.

## Step Seven: Print out the PDF

- The PDF of your department's program review data sheet will display, you may now print it out to use to complete your Annual Program Review

profiles.pdf - Adobe Acrobat Pro DC

File Edit View Window Help

Home Tools Document

1 / 7

# FHDA Program Review

Cohort: **Term Type** Summer Fall Winter Spring Early Summer

### Enrollment Trends

Political Science-FD

	2012-13	2013-14	2014-15	2015-16	4-yr %Inc
<b>Unduplicated Headcount</b>	3,179	3,125	3,196	3,095	-2.6%
<b>Enrollment</b>	3,505	3,411	3,491	3,445	-1.7%
<b>Sections</b>	83	82	80	88	6.0%
<b>WSCH</b>	14,001	13,622	14,012	13,726	-2.0%
<b>FTES</b>	315	307	314	308	-2.4%
<b>FTEF</b>	7.7	8.1	8.2	8.1	5.2%
<b>Productivity</b>	606	561	570	565	-6.8%

### Faculty Workload

Political Science-FD

78.3%