



APPLICATION FOR THE REGISTERED NURSING PROGRAM

*Please keep information on pages 1 – 4
Please mail in the application on pages 5 – 7*

Dear Candidate:

Thank you for your interest in the De Anza College Registered Nursing Program. This document contains the Application Form for the De Anza College Nursing Programs. It also should be used for subsequent applications in response to a rejection letter. Please read the entire application before filling it out.

Please plan ahead. You should allow adequate processing time for all documents and transcripts you may need to submit to the College. In order to provide all candidates a fair and equal opportunity for admission, we will only review application packets that are properly completed, include all necessary transcripts and other documentation, and are mailed to the Nursing Department by the deadline date. NO EXCEPTIONS.

This application should be downloaded and printed by the applicant. In the event that an applicant is unable to print the application from the web page at home, you may be able to do so at your local library. A copy may be printed on the De Anza campus at the Science Resource Center, located in the Science Center Pavilion (room SC3101, 408-864-8921 or <http://www.deanza.edu/bhes/src.html>) or at the Allied Health and Nursing Resource Center, located in S-82 (408-864-8687). Please call ahead for hours of operation. Please bring your own paper for printing. There is a 10 cents per page charge for printing to cover printer costs.

Application Instructions (please read carefully):

1. Read the **Program Information** document on the nursing web site page where you found this document (<http://www.deanza.edu/nursing/programs.html>). The **Program Information** document contains detailed information about the nursing program prerequisites, other eligibility requirements, and many other relevant issues concerning preparation, application, selection and admission to the De Anza Nursing program.
2. Fill out the application carefully. Note that Application Workshops are offered monthly during the fall, winter and spring quarters for your benefit – take advantage of them. You can bring a completed application (as if you were about to mail it) to the workshop and have it reviewed. Check the Nursing Program web site for workshop times and locations (<http://www.deanza.edu/nursing/infodates.html>).
3. Make copies of all materials you plan to mail to the Nursing School.

De Anza College Nursing Education Department
<http://www.deanza.edu/nursing>
Phone: 408-864-5618 FAX: 408-864-5681

Make sure that you send in your application during one of the following Application periods:

- February 15 to April 15
- ~~July 15 to September 15~~ (**changed to: September 1 to October 15, 2009**)
- November 15 to January 15

Check the De Anza College Nursing web site Announcements Page for instructions specific to each application period.

4. Application Checklist: A complete application package for mailing must include all of the following relevant to your situation in ONE envelope:

_____ Completed Application form (pages 5-7 of this document)

_____ Unofficial college transcripts for all classes listed on the application (attached to back of the Application Form) with those classes highlighted.

_____ Copy of required Pre-admittance Test Results

_____ If you have received equivalent credit for any classes by petition, please indicate so in the margin next to the class in Section B. An approved petition must be present in Admission and Records by the deadline date.

_____ Two (2) Self-Addressed, Stamped Envelopes (SASEs):

1) To receive a letter that your application was received by the Nursing Program Screening and Selection Coordinator and when to expect the results of your application, and

2) To receive a letter giving you the result of your application: Eligible for admission or Rejected, with details on how to proceed.

_____ Copy of currently active LVN License & proof of IV Certification if not on your LVN license. (**LVN Transition applicants only**)

_____ Detailed documentation of previous nursing school classes (**Advanced Placement applicants only** – please check the Program Information document for details)

_____ Please note that an Introductory Sociology or Cultural Anthropology class is a prerequisite that must be completed prior to applying to the **LVN Transition or Advanced placement** programs (See sections B & C).

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Your completed application packet **MUST** be mailed to:

De Anza College
Registered Nursing Program
Attention: Screening and Selection Coordinator
21250 Stevens Creek Blvd
Cupertino, CA 95014

Mail your completed application via Certified Mail. Keep the United States Postal Service (USPS) receipt as proof that you mailed the application on or before the deadline.

If you do not receive one of the Self-Addressed Stamped Envelopes (SASE)* that you included with your application within a reasonable amount of time for postal delivery, please contact the Screening and Selection Coordinator at 408-864-5618 to confirm that your application was received.

★ *The Nursing Department is closed for the summer. Students applying for a deadline right after summer will not receive SASE confirmation until early September if the application is mailed during the summer break. The Screening and Selection Coordinator returns at the beginning of September.*

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Use the following example as a guide to completing Section B of the application.

Prerequisite Course Required	Equivalent Course # And Course Name	College	Semester/Quarter and year taken	Semester Units	Quarter Units	Letter Grade
BIOLOGY 40C ANAT/PHYSIOLOGY		De Anza	Spring 2008		5	B
BIOLOGY 26 MICROBIOLOGY	Biology 41 Microbiology	Foothill	Fall 2008		6	A
BIOLOGY 45 HUMAN NUTRITION	NS 015 Human Nutrition Chem 1 Gen. Chemistry	Mission	Spring 2009	3		A
		NYU	Fall 2007		5	B

If you have completed a prerequisite at De Anza College, you do not have to enter information in the second column (see Bio 40C in the example above). If you have taken a prerequisite class outside of De Anza College, please be sure to include the Equivalent Course number and longer Course Name in the second column.

If you have taken the De Anza College Math Placement Test to meet your Math prerequisite, enter the test name in the second column and date you took the test. If you have a printout of the results, include a copy with your application.

If the college name is too long to fit in the narrow College column, use an abbreviation in section B (e.g., NYU for New York University, as shown above) and put the abbreviation next to the full college name at the bottom of Section A of the Application.

Students no longer need to convert semester units to quarter units, as was required in the past. Please use the appropriate column for each class.

The only nutrition classes that can be used to meet the nutrition requirement is Biology 45 from De Anza or Foothill Colleges OR other nutrition classes considered equivalent. **See the College Course Equivalency Spreadsheet on the nursing web site for accepted nutrition classes and some of the other prerequisites at other local community colleges.** Note that in this document, some nutrition classes may need to be paired with a college chemistry class to be considered equivalent. All classes needed must be taken with 7 years of the application deadline.

If you have to retake classes because your grades are too low, please note that you cannot repeat any classes in the Foothill-De Anza District if you have received a C or better. In such a situation, you will have to take an equivalent class at a college other than Foothill or De Anza College.

De Anza Student ID#: _____

Section B: Prerequisites

Prerequisite Course Required	Equivalent Course # And Course Name	College	Semester/Quarter and year taken	Semester Units	Quarter Units	Letter Grade
NURSING 50 (Only RN applicants)	N/A	De Anza		N/A	N/A	
ANTHROPOLOGY 2 or SOCIOLOGY 1 (Only LVN Transition or ADV PL applicants)						
MATH 114 INTERMEDIATE ALGEBRA (or higher)						
EWRT 1A OR ESL 5 COMPOSITION / READING						
SPEECH 1 OR 10 PUBLIC SPEAKING or ORAL COMM.						
PSYCHOLOGY 1 GENERAL PSYCH						
PSYCHOLOGY 14 DEV. PSYCH						
BIOLOGY 40A ANAT/PHYSIOLOGY						
BIOLOGY 40B ANAT/PHYSIOLOGY						
BIOLOGY 40C ANAT/PHYSIOLOGY						
BIOLOGY 26 MICROBIOLOGY						
BIOLOGY 45 HUMAN NUTRITION						

Have you completed all prerequisites with a C or better? Yes No

**IF YOU ANSWERED NO, YOU ARE NOT ELIGIBLE TO APPLY.
DO NOT CONTINUE WITH THE APPLICATION. Talk with a De Anza counselor/advisor
 or come to an Application Workshop offered by the Nursing Department.**

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Section C: A.S. Degree General Education Requirements

The courses below are not prerequisites for the RN program.

Anthropology 2 or Sociology 1 (or an equivalent class from another college) must be completed prior to the 2nd quarter of the **RN Program**. For the **LVN Transition** and **Advanced Placement programs**, this one of these two classes is a prerequisite and must be completed prior to applying to the program (in this case, information should be entered in Section B of this application).

The other subject areas below are required for the A.S. degree for all nursing programs and they must be completed by the end of the final quarter of the nursing program. If you have taken classes that meet these requirements, please enter them. If you hold a BA/BS degree from an accredited college in the U.S., complete only the information for the Anthropology/Sociology row in the table.

Course	Equivalent Course # and Course Name	College	Semester/Quarter and year taken	Semester Units	Quarter Units	Letter Grade
ANTHROPOLOGY 2 or SOCIOLOGY 1						
CREATIVE ARTS (1 class, Area C*)						
HUMANITIES (1 class, Area C*)						
Intercultural Studies ** (ICS) (Area C or D*)						
PE Activity (1 unit, Area E*)						

* "Area" refers to an area of curriculum in the General Education Requirements for an AS degree at De Anza College. Refer to the De Anza Catalog or a Schedule of Classes for current requirements. Consult the Counseling Department for details.

** ICS classes exist that can meet both the ICS GE requirement and either the Humanities or Creative Arts GE requirement. Please check the De Anza College catalog GE Requirements section for a complete list.

Disability Statement:

If you have a disability, it is your responsibility to contact the De Anza College Educational Diagnostic Center at 408/864-8839 in order to determine what you need to do to obtain needed accommodations here at De Anza College. You may be referred to Disability Support Services (408/864-8753), depending on your disability.

Background Checks: I understand that a criminal background check and drug testing will be required at the time of admittance into the RN Program. If a criminal history is found, I understand that it may prevent me from completing program requirements and from obtaining a California RN license.

I affirm that I have read and understood the entire application and that the statements in this application are true to the best of my knowledge and ability. I understand that I am required to submit an accurately completed application in the manner described in all required documentation to have my application screened. I understand that any false information provided will permanently disqualify me from applying to any of the De Anza College Nursing Programs. I agree to abide by the rules and procedures of eligibility and admission of the De Anza College Nursing Program.

 Signature of Applicant

Date

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