

Please keep information on page 1. Please return form on page 2.

This document is used to reestablish maintain eligibility for the De Anza Nursing Programs. Different groups of students will need to use this document:

- **RN program applicants** on the waiting list who are being asked to confirm their interest in the RN program and maintain their position on the waiting list. This may be done periodically to remove people no longer interested. Announcements on the nursing web site would be made to initiate this process.
- **LVN-to-RN-Transition and Advanced Placement applicants**, who must use this form to maintain their position on waiting lists on a quarter-by-quarter basis. If they are not selected by the end of a quarter for the following quarter, then they must submit this form by the next application deadline to maintain eligibility and their place on the program waiting list.

The form on page 2 should be mailed in by the next application deadline. The following are the standard deadlines for all De Anza nursing programs:

- April 15
- September 15
- January 15

This document should be downloaded and printed by the applicant. In the event that an applicant is unable to print the document from the web page at home, you may be able to do so at your local library. A copy may be printed on the De Anza campus at the Science Resource Center, located in the Science Center Pavilion (room SC3101, 408-864-8921 or <http://www.deanza.edu/bhes/src.html>) or at the Allied Health and Nursing Resource Center, located in S-82 (408-864-8687). Please call ahead for hours of operation. Please bring your own paper for printing. There is a 10 cents per page charge for printing.

Instructions (please read carefully):

1. Fill out the form.
2. Include a self-addressed stamped envelope (SASE) if you wish to be notified when your reactivation form is received by the Nursing Department.
3. Mail your form and SASE to:
De Anza College
Registered Nursing Program
Attn: Screening and Selection Coordinator
21250 Stevens Creek Blvd
Cupertino, CA 95014

Reactivation Forms will not be accepted other than by mail, unless otherwise specified by the Nursing department.

We strongly recommend you mail your completed application via certified or registered mail. Keep the USPS form/receipt that you received from the Post Office. This will give you proof that you mailed the form on or before the deadline in the case your mail is lost.

- ★ *For students applying for a September 15 deadline, keep in mind the Nursing Department is closed all summer. You will not receive your SASE confirmation back until early September.*

