## Student instructions for purchasing Review and Testing on ShopElsevier.com

Last day to purchase on-line\_\_\_

## DELIVERY ID # COHORT Purchasing Review and Testing Materials Step 1: Go to ShopElsevier.com and click on "Purchase click on "Purchase review and Testing" Review and Testing". Purchase Review & Testing Step 2: Enter your school campus name (ex: University of Arkansas-Little Rock-ADN-MBS), it should auto-populate when Purchase you type it in). Exam Codes **Step 3**: Enter the Semester for which you will be using the Find Your School/Department Purchase your exam UNIVERSITY OF ARKANSASmaterial. Under select course materials select "NOT SURE". session online by selecting Next click the arrow button. your information from the Fall 2009 menu to the right. After making your selection, click Not Sure the arrow to continue. Selecting Course Materials Step 4: You possibly might see more than one option. Please select the Delivery ID # that has been given to you by PLEASE SELCET THIS DELIVERY ID#: your instructor. How do identify your deliver ID? Look for: ID, Program and time of day, graduation date and payment information. Here is an example: Available Exam Sessions for Delivery I.D. Sp11AD P0310014-1 ID Graduation date Fall 2010 Svolve react P0310014 ADN\_Day Grad:Sp2011 Pkg Pmt 1 Exam Code Exam Session \$122.20 P0310034 ADN\_Day Grad:Fa2010 Pkg Pmt 1 Program and time of day -Payment information -ADN day time Package Payment 1 Step 5: Select the materials listed in blue by clicking in the box on the right. Once you have checked the box at right for the materials Step 6: click "Add to Cart" to fulfill your order. If you have selected the incorrect course or date, click the 'Remove' link in the quantity column & click 'Update'. **Checkout Process and Completing the Order** Step 7: Confirm your item information and click <u>"Proceed to</u>" IMPORTAINT: Exam Sessions are NON-REFUNDABLE. No returns will be granted once an order has been finalized. Checkout" to proceed with your order. Continue Shopping Proceed to Checkout There are NO REFUNDS and NO RETURNS once an order has been finalized. Be sure you have selected the New Customer correct course materials. If you are a new user, please enter the following information. Step 8: Begin the checkout process by entering your personal Email Address: email address. ► CONTINUE Please print your receipt and KEEP YOUR RECEIPT. You ENTER YOUR PERSONAL E-MAIL ADDRESS- Your confirmation will also be emailed a copy of your receipt. You will will be sent to this address - you will need it to test. need to show the proctor your receipt every time you take an exam(s) to prove you purchased the materials.