

MASSAGE CLINIC AGREEMENT

The Massage Therapist Agrees To:

- Provide a session that is professional, non-sexual and non-judgmental.
- Be free of contagious disease and illness.
- Maintain their scope of practice by not prescribing, diagnosing or treating illness, disease or any other physical or mental disorder.
- Discontinue the massage session for any reason (by any party) at any time.

The Client Agrees To:

- Be free of contagious disease and illness.
- Understand that the purpose of massage therapy is relaxation, increased body awareness and decreased muscular tension. Massage therapy is not intended as a treatment of disease of any kind, and does not substitute for medical diagnosis or treatment.
- **State clearly on the intake form any areas of the body you do not want touched.**
- Bring an assistant to help you on or off the table if you are unable to do so by yourself. The massage therapist will not lift or move any client.
- Arrive 15 minutes prior to your scheduled appointment to allow ample time for parking, payment, and check-in. **If not paying by check, allow extra time to obtain a receipt for your cash or credit card payment from the cashier in the Student and Community Services Building.**
- Bring \$3 in cash or credit for the parking day pass machine, if you do not have a De Anza College parking permit.
- Reschedule your appointment as soon as possible if you are experiencing cold, flu or fever symptoms.
- Limit talking during the massage session to communication with the massage therapist about your comfort or discomfort with the pressure or technique being used.

To Prepare For Your Massage:

- Please shower prior to your massage to relax your muscles, and be aware that we reserve the right to refuse service for lack of adequate hygiene.
- Wear a two-piece swimsuit or athletic trunks under loose comfortable clothing. Sports bras are not recommended as they inhibit the ability to perform a thorough massage to the back.
- Bring a hair band or clip to keep long hair out of the way.
- Do not wear perfume, cologne or any scents other than deodorant.
- Dress warmly to prevent chilling after the massage.
- Remove gum, jewelry, glasses, hard contact lenses, and keys prior to the session. Please leave valuables at home or in your vehicle; the clinic is not responsible for lost or stolen items.
- You must **TURN OFF** all noise emitting electronic devices (cell phones, etc.).

Clinic Information:

- We do not perform massages on pregnant women or minors.
- We do not perform massage on oncology patients without doctor's written consent.
- All massage appointments will be 45 minutes in length for clients who arrive on time.
- The massage therapist may employ the use of cold and/or hot packs with your permission.
- You may only schedule one appointment at a time.
- In order to be equitable to all of our clients, we limit each client to a maximum of 4 massages per quarter. You can request additional sessions and be placed on a waiting list. You will be called if an opening becomes available.

Cancellation and “No Show” Policy:

- To cancel your appointment, please call (408) 864-5645.
- **All cancellations require a full 24-hour notice.** Our phone system monitors the time and date of each call.
- You are responsible for the full massage fee for all “No Shows” without a full 24-hour notice.
- We will revoke your right to massage upon your second “No Show” without a full 24-hour notice.
- We will consider you a “No Show” if you are more than 5 minutes late for your appointment.
- Late arrivals will only receive the remaining time for their massage; however, if you are late your spot may not be available.
- We reserve the right to give “No Shows” to the next available client.

Payment and Fees:

Students, faculty and staff must present a current De Anza College ID or proof of enrollment to receive a discounted rate.

Student	\$ 15
Faculty and Staff	\$ 25
Community Members	\$ 30

Payment Options:

**** NO CASH ACCEPTED BY MASSAGE CLINIC STAFF ****

Payment by Check

- 1) Make your checks payable to **De Anza College**.
- 2) Write “**Massage Clinic**” and include your student ID number in the memo or note field of your check.
- 3) Present a valid photo ID.

Payment by Credit Card or Cash

You must go to the cashier in the Student and Community Services Building. The cashier’s window is located at the end of the western facing hallway.

- 1) **Only purchase ONE massage at a time.**
- 2) Instruct the cashier that your payment is for the Massage Program.
- 3) Receipt must say “**Massage Program**”.
- 4) Bring your receipt to the clinic as it will be collected upon check-in.
- 5) Student and Community Services Building hours of operation:

Monday thru Thursday	8:00 AM to 6:00 PM
Friday	8:00 AM to 4:00 PM
Saturday	9:00 AM to 1:00 PM

I have read or have had the above read to me and will comply with the above information.

Signature: _____

Date: _____