CONFERECE AND TRAVEL FUNDS

Meetings For Spring Quarter Funding
Thu, May 9 (for applications received by Tue, Apr 30)
Thu, May 30 (for applications received by Tue, May 21)
Thu, June 20 (for applications received by Tue, June 11)

Plan Far Ahead for International Travel!
International Travel and Conference that is funded through general district/campus funds must be approved ahead of time by the Chancellor’s Office. We have provided resources for you to help you plan in obtaining the required forms, applications, and authorizations to attend.
http://www.deanza.edu/staffdev/conferences/intltravel.html

ANNOUNCEMENTS

Cloud Technology for Everyone!
Thu, May 23; 12:30 – 2:30 PM; Hinson Campus Center, Conference Room B
Charles Chen, Google Architectural Engineer, Nicole Torcolini, Google Quality Engineer, and Mark Sherby, DAC, Deborah Armstrong, DAC
At home, on the bus, in your car and on campus – you can be connected. Presenters will discuss their work lives, cloud accessibility, and technologies that make all of our lives better. Come and be inspired by people who use the cloud every day to succeed in spite of limitations.

Technology Training Survey
Technology Training is a frequent subject of discussion at De Anza, particularly given the range of available technology and the college’s limited resources. Please complete a brief survey to inform college leadership and the Technology Task Force of your views and needs in the area of technology-related professional development.
The survey will be open through Tuesday, May 14.
Technology Training Survey: http://irp.fhda.edu/cgi-bin/rws5.pl?FORM=DAEmployeeTechnology

Save the Date for Retirement Workshop
FA, CSEA and ACE are sponsoring a retirement workshop for district employees scheduled for Friday, May 17, 11:30 a.m.– 4:30 p.m. in Conference Rooms A and B.
Details so far:
- Registration 11:30 a.m.-noon
- STRS/PERS 12-12:45 p.m.
- Part-time Faculty Retirement 12-2 p.m.
- Wellness with Foothill instructor Kari Knopf 1-1:30 p.m.
- Social Security/Medicare 1:30-2:30
- Retiree Health Benefits for pre-97 and post-97 hires with district benefits manager Chris Vo 2:45-3:45 p.m.
- Retirement Options for Faculty with De Anza College instructor Lisa Markus 3:45-4:30 p.m.

1st YEAR EXPERIENCE PROGRAM FOR NEW TENURE TRACK FACULTY

It’s Just Good Pedagogy: Culturally Responsive Teaching and Cultural Humility in the Classroom
Thu, May 9; 12:30 - 1:30 PM; MLC-246, Staff Development
Dr. Veronica Neal, Director of the Office of Equity, Social Justice & Multicultural Education will lead this workshop which introduces the concept of cultural humility and its importance to faculty, our students and our institution.

It’s Just Good Pedagogy: Boots to Books
Thu, May 23; 12:30 - 1:30 PM; MLC-246, Staff Development
This 50 minute workshop is designed to give you some insights into the issues some returning veterans encounter and tips on how to work effectively with students who are veterans and returning to civilian life by way of attending college.

Collaborative Learning Strategies, Looking Back–Moving Ahead
Thu, June 6; 12:30 - 1:30 PM; MLC-246, Staff Development
Collaborative Learning is a pedagogical approach in which structured learning activities dependent on group deliberations are created. The approach attempts to transfer power to the learner, promote group problem solving, and improve the social skills of learners. Facilitator: Jackie Reza or LinC faculty member. We'll spend a few minutes talking about what you can expect in your second, third and fourth years of tenure and what resources are available for you. What activities are available for campus participation and suggestions on how to continue to integrate with the De Anza community.

PROFESSIONAL DEVELOPMENT WORKSHOPS

The 411 on Student Stress: How to Help Your Students and Yourself
Thu, May 9; 12:30 - 1:30 PM; Admin 109 Conference Room
Stress effects all people, especially students. In this brief workshop participants will identify: what stress is, how to identify if a student is stressed, how to intervene/support a student, and review some useful techniques for managing stress.

Professional Development Leave for Full-time Faculty
Tue, May 14; 2:30 - 4:00 PM; MLC246, Staff Development
A “how-to” workshop on writing the application for professional development leave. Get ready for the application deadline in the Fall. Please bring your FHDA contract (Article 17).

Tenure Review and You For Committee Members
Thu, May 23; 2:30 - 4:30 PM; MLC246, Staff Development
This interactive training session for Tenure Review Committee Members is conducted by Jackie Reza, Director of Staff and Organizational Development, and Mary Bennett, Chair of the

For more information, contact Jackie Reza, Director, Staff & Organizational Development at rezajacquelyn@deanza.edu
To enroll in any workshop: please email Mary Kay Englen at staffdevelopment@deanza.edu
Tenure Review Committee. This is your opportunity to gain essential knowledge and useful skills directly related to your work as a tenure review committee member. Topics covered include: Overview of Tenure Review Process and Article 6A; Tenure Review Committee: responsibilities and timeline; Conducting and Reporting a Classroom Observation; and Writing the Tenure Review Committee Recommendation.

New Classified Staff Orientation to De Anza College
Fri, May 31; 9:00 AM - 2:00 PM; MLC-246, Staff Development

New classified staff are encouraged to attend a De Anza College orientation. This meeting will include a nuts-and-bolts session with an overview of the New Employee Resource Guide, and an introduction to the culture and organization of De Anza College. Other topics include: the Classified Evaluation Process, Professional Growth, and Union and Senate Introduction.

Basic Workstation Ergonomics / Measure C

Furniture Replacement Project
Thu, May 16; 11:45 AM-1:15 PM; MLC-243 Computer Lab
Repeated Fri, May 17; 11:15 AM–12:45 PM; MLC-243

Are there times when you feel your equipment is set up in an awkward way or that supplies and equipment are out of reach? Does it feel like your office just doesn’t “fit?” Would you like to identify ways to arrange your work area for more comfort and ease of movement? Then join Mary Kay Englen for an interactive workshop that will help you evaluate your work area, chair, desk and computer setup and suggest ways to create effective and healthy work practices.

TEACHING AND LEARNING SERIES:

Cultural Humility as a Path to Educational Equity – Part II
Fri, May 10; 10:00 AM - 2:00 PM; MLC-260

Cultural Humility is conceptual framework and daily practice for moving organizations more deeply into equity. Cultural humility in practice requires the ability to engage in skilled dialogue, conflict transformation, identity negotiation, reflective praxis, and inquiry. It is not enough to have an awareness, understanding, and appreciation of these skills; a commitment and engaged practice is critical for social transformation and justice-based organizations. This session will focus on the skills and abilities required for skilled dialogue with students and co-workers. What’s more, we will explore what is required to create a culture of dialogue vs. discussion or debate and how best to engage more fully in shaping a culture of dialogue through classroom curriculum, diversity dialogue groups, and equity dialogue/core groups.

Helping Students with Psychiatric Disabilities Succeed in the Classroom
Fri, May 24; 9:00 AM - 1:00 PM; MLC-260

This interactive workshop will focus on working effectively, in the classroom, with students with psychiatric disabilities, a student population often marginalized and negatively stereotyped. Participants will examine and deconstruct attitudinal and social barriers encountered by students with psychiatric disabilities. Instructional strategies and classroom accommodations to support students with psychiatric disabilities will be explored. Attendees will also learn through exercises and case studies how to manage challenging classroom situations (assessing and referring).

Cheap, Free, and Open: Student Success and Retention Through Less Expensive Courses
Fri, May 31; 9:00 AM - 1:00 PM; MLC-260

This interactive workshop will present all the basics of Open Education Resources, and other means of making your class less expensive. Students will present the results of their survey of student need. Guest presenters will be: Judy Baker, Dean of Technology and Innovation, at Foothill College; Una Daly of College Open Textbook Community; and Barbara Illowsky, Mathematics faculty at De Anza, who is working for the state chancellor’s office on Open Source Textbooks. Participants will have a chance to browse through resource banks and will talk through the concerns they have if adopting OER, and how to overcome them.

TECHNOLOGY WORKSHOPS

Online Teaching with Catalyst Basic
Thu, May 9; 1:30 - 3:30 PM; MLC-243, Computer Lab

This hands-on workshop is part of the required training for any De Anza faculty who will be using Catalyst through Summer 2013. In the workshop you will learn to create course content, add resources and activities, and use communication tools. Please pre-register with the April Qian, Distance Learning Center Supervisor at ext. 5399 or e-mail her at gianapril@fhda.edu.

Catalyst Assessment Tools
Thu, May 16; 1:30 - 3:30 PM; MLC-243, Computer Lab

This workshop focuses on the assignment, quiz and gradebook features in Catalyst. Basic knowledge and experience with Catalyst is recommended.

Please pre-register with the April Qian, Distance Learning Center Supervisor at ext. 5399 or e-mail her at gianapril@fhda.edu.

The following workshops are for intermediate users of OmniUpdate who have already completed the OmniUpdate Basics training and have an OmniUpdate account.

OmniUpdate, Working With Tables: How to Create Accessible Data
Fri, May 10; 1:00 - 3:00 PM; MLC-243, Computer Lab

Learn when and how to format data tables when creating content for your website.

OmniUpdate Best Practices: Links, Files, and Fonts
Fri, May 17; 9:30 - 11:00 AM; MLC-243, Computer Lab

Learn the why and how to ensure a consistent user experience on the De Anza website.

OmniUpdate – Page Properties – Make Your Information Searchable and Easy to Find
Fri, May 17; 1:00 - 2:30 PM; MLC-243, Computer Lab

Learn to use the Properties Tool to make your web page information easy to find!

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