

**SLO ARCHIVE**

Student Learning Outcomes for HTEC 68

Medical Reception Externship

Team Members:

Team Leader:

Pat Hassel (8789) in HTEC

Other members:

1. Pat Hassel (x8789) HTEC

Additional team members/notes about team:

Cassie Hanna, Jeff Schinske, Mary Lavin, Roberta Powers, Juanita Russell, Kathryn Atwood, Cathy Brown.

Additional Notes:

Outcomes:

Outcome 1 Phase I: Statement

Demonstrate proper medical reception techniques in the clinical environment.

Outcome 1 Phase II: Assessment Strategy Used:

Assessment Quarter: Winter 2011

Assessors:

Assessment Tools: • Supervisor's evaluations

Sections being assessed: 55F

Outcome 1 Phase III: Reflect & Enhance

Number of people involved in Phase III: 8

Changes:

Methods:

Supervisor's evaluations.

Findings and Conclusions:

All externs should achieve at least 80% on these evaluations. They did meet this expectation.

Enhancement (Planned Actions)**Part I:**

Due to supervisor request, more proficiency checks will be added in preparation for externship.

Part II:

No additional resources are required to maintain this level of achievement.

Outcome 2 Phase I: Statement

Illustrate medicolegal principles and codes of ethics that must be considered in the daily operation of the doctors office.

Outcome 2 Phase II: Assessment Strategy Used:

Assessment Quarter: Winter 2011

Assessors:

Assessment Tools: • Supervisor's evaluations

Sections being assessed: 55F

Outcome 2 Phase III: Reflect & Enhance

Number of people involved in Phase III: 8

Changes:

Methods:

Supervisor's evaluations.

Findings and Conclusions:

All externs should achieve at least 80% on these evaluations. They did meet this expectation.

Enhancement (Planned Actions)**Part I:**

Due to supervisor request, more proficiency checks will be added in preparation for externship.

Part II:

No additional resources are required to maintain this level of achievement.

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