



STUDENT SERVICES PLANNING & BUDGET
TEAM
Building: Administration
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Mission Statement – De Anza College provides an academically rich, multicultural learning environment that challenges students of every background to develop their intellect, character and abilities; to realize their goals; and to be socially responsible leaders in their communities, the nation and the world. De Anza College fulfills its mission by engaging students in creative work that demonstrates the knowledge, skills and attitudes contained within the college's Institutional Core Competencies: Communication and expression, Information literacy, Physical/mental wellness and personal responsibility, Global, cultural, social and environmental awareness, Critical thinking Adopted Spring 2010

Meeting Notes - February 29, 2012

Attending: Booye, Caballero de Cordero, Castillo, Cole, Glapion, Tanikella, Haynes, Leonard, Mieso, Moberg, Moreno, Patlan
Guest: Wanda Lee

Review Agenda and Notes – there were no additions to the agenda and no amendments to the notes of the February 15th meeting.

Program Review/Discontinuance – Update from IPBT about using TractDat for Instructional Program Review. Haynes reviewed form for Instruction, which is different from SS.

He also reviewed the latest drafts of the SS Viability Review Process and the APRU criteria with improved clarification and formatting. There is a new section in the APRU process that specifically links it to the Viability Review Process.

Discuss who will be the point person; clarification needed from Haynes.

There was a discussion about the importance of working with Instruction if Student Services decides to eliminate or grow a program.

That a committee model be incorporated in the governance handbook which outlines a formal process for transmitting information within and between the colleges i.e. FH reducing people in the DSS Program and De Anza Instruction cutting CAOS classes without relating the information to Student Services.

Suggestion that a Jt PBT meeting is scheduled to discuss how information is transmitted within the college. The SSPBT commended Jim Haynes for his good work to bring TractDat on board.

CAS Standards – Item postponed until the next meeting.

Foothill Layoffs - Moberg reviewed information about the Foothill layoff list. Updates will be provided as available.

Budget Town Hall – Good review of the budget situation. Question about whether the additional amount of cuts announced by the Governor this week was included in the total amount of reductions. Response was no.

It was noted that Scott Lay is asking everyone to review SB 1561 (Anderson) (regarding Matriculation) and SB1456 (Lowenthal) (students dropping classes and the impact) and provide input.

Meeting Summary – Need to schedule a Jt. PBT meeting to discuss information sharing.
