

The De Anza Academic Senate

Approved Notes of the meeting of April 25th, 2011

Senators and Officers present: Anderson, Beckum, Betlach, Botsford, Castaño, Hanna, Lee-Wheat, Larson, Lathers, Lee, Lewis, Maynard, Mello, Nickel, Schaffer, Setziol, Stockwell, Sullivan, Swanner, Tao, and Yang

Senators and Officers Absent: Annen, Buchanan, Chow, Glapion, Goldman, Guevara, and Kryliouk

DASB: Kevin Trinh

Classified Senate:

Administrative Liaison: Rich Schroeder

Guests: Marsha Maiero and Trang Nguyen,

SLO coordinators/Staff Development: Jackie Reza, Mary Pape, and Toño Ramirez

Curriculum Co Chair:

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

The meeting was called to order at 2:34, a quorum being present.

I. Approval of Agenda and Notes: The agenda was approved as distributed. The draft notes of both April 11th and April 18th were approved with very minor editing.

II. Needs and Confirmations: Lena Chang, Tom Dolan, and Mary Sullivan were approved for service on the Cecilia Hui Tenure Review Committee.

III. Vice President and President's Reports: Anderson began the item by asking if someone would be eager to take his place on the Foothill – De Anza Community Colleges Foundation Executive Director Search and Selection Committee and described what would be involved. Next, he told the group that he would be asking for reports May 2nd from each division's Senators regarding "What's happening" relative to process and faculty participation in the Annual Program Review Update and in budget reduction. Finally, Anderson acknowledged Maynard speaking for the Elections Committee. Maynard sent around the usual sign up sheet for working the polling station during the Senate election. He reminded the group that candidate statements for the three open positions are due May 6th (to be sent by electronic mail to Guevara).

IV. Best Practices on Course Syllabi Ad Hoc Sub Committee: The item began with a free flowing discussion about a possible charge to the committee. It became apparent that the group itself could report on its progress as the intended work and work product are self evident. The group was encouraged to use talking to colleagues and on line searches from standard sources as the material for much of its work. At the end of the item, Betlach and Botsford volunteered to join Setziol to form the committee.

V. Proposed General Education Changes: As it was time for action on the much discussed recommendations, Anderson swiftly called for motions on the three existing recommendations for changes to general education. It was MSCU (Hanna/Swanner) to accept recommendation I - “Clarify Area E with new name and clearer criteria “ and recommendation II “Add new requirement for Information Literacy”. It was MSCU (Beckum/Swanner) not to accept recommendation III which would have changed the general education philosophy and criteria statements. The item ended with a round of applause and thanks to Hanna and Lathers along with Anu Khanna, Dan Mitchell, Randy Splitter, Lena Chang, and Marsha Maiero for their efforts in formulating the recommendations.

VI. Convocation Report: Mary Pape presented a power point and reported on showing the events of the day producing everything from apparent camaraderie to substantial progress towards the goals for the year on the topics of Student Learning Outcomes Assessment Cycles and Program Level Outcomes Assessment Cycles. This power point and all forms are available on the SLO website. There are now SLOs on record for 97.3 % of courses.

VII. Spring Session Report: Setziol distributed a handout showing the Academic Senate for California Community Colleges Spring 2011 Plenary Session program of events and gave brief descriptions of some of them. He also pointed to web pages where breakout session materials and all the adopted resolutions can be found. The Senators were encouraged to look especially at those aimed at Title 5 changes and guidelines for local colleges. Two breakout session descriptions seemed to spark the most interest, one on Program Discontinuance and one called “Brain Shift: Our students today”.

VIII. Staff Development Updates: Jackie Reza distributed a handout of the Faculty Development Newsletter put out by the Office of Staff and Organizational Development of which she is the Director. It was quite obvious from the presentation that there is much vitality and there are many events beneficial to faculty and the college. Reza returned several times to the fact that workshops and other activities are frequently scheduled and planned based on responses to the “Survey Monkeys” used by Staff Development and accessible on the staff development website (www.edu/staffdev) and encouraged Senators as well as all faculty to participate. Last year they supported over 700 activities and this year they are well on their way to surpassing that number .

IX. Governance Survey: The item was held over with Anderson explaining that the time slot on the agenda had been determined prior to there being a clear notion of a good amount of time for presentation.

X. Good of the Order: Lee-Wheat, reflecting back to Setziol's description of legitimate Program Discontinuance Policy and Procedures mentioned that the Foothill College upper level administration is doing things in this area that should not happen without consultation with the senior leadership at De Anza.

The meeting was adjourned at 4:10