

De Anza College Classified Senate

Thursday, Dec. 3, 2009

2:30-4 p.m.

Administration Building Room 109

| Item # | AGENDA TOPIC | TIME | PURPOSE | DISCUSSION LEADER | OUTCOME |
|---------------|--|-------------|----------------|--------------------------|----------------|
| 1. | Approval of Agenda | 2:30-2:35 | I | Jenkins | A |
| 2. | Review/approve minutes from Nov. 19 | 2:35-2:45 | D | All | A |
| 3. | Replacement for Senator Nicole Buchwald – Stephanie Pham | 2:45-2:50 | I/D | Jenkins | A |
| 4. | Committee member approvals <ul style="list-style-type: none"> • Facilities – Gail Vandiver • IPBT – Greg Knittel | 2:50-3:00 | I/D | Jenkins | A |
| 5. | Presentation on proposed Institutional Planning Process by SLO coordinator | 3:00-3:30 | I | Jim Haynes | C/F |
| 6. | Announcements/Burning Issues <ul style="list-style-type: none"> • EOM celebration • Holiday reception • 4CS newsletter • Cookie exchange or refreshments for Dec. 17 meeting | 3:30-4:00 | I | Jenkins | NA |

Agenda Codes: I= Info. Only, D= Discussion, NA= No Action Required, A= Action Required, C/F= Comments/Feedback

Next Meeting: Dec. 17, 2009

Distribution: Aparicio, Berg, Bloom, Bradshaw, Browning, Buchwald, Ceballos, Durham, Ehle, Gerard, Guevara, Hawthorn, Ingalls, Jenkins, Johnstone, Lomax, Marquez, McCortney, Okabe-Kubo, Pace, Pereida, Vandiver, Lucas Ho (DASB)

Quote for the week: “If a friend is in trouble, don't annoy him by asking if there is anything you can do. Think up something appropriate and do it.” – Edgar Watson Howe