

## Student Learning Outcomes for HTEC 61

*Medical Communications*

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### Team Members:

**Team Leader:**

[Pat Hassel](#) (8789) in HTEC

**Other members:**

1. [Jeff Schinske](#) (xext. 8750) BIOL
2. [Cassie Hanna](#) (x) NURS
3. [Pat Hassel](#) (x8789) HTEC

**Additional team members/notes about team:**

Mary Lavin, Roberta Powers, Juanita Russell, Kathryn Atwood, Cathy Brown.

**Additional Notes:**

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### Outcomes:

**Outcome 1 Phase I: Statement**

Develop the various mechanical formats and guidelines used to prepare a medical history and physical report and design the information which appears in various medical reports.

**Outcome 1 Phase II: Assessment Strategy Used:**

Assessment Quarter: Winter 2011

Assessors: Pat Hassel

Assessment Tools: •

Sections being assessed: 61

**Outcome 1 Phase III: Reflect & Enhance**

**Number of people involved in Phase III:** 8

**Changes:**

**Methods:**

Embedded test and assignment questions.

**Findings and Conclusions:**

Seventy-five percent of these students should achieve at least 76% on these questions. The mean was 87%. They did meet this expectation.

**Enhancement (Planned Actions)****Part I:**

Encourage students to enroll in HTEC 60G&H Advanced Medical Terminology, CAOS 84A Business English, and CAOS 70AA Elementary Keyboarding I before enrolling in this course.

**Part II:**

No additional resources are required to maintain this level of achievement.

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**Outcome 2 Phase I: Statement**

Demonstrate words concerned with keyboarding, proofreading and editing of manuscripts and abstracts.

**Outcome 2 Phase II: Assessment Strategy Used:**

Assessment Quarter: Winter 2011

Assessors: Pat Hassel

Assessment Tools: •

Sections being assessed: 61

**Outcome 2 Phase III: Reflect & Enhance**

**Number of people involved in Phase III: 8**

**Changes:****Methods:**

Embedded test and assignment questions.

**Findings and Conclusions:**

Seventy-five percent of these students should achieve at least 76% on these questions. The mean score was 87%. They did meet this expectation.

**Enhancement (Planned Actions)****Part I:**

Changing to an Electronic Medical Record textbook that includes software would bring the assessment to a higher level.

**Part II:**

No additional resources are required to maintain this level of achievement.

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