

DE ANZA COLLEGE
SLO STEERING COMMITTEE MEETING
JUNE 17, 2009
MINUTES

Attendees:

Robert Griffin, Andrew LaManque, Anne Argyriou, Anu Khanna, Jim Haynes,
Coleen Lee-Wheat

Absent: Christina Espinosa-Pieb

1. Opening Days

The creation of as much work time as possible for Divisions to gather and discuss and create outcomes during these two days will also be a priority.

Draft of Opening Day for De Anza was discussed.

Draft of Opening Day for District was discussed.

Two main themes for the program arose from this conversation:

- a. on demystifying the process of accreditation
- b. and the “assessment piece” of the cycle.

Detailed proposals will be presented to the Senior Staff.

Anne A. will get us on the agenda.

2. Flex Days – one per quarter/Faculty Retreats

It was noted that the liaisons reported that they needed more help recruiting faculty.

Andrew remarked that the Dean’s want more information on what they can do to help.

Perhaps we can create “faculty/staff retreat days” which will occur at least once per quarter next year after this concept is approved. Increased communication and step by step instructions about assessment could be given to the Deans’. Repeated reminders and encouragement with a positive “carrot” and trained “assessment liaisons” could help this process.

3. Timeline and Expectations.

The expectation that all courses will have completed their outcomes by the end of Fall ’09 will be communicated to everyone throughout the summer ’09 and next Fall.

Robert proposed that the SLO group attends a Senior management meeting to explain how we can build accountability in to this process

4. Part-time Faculty Compensation

Part-time faculty, as far as we know, are paid for attending Opening Day. This will help us provide productive time for them to participate in writing outcomes.