



by Coleen Lee-Wheat and Jim Haynes, SLO Coordinators

Time Period: Week of: June 14-18

Topic	Discussion	Action/Concern
Student Services Annual Update Form	Jim has distributed the form with a deadline of the end of July.	SSLOACs reflection and enhancement will occur this summer.
ECMS Annual Update Report	Annual Update data was reported to Marissa shows 60% of SLOs written and 17% assessed. This data should improve as more faculty make time to learn the ECMS – SLO subsystem.	Coleen should send out reminder notes to encourage faculty to input their data this summer.
Retreat -- Opening Day Planning	Donna Stacio, Jackie Reza, Anu Khanna, Jim Haynes and Coleen Lee-Wheat worked with a simple model of program level SLO creation.	The logistics of creating a set of hardcopy SLOs for every program, certificate and degree will be a time consuming task. Anu will ask Bradley if it is possible to pull up Course SLOs per group without going into each course outline to take out the outcome statements for use in the simple activity. Student help must be rallied SOON.
Publicizing SLOs	Program, Certificate and Degree SLOs will be included in the Catalogue. Opening Days and during assessment workshops, examples of how instructors have successfully infused SLOs into their course syllabi can be used. The team spent over an hour conversing with Dionne Clabaugh about assessment theories and how transparency for students has proven to be a successful teaching tool.	Since the FA has officially stated that the College cannot mandate that SLOs be placed onto course syllabi, the SLO team agrees that examples from colleagues in workshops, on the newsletter, during flex days could prove to bring the faculty along. Concern: the FA's position is in direct opposition to the ACCJC rubric statement that SLOs must be made transparent by placing the SLOs on the syllabus. The Academic Senate should have a discussion about alternate ways to make course level SLOs transparent for the students.
Retreat --	July 21—SLO Steering Committee Meeting Agenda Items Reflect and Enhance 2009-10	Coleen and Anu are working on room. Jackie suggested that we create a timeline of major past events. Coleen will work on this project. Jim and Anu will come up with concerns/hitches, further discussion will take place next week.
Summer Calendars		We until August to complete the SLO workshop for Liaisons. We must complete the outline for the Steering Committee Retreat by July 6. Jim, Anu and Jackie will be out of town the week of July 12.