

# **Liaison Workshop Outline**

(3 hours)

## **I. Introductions and Purpose**

Learning Outcomes for this workshop:

- Engage colleagues in conversation about assessment of SLOs, assessment tools, know where and when Assessment Workshops will be held & get your people there &/OR arrange for resource persons to come to your group to give an assessment workshop. Know where to send faculty to find assessment tools/strategies.
- Create a Workshop outline for a Reflection and Enhancement that you will facilitate in the *Spring 2010* workshop and capture the information to ECMS (or designate)
- Have the information you need to develop a time line in which you will complete one SLO Cycle for EVERY SLOAC within your purview.

## **II. Assess group re: SLOs/SSLOs (what do you know? What have you done re: this process?)**

## **III. From SLOs to *Assessment***

## **IV. Managing Logistics**

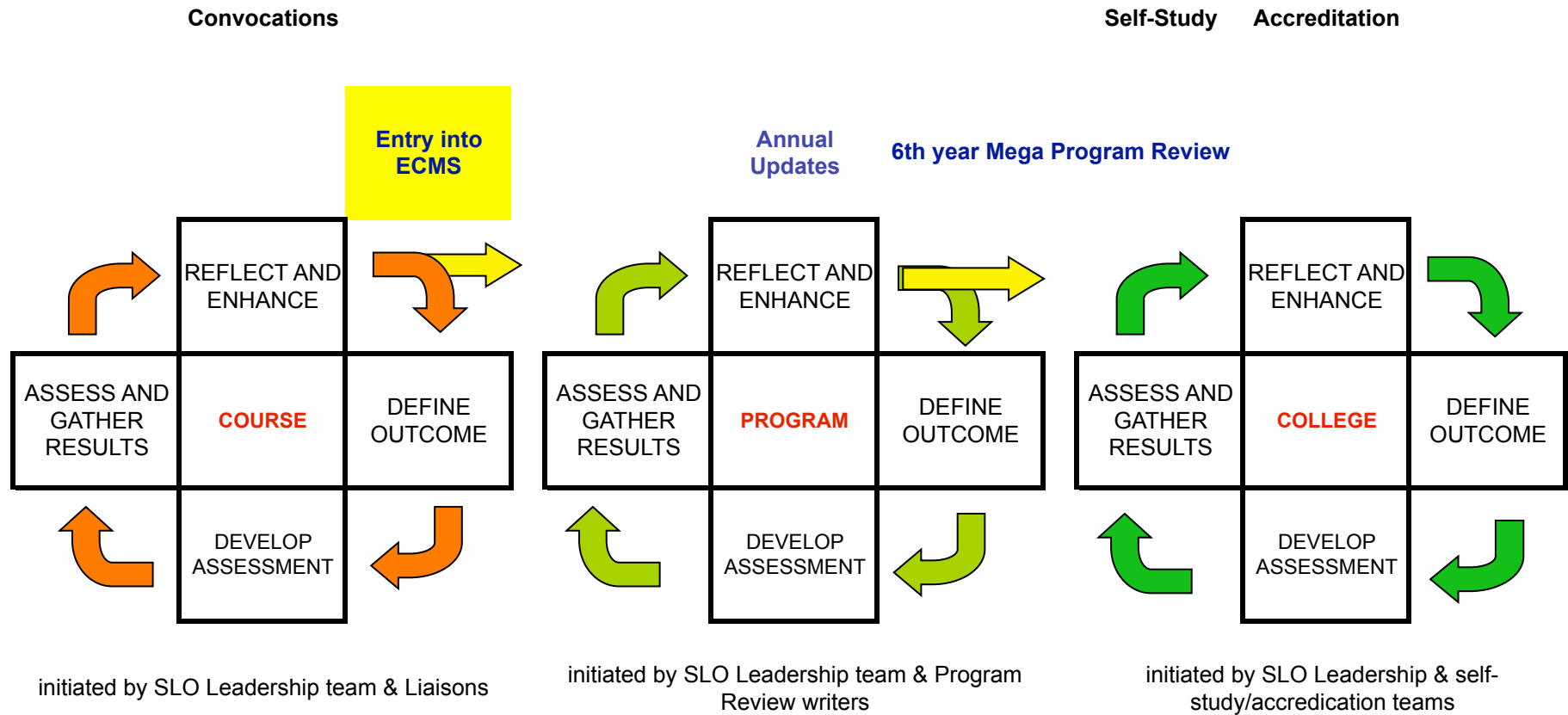
## **V. Resources**

## **VI. Facilitation Strategies**

## **VII. Workshop Design: Reflection, Enhancement & Use of Results (=Completing an SLO/SSA Cycle)**

## **VIII. Deconstructing/ Closing / other questions**

# STUDENT LEARNING OUTCOMES PROCESS



This chart shows the integration of the SLO assessment cycle, the program review process & accreditation cycle/report.

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**What the job is/What the job is NOT**  
**A SLO ASSESSMENT LIAISON...**

<b>IS RESPONSIBLE for...</b>	<b>IS NOT</b>
<ul style="list-style-type: none"> <li>...attending leadership planning meetings (to learn more about facilitation and collaboration, as well as the SLO process)</li> </ul>	<ul style="list-style-type: none"> <li>...expected to miss a meeting!!! ☺</li> </ul>
<ul style="list-style-type: none"> <li>...ensuring that documentation efforts are completed:               <ol style="list-style-type: none"> <li>learning how to use the ECMS system</li> <li>learning how to use the SLOAC forms</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>...expected to personally do all of the documentation for groups</li> </ul>
<ul style="list-style-type: none"> <li>....attaining a working knowledge of various assessment tools that would be relevant to YOUR own department /group/division</li> </ul>	<ul style="list-style-type: none"> <li>...creating and implementing the assessment tool(s) for everybody</li> </ul>
<ul style="list-style-type: none"> <li>...attaining knowledge of the location of relevant resources, resource people &amp; for disseminating that information by leading workshops, setting up workshops, etc.</li> </ul>	<ul style="list-style-type: none"> <li>...expected to create a workshop and resource materials on YOUR own for everybody</li> </ul>
<ul style="list-style-type: none"> <li>...working with Deans and/or Department Heads to create opportunities for the Student Learning Outcomes Assessment Cycle (SLOAC) to occur during each quarter</li> <li>This current commitment includes: Spring 2010 through Fall 2011</li> <li>(&amp; during Fall 2011 you will work with your replacement or sign on for another 4 quarters)</li> </ul>	<ul style="list-style-type: none"> <li>...expected to hunt down and force people to listen, accept, and participate in the SLO process.</li> <li>(...however people should know the consequences of NOT performing SLOACs associated with their classes/programs.)</li> </ul>
<ul style="list-style-type: none"> <li>...creating timelines ensuring that there is an organized effort to complete all three phases of the SLO Assessment Cycle (SLOAC) (=coordinate your department's efforts on a calendar)</li> </ul>	<ul style="list-style-type: none"> <li>...expected to complete the three phases of the SLOAC for YOUR colleagues</li> </ul>
<ul style="list-style-type: none"> <li>...assessing YOUR SLO Liaison experiences periodically &amp; making helpful suggestions for improvement</li> </ul>	<ul style="list-style-type: none"> <li>...expected to operate in isolation</li> </ul>
<ul style="list-style-type: none"> <li>...acting as a liaison between the department &amp; the SLO leadership team to express concerns &amp; questions &amp; share positive experiences</li> </ul>	<ul style="list-style-type: none"> <li>...expected to operate in isolation</li> </ul>
<ul style="list-style-type: none"> <li>...assisting with additional phases of the process (facilitate)</li> </ul>	<ul style="list-style-type: none"> <li>...expected to "do" these processes</li> </ul>