



SLO Core Team Meeting Minutes

Veronica Avila, ~~Karen Chow~~, ~~Mae Lee~~, Mallory Newell, Mary Pape, Dawn Lee Tu

Tuesday, May 7, AT 203C, 12:30 – 1:20 pm

TOPIC	Purpose	LEADER	Notes
April Minutes	D/A	Mary	Meeting notes for April were approved. Mary will post.
Website Updates	I/D	Mary	Mary Clark Tillman pointed out that there was “ECMS” page on SLO website which contained stale information in regards to Curriculum Process. Mary will remove the page and all links to it from the SLO website.
Newsletter	I/D	All	Still on Mary’s “To Do” list. Perhaps best after at least the first Department Chairs meeting that Academic Senate Officers are holding.
Assessment Progress	I/D	All	Assessment progress has been updated on SLO website.
Equity, IPBT, SSPBT, Curriculum, Academic Senate	I/D	All	<p><b>Guided Pathways</b> – Karen: Lorrie Ranck is drafting the job description for the Guided Pathways Coordinator. Further decisions are pending this person being selected.</p> <p><b>Academic Senate</b> – Mary: Veronica and Mary will make a SLO presentation to the Academic Senate in June.</p> <p><b>IPBT</b> – Mary: In examining 2018-19 Program Reviews from each department completion of SLO assessments is one data point being analyzed.</p>
Workshops/Office Hours and other one-on-one work	I/D	All	Paralegal adjunct faculty Daniel Blanchette for one-on-one session how to conduct a SLO Assessment on May 8, 2019



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Tuesday, May 14, AT 203C, 12:30 – 1:20 pm

TOPIC	Purpose	LEADER	Notes
Website Updates	I	Mary	Page for 2019 Convocation has been updated
Academic Senate Presentation	I/D/A	All	<p>Dates we will request: June 10, June 3</p> <p>Outcome: Faculty will state ideas for new approach to assessment of outcomes.</p> <p>Suggest a handout as well as short slide presentation.</p> <p>SLO Process Your Way            What should the process to ensure learning is taking place look like to you?            Disaggregate data? What does a “program” mean to you? Does Guided Pathways change that definition?</p> <p>Timing is right to redesign the process. We will soon move to new data collection repository – alias software. At installation we will mold software to best meet our needs.            Moment of reflection. Sharing in small groups.</p>
Assessment Software	I/D	Dawn	<p>New software:            I. eLumen will be demonstrating on May 20            Steps in entering assessments in <a href="https://pasadena.edu/integrated-planning/slo-assessment/resources-for-faculty/elumen.php">https://pasadena.edu/integrated-planning/slo-assessment/resources-for-faculty/elumen.php</a></p> <p>John Hancock is another example of use of eLumin:  <a href="https://www.hancockcollege.edu/institutional_effectiveness/learning_">https://www.hancockcollege.edu/institutional_effectiveness/learning_</a></p>

		<p><a href="#">outcomes/eLumen.php</a></p> <p>eLumen's way of handling PLO assessments <a href="https://www.youtube.com/watch?v=qgMFxOMADzU">https://www.youtube.com/watch?v=qgMFxOMADzU</a></p> <p>Marin revises SLOs: <a href="http://slo.marin.edu/sites/slo/files/SLOAC%20Update%20March%202019%20%281%29.pdf">http://slo.marin.edu/sites/slo/files/SLOAC%20Update%20March%202019%20%281%29.pdf</a></p> <p>II. Watermark Curriculum demonstration is Thursday, May 30 Watermark Curriculum is used by University of Arizona</p>
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Tuesday, May 21, AT 203C, 12:30 – 1:20 pm

TOPIC	Purpose	LEADER	Notes
New Software	I/D	Mary, Veronica	<p>Report out on eLumen’s demonstration of May 20, 2019</p> <p>Veronica and Mary were present for the demonstration. The software is both flexible and robust. For equity purposes the assessment may be entered by individual so that disaggregation is possible. This can be done using a College-developed rubric or by integration with Canvas. Data may also be entered collectively which is essentially what we now do. Narrative response-type questions can be included. This means we could still collect such information as “Reflection” and “Enhancement”.</p> <p>Program would be done exactly as it is now with the addition of being able to pull in success data and demographic data to become part of the document. The boxes are divided into sections and Regions which allows for printing of particular information. The output is pdf only.</p> <p>Conversion would be at minimum pulling pdf’s from TracDat and posting them on eLumen. There is a possibility that reflection and enhancements could be pulled over to form an assessment. All mapping of courses to degrees and certificates and to institutional learning outcomes would need to be manual ported over.</p> <p>Curriculum piece of the software suite includes mapping capabilities that would include both major and general education courses.</p> <p>Work flow excellent except when curriculum (or say</p>

			<p>prerequisite/advisory matrix) needs to be updated by curriculum initiator the approval process would need to go through the entire chain once again.</p> <p>Smooth flow from course outlines and certificates/degrees approved by Curriculum Committee to Catalog. Also, there could be a nice show of certificate/degree requirements on the web directly pulled from the database.</p> <p>Other features available: Emsi Labor info, Badging, student ePortfolios, skills transcript, Ed plans generated automatically. There is also a piece that replicates Degree Works that we currently use.</p> <p>Below is link to tutorial used to teach faculty to use the Student Learning Outcome portion of the software for assessments.  <a href="https://pasadena.edu/integrated-planning/slo-assessment/resources-for-faculty/elumen.php">https://pasadena.edu/integrated-planning/slo-assessment/resources-for-faculty/elumen.php</a></p>
Assessment of the Process	I/D	All	<p>Date for Academic Presentation: Set for June 10th but we will request to be moved to the June 17<sup>th</sup> agenda. Dawn will present on the June 10<sup>th</sup> date.</p> <p>Outcome: Faculty will state ideas for new approach to assessment of outcomes.</p> <p>Suggest a handout as well as short slide presentation.</p> <p>Breakout into groups of three: SLO Process Your Way  Think about how you do your assessments. How would you like it to be captured by the school?</p> <p>Timing is right to redesign the process. We will soon move to new data collection repository – alias software. At installation we will</p>

			mold software to best meet our needs. Presentation should bring out idea of disaggregation of data.
Equity, IPBT, SSPBT, Curriculum, Academic Senate	I/D	All	Equity – Dawn AS – Mary IPBT – Mary SSPBT – Veronica Curriculum Committee – Mae  Report outs were included in the discussion of above agenda items.



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**Tuesday, May 28, AT 203C, 12:30 – 1:20 pm**

<b>TOPIC</b>	<b>Purpose</b>	<b>LEADER</b>	<b>Notes</b>
Assessment of the Process	I/D	All	<p>Mallory stated that the planned discussion around the question “. How would you like assessments of outcomes to be captured by the school?” will inform our upcoming accreditation reports.</p> <p>Mallory shared the report she has recently prepared: <a href="#">Assessments/Placements and Basic Skills</a> .</p> <p>The data views presented on these slides (especially slides 14-16) could inform departmental program level outcome assessments.</p>
Workshops/Office Hours and other one-on-one work	I/D	All	<p>Paralegal adjunct faculty Daniel Blanchette met with Mary on 5/8/2019 to discuss planning SLO assessments.</p>