Purpose: SLO Steering Committee Meeting | Location: Admin 109 | 11:30-12:20 PM

AGENDA TOPIC   PURPOSE   LEADER   OUTCOME
ATTACH

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This year's work: Program Review	I	Pape/Ramirez	- All department chairs have been provided with the information needed to complete the 2016 APRU. - Three workshops have been offered (2/4, 2/10, and 2/26), along with weekly drop-in help for all department chairs - The completed document is due to deans on 4/18	
This year's work: ICC assessment	I/D	Ramirez	This year's convocation will focus on Information Literacy, our ICC of assessment focus for 2015-16. The morning program will feature group discussions that will be used in the assessment cycle for this ICC.	
2016 Convocation Schedule	I/D	All	- April 17, 2015, at the De Anza Library Lorrie Ranck fully supports our idea to hold the event in the Library. Six (6) hours of PAA/PGA credit (This will help to move part-time faculty over a column on the pay schedule.) **Tentative draft:** 2016 Information Literacy Convocation *Assessing the ICC Information Literacy* *Equity and Inter-Connections* Outcome: Foster communications across campus using information technology through the lens of equity. Morning refreshments (Toño) General Session – Reading room (need sign(s) and rope type cordoned off; chairs and tables; sound system) Mary & Toño as leads. 　　Toño as MC 　　Lena Chang, Tom Dolen, and Cecelia Hui: *How information literacy is being integrated into disciplines such as Speech Department*. Break -out sessions: - Heidi & David: ADA requirements, checklist for online instruction for both hybrid and online. (lead Toño) - Amy & Mary: SLO Assessment Workshop focused on the new responsibilities of part-time faculty. - Program Review: This will be in the form of a help session held in one of the larger study rooms in the library rather than a full break-out session. The purpose will be to answer any questions that chairs/coordinators have about completing and submitting the program review document. *Program Review Workshop – Study room Questions from chairs* (lead: Mary) - Shireen Luna-Woo: Counseling Services. (lead: Veronica) - Cecilia Deck: Legalities of dealing with information (lead Tono) - SSLO – Veronica & Coleen - Tono & Veronica: Synthesis and Analysis of Information from texts	

Looking Ahead: Preparing for the next ACCJC visit	D	All	• The core team would like to ensure that we are on track to be ready for our next site visit. Any suggestions for preparation are welcome. • Mary and Toño will attend the ACCJC conference on March 3: "Taking Assessment to the Program Level"	
Looking Ahead: TracDat	I/D	Pape/Ramirez	• Mary will provide an update on the status of TracDat, and how well the system is meeting our needs • The 'Public View' feature of the system currently allows visitors to see SLOAC and PLOAC reports for all programs. It seems prudent, moving forward, to ensure that the Steering Committee is comfortable with the amount of information visible via the Public View.	

A = Action | D = Discussion | I = Info

Administrative Reps	SLO Coordinators	SLO Team Members	Shared Governance Reps
Christina Espinosa-Pieb, VPI Stacey Cook, VPSS Donna Jones-Dulin, VPCS Letha Jeanpierre, VPFES Marisa Spatafore, Marketing Rowena Tomaneng, AVPI Mallory Newell, IR Mi Chang, AS & Curriculum	Mary Pape, SLO Coordinator Tono Ramirez, SLO Coordinator Veronica Acevedo Avila, SSLO Coordinator	Anu Khanna, Curriculum Co-Chair Jackie Reza, Staff and Organizational Development Coleen Lee-Wheat, Dean Randy Bryant, Academic Senate VP	Mayra Cruz, Academic Senate President Rich Hansen, FA Lois Jenkins, Classified Senate President