



SLO Steering Committee Meeting:

~~Christina Espinosa-Pieb~~, Rowena Tomaneng, ~~Letha Jean Pierre~~, ~~Marisa Spatafore~~, Andrew LaManque, ~~Lois Jenkins~~, Gregory Anderson, Anu Khanna, Jim Haynes, Coleen Lee-Wheat, Jacquelyn Reza, Tono Ramirez, Mary Pape

Date: September 30, 2010

Topic	Discussion	Action/Concern
Welcome	New Instructional SLO Coordinators, Mary Pape and Tono Ramirez were introduced How get them up to speed?	Tono has been Liaison from the Social Sciences Division since the beginning. Mary Pape was a liaison during 2008-2009 from the Business and CIS Division. Rowena was representing Christina this day.
Note taker	Student helper, Melissa's is not available during SLO Steering Committee Meetings to take notes.	Rowena will check with Olga to see if she is available.
Accreditation Follow-Up Report	Gregory Anderson, Academic Senate President, stated concerns about the accelerated timeline of the creation of the follow-up report.	The timeline imposed hardships upon the faculty, administrators and staff. Anderson strongly advised that increased leadership relative to coordinating the self-study needs to occur soon—he recommended an organized effort with precise deadlines, reminders, collection of evidence etc should not be left solely in the hands of the co-chairs of the Standards. It is imperative that the collection of evidence cannot be delayed until the last moments.
Opening Day Results	Instructional groups have all responded positively	Hard and soft copy of the Program SLOs will handed off the material to Anu in October. SSLOs need an ECMS or Trac Dat system as soon as possible.
Jackie's report	The staff development office is planning workshops for part-timers. Jackie is wondering how Foothill secured 2 convocation days.	Jackie will be working with her counterpart from Foothill. Foothill has already scheduled two convocation days dedicated to Student Learning Outcomes and staff development. How did they manage to secure the time?
September 28 Trac Dat	Review of the Trac Dat Proposal. Christina asked the SLO Team to make a final recommendation in regards to the product.	The team recommended to the Steering committee that Trac Dat hosts the system and data in order to house SSLO and AUO results, keep the ECMS until there is time to plan the marrying to Trac Dat. Stacey and Rowena will take the recommendation to Senior Staff, Monday October 3. Anu, Rowena and Gregory will attend the R and P conference October 6-7 and will continue to research the products such as e-lumen that has been revamped since last visited. The Committee agreed that the sustainability of the commercial product over dependence upon one College programmer in the future outweighs the