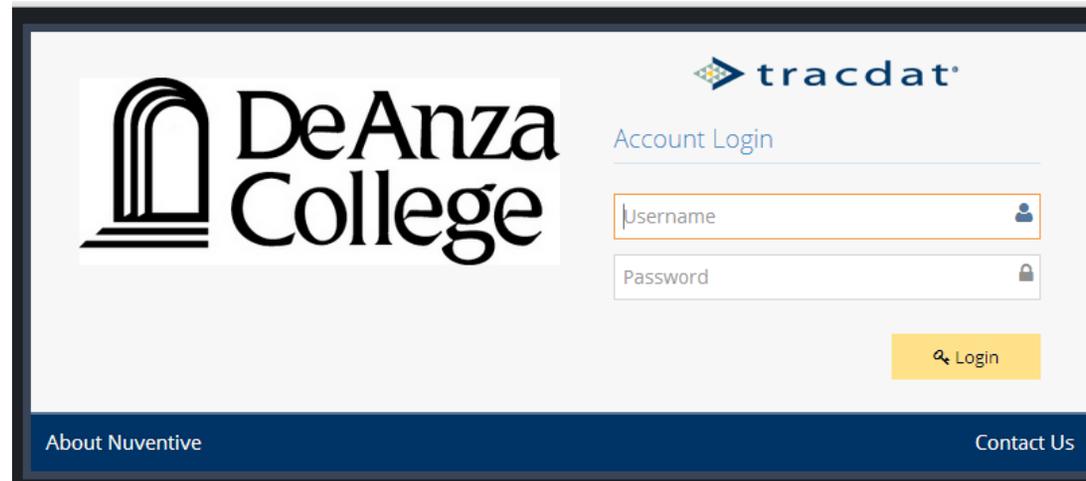


# Directions for Assigning Student Learning Outcome Assessment to Faculty Member through Email in TracDat 5



The screenshot shows the login interface for TracDat 5 at DeAnza College. On the left is the DeAnza College logo, which consists of a stylized archway icon followed by the text "DeAnza College". On the right, the "tracdat" logo is displayed above the "Account Login" heading. Below the heading are two input fields: "Username" with a user icon and "Password" with a lock icon. A yellow "Login" button with a magnifying glass icon is positioned below the password field. At the bottom of the page, there is a dark blue footer bar containing the links "About Nuventive" on the left and "Contact Us" on the right.

1. Navigate using the left frame to “Course Assessment Plan”
2. Choose the course. 3. Choose the SLO.
4. Either add the assessment method or choose a method making sure that the arrow is opened (i.e. pointing downward)
5. Click on the “tool” symbol by “Assignment”.

The screenshot shows the TracDat web application interface. The left navigation menu is highlighted with a red arrow and the number 1, pointing to the "Course Assessment Plan" option. The top header shows the department name "Dept - (B/CS) Computer Information Systems" and a user profile "Welcome, admin". The main content area displays the course selection dropdown "CIS 211A - Introduction to 8086/IA 32 Processor Assembly Language" with a red arrow and the number 2. Below the course dropdown, the "Student Learning Outcomes (SLOs)" section is expanded, showing "CIS211A\_SLO\_1 Investigate architectural components and design of microprocessors as well as evaluate and formulate computer and numeric data representation. (Active)" with a red arrow and the number 3. The "Assessment Methods" section is also expanded, showing a list of methods. The "Exam - Course Test/Quiz" method is selected, and its details are visible, including "Target for Success: 70%", "Comments/Notes", "Date Added: 09/28/2015", and "Active: Yes". A red arrow and the number 4 point to the dropdown arrow next to the selected method. The "Assignment" tool icon is highlighted with a red arrow and the number 5.

Complete the form here it is being sent to Mary Pape. Please note that the person needs to be entered into TracDat at least as email only.

tracdat

Dept - (B/CS) Computer Information Systems

Dept - (B/CS) Computer Information Systems > Course/Service Planning > Course Assessment Plan > Assign Assessment Method

Save Return

CIS21JA\_SLO\_1 Investigate architectural components and design of microprocessors as well as evaluate and formulate computer and numeric data representation.

**Exam - Course Test/Quiz** The methodology for assessing the outcome came from particular questions on the final exam.  
The questions ask students to work with registers, different data types, show memory layout, memory access.  
**Target for Success 70%**

\* Assign To Pape, Mary \*

Due Date 12/02/2015

Subject Assignment from

Notes/Instructions  
Assessment Method Type: Exam - Course Test/Quiz  
Assessment Method: The methodology for assessing the outcome came from particular questions on the final exam.  
The questions ask students to work with registers, different data types, show memory layout, memory access.  
Target for Success: 70%

Repeats Once

Provide Related Document, Assessment Data Summary and Enhancements

Put Documents in Assignee may choose Repository Folder

E-mail Assignment to Assignee(s)

Send CC to Person Assigning

\* Required field

Your colleague will receive an email similar to the one below

## Assignment from TracDat

### Administrator, TracDat [TAdmin@deanza.edu]

To: [Mary Page](#)

Attachments:  Add\_To\_Calendar.ics (1 KB)

Unit name: Dept - (B/CS) Computer Information Systems

Program Level Outcome (PLO) name: CIS21JA\_SLO\_1

Assessment Method Type: Exam - Course Test/Quiz

Assessment Method: The methodology for assessing the outcome came from particular questions on the final exam. The questions ask students to work with registers, different data types, show memory layout, memory access.

Target for Success: 70%

Due Date: Wed Dec 02, 2015

Assigned By: TracDat Administrator

To complete, go to: [https://urldefense.proofpoint.com/v2/url?u=https-3A\\_deanza.tracdat.com-3A443\\_tracdat\\_assignment-3Fy-3DopwiSLQE1L72jdTFqmDFwmaU&d=8QICAg&c=xoYdONxMEGxjdVkJ5bOdEOV28uakaJ20R4TjadGGZ8c&r=T80bbTXtjR5mnp4owBSz-F-dfnzveSAxec1gIKRss3s&m=IcglQ8gVgAvKkid7DZjG9ENxa-zIX6pf0hrDQg46lo&s=CzHl4rwxSM07z1BoQnmSQXv8bvlbgbTVvdgmF6wJLA&e=](https://urldefense.proofpoint.com/v2/url?u=https-3A_deanza.tracdat.com-3A443_tracdat_assignment-3Fy-3DopwiSLQE1L72jdTFqmDFwmaU&d=8QICAg&c=xoYdONxMEGxjdVkJ5bOdEOV28uakaJ20R4TjadGGZ8c&r=T80bbTXtjR5mnp4owBSz-F-dfnzveSAxec1gIKRss3s&m=IcglQ8gVgAvKkid7DZjG9ENxa-zIX6pf0hrDQg46lo&s=CzHl4rwxSM07z1BoQnmSQXv8bvlbgbTVvdgmF6wJLA&e=)

NOTE: You can open or import the attached file to add this assignment to your personal calendar.

 Find Someone

Options 

   Actions -

Wednesday, December 02, 2015 2:38 PM

The link leads directly to a page where all information can be entered. Remind the person to click on “Save”

 [Dept - \(B/CS\) Computer Information Systems](#) > [Assignments](#) > [Assessment Data Summary \(Full\)](#)

[Save](#)

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CIS 2 - Computers and the Internet in Society

**CIS21A\_SLO\_1** Investigate architectural components and design of microprocessors as well as evaluate and formulate computer and numeric data representation.

**Exam - Course Test/Quiz** The methodology for assessing the outcome came from particular questions on the final exam. The questions ask students to work with registers, different data types, show memory layout, memory access.  
**Target for Success 70%**

\* Assessment Data Summary Date

\* Assessment Data Summary

\* Target

\* Program Review Reporting Year

\* Quarter of Assessment

\* # people involved in Reflection & Analysis:

Format of departmental dialogue

\* Reflection (CLICK ON ? FOR INSTRUCTIONS)

\* Is this assessment addressing an enhancement proposed by a previous assessment?

\* Required field

Enhancements

Related Documents