



Retention Innovation Grants Request for Proposal

Guidelines

Retention innovation grants:

- Are for the purpose of increasing student retention and persistence
- Are for new projects only, not the expansion of current work
- May be used for faculty stipends, but not release time

To avoid duplication of proposals, please discuss your application with your dean or manager and obtain his or her signature below. After filling in the form, print it out and then submit it to Tina Woo in the president's office.

Deadline for submissions is Friday, Nov. 2.

Lead Staff or Faculty Member Applying	
Division/Program	
Signature of dean or manager (Comments optional)	
Other staff/faculty to participate	
Title of project	
One-sentence summary	

Complete description of project	
Project timeline	
Project outcomes for students	
Amount requested	
Project budget	