## DE ANZA'S STUDENT SUCCESS CENTER ACADEMIC SKILLS WORKSHOPS FALL 2017 (Weeks 4 – 8)

These 50-minute workshops are open to all De Anza students. We recommend that students attend workshops during weeks 4, 5, and 6. Our workshops get very full in weeks 7 and 8.

Space is limited. Maximum is 20.



STUDENT LIFE SKILLS	LOCATION: ATC 303 TIMES ARE LISTED BELOW:		
Anti-Procrastination (3)	☐ TUE 10/24 10:30AM	☐ WED 11/8 2:30PM	☐ MON 11/13 10:30AM
Engaging Ethics (2)	☐ TUE 10/31 1:30PM	☐ TUE 11/7 2:30PM	
Group Communication: Team Building (1)	☐ WED 11/15 1:30PM		
Goal Setting and Motivation (2)	☐ MON 10/23 11:30AM	☐ WED 11/8 3:30PM	
Growth Mindset (3)	☐ THU 10/26 11:30AM	☐ THU 11/9 10:30AM	☐ MON 11/13 2:30PM
Resume Writing (2)	☐ WED 10/18 11:30AM	☐ TUE 11/7 11:30AM	
Interview Preparation (3)	☐ WED 10/25 11:30AM	☐ WED 11/8 11:30AM	☐ THU 11/16 11:30AM
Professional Communication in Work Environment (2)	☐ WED 11/1 11:30AM	☐ TUE 11/14 10:30AM	
Stress Management (2)	☐ FRI 10/27 11:30AM	☐ MON 10/30 11:30AM	
Time Management (3)	□ FRI 10/20 10:30AM	☐ FRI 11/3 10:30AM	☐ TUE 11/14 11:30AM
Tips to De-Stress (1)	☐ THU 10/19 11:30AM		

STUDY SKILLS	LOCATION: ATC 303 TIMES ARE LISTED BELOW:		
Find Your Learning Strength (1)	□ WED 11/15 5:30PM		
Math Test Taking Strategies (4)	□ THU 10/19 10:30AM <u>RM: S43</u>	□ THU 11/2 10:30AM RM: S43	☐ THU 11/9 10:30AM RM: S43
			☐ THU 11/16 10:30AM RM: S43
Note Taking in Class (3)	□ MON 10/30 11:30AM	☐ MON 11/6 10:30AM	☐ WED 11/15 2:30PM
Test Taking Strategies (3)	☐ THU 10/26 10:30AM	☐ TUE 10/31 11:30AM	☐ MON 11/6 2:30PM
Test with Less Stress (1)	☐ THU 11/2 10:30AM		
How to Sign Up: Just show up! Advance sign-up NOT required.			
For more information about workshops, please visit the Academic Skills Center's webpage: <a href="http://deanza.edu/studentsuccess/academicskills/">http://deanza.edu/studentsuccess/academicskills/</a> We look forward to seeing you at a workshop!			
			Page 1 of 2



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WRITING SKILLS	LOCATION: ATC 303 TIMES ARE LISTED BELOW:	
Attention-Grabbing Introductions (1)	☐ TUE 10/24 4:30PM	
Avoiding Plagiarism (1)	☐ THU 11/9 11:30AM	
Creating Dynamic Thesis Statements (1)	☐ TUE 10/31 2:30PM	
Effective Body Paragraphs (1)	☐ THU 11/2 5:30PM	
The Writing Process: Prewriting (2)	☐ TUE 10/24 1:30PM	☐ WED 11/1 10:30AM
The Writing Process: Editing & Revision (2)	☐ TUE 10/31 10:30AM	☐ THU 11/16 10:30AM
The Writing Process: Proofreading (1)	☐ TUE 10/31 3:30PM	
Keys to Success in Summary Writing (2)	☐ WED 10/18 10:30AM	☐ THU 11/2 3:30PM
Subject-Verb Agreement (2)	☐ THU 10/19 1:30PM	☐ TUE 11/7 3:30PM

READING SKILLS	LOCATION: ATC 303 TIMES ARE LISTED BELOW:		
Active Reading: Nonfiction (1)	☐ MON 11/13 11:30AM		
Active Reading: Short Stories (1)	☐ TUE 11/14 5:30PM		
Vocabulary in Context (1)	☐ WED 11/8 10:30AM		
Textbook Reading	□ WED 10/18	□ WED 10/25	☐ WED 11/1 2:30PM
Skills (4)	1:30PM	10:30AM	☐ THU 11/16 1:30PM

GRAMMAR SKILLS	LOCATION: ATC 303 TIMES ARE LISTED BELOW:	
Avoiding Sentence Fragments (1)	☐ THU 11/9 5:30PM	
Avoiding Run-On Sentences (2)	☐ TUE 11/7 4:30PM	□ THU 11/16 3:30PM
Get the Verb Tense Right (2)	☐ TUE 10/24 3:30PM	☐ TUE 11/14 3:30PM

Page 2 of 2