

# DE ANZA'S STUDENT SUCCESS CENTER

## ACADEMIC SKILLS WORKSHOPS WINTER 2019 (Weeks 4 – 8)

These 50-minute workshops are open to all De Anza students. We recommend that students attend workshops during weeks 4, 5, and 6. Our workshops get very full in weeks 7 and 8.

**Space is limited. Maximum is 20.**



STUDENT LIFE SKILLS	LOCATION: ATC 303 TIMES ARE LISTED BELOW:		
Engaging Ethics (2)	<input type="checkbox"/> WED 2/13 2:30PM	<input type="checkbox"/> FRI 2/22 11:30AM	
Goal Setting & Motivation (1)	<input type="checkbox"/> MON 2/04 11:30AM		
Group Communication (1)	<input type="checkbox"/> WED 2/27 2:30PM		
Growth Mindset (1)	<input type="checkbox"/> THU 2/07 10:30AM		
How to Standout in the Workplace (1)	<input type="checkbox"/> TUE 2/19 11:30AM		
Interview Preparation (3)	<input type="checkbox"/> TUE 2/05 11:30AM	<input type="checkbox"/> THU 2/14 11:30AM	<input type="checkbox"/> THU 2/28 11:30AM
Negotiating in Work Environment (1)	<input type="checkbox"/> TUE 2/26 11:30AM		
Professional Communication in the Work Environment (2)	<input type="checkbox"/> TUE 2/05 12:30PM	<input type="checkbox"/> TUE 2/19 10:30AM	
Resume Writing (2)	<input type="checkbox"/> THU 1/31 10:30AM	<input type="checkbox"/> TUE 2/12 11:30AM	
Stress Management (3)	<input type="checkbox"/> WED 2/06 11:30AM	<input type="checkbox"/> WED 2/13 1:30PM	<input type="checkbox"/> FRI 2/22 10:30AM
Time Management Strategies (4)	<input type="checkbox"/> MON 2/04 10:30AM	<input type="checkbox"/> FRI 2/08 10:30AM	<input type="checkbox"/> TUE 2/26 10:30AM <input type="checkbox"/> THU 2/28 2:30PM
Tips to De-Stress (1)	<input type="checkbox"/> THU 2/28 1:30PM		

STUDY SKILLS	LOCATION: ATC 303 (*except where noted) TIMES ARE LISTED BELOW:		
Anti-Procrastination (3)	<input type="checkbox"/> WED 2/06 10:30AM	<input type="checkbox"/> THU 2/21 10:30AM	<input type="checkbox"/> WED 2/27 10:30AM
Find Your Learning Strengths (1)	<input type="checkbox"/> TUE 2/19 5:30PM		
How to Solve Word Problems (2)	<input type="checkbox"/> MON 2/04 1:30PM <u>*RM: S43-K*</u>	<input type="checkbox"/> MON 2/25 1:30PM <u>*RM: S43-K*</u>	
Math Test-Taking Strategies (2)	<input type="checkbox"/> FRI 2/01 10:30AM <u>*RM: S43-K*</u>	<input type="checkbox"/> WED 2/20 1:30PM <u>*RM: S43-K*</u>	
Note-Taking in Class (3)	<input type="checkbox"/> TUE 2/05 10:30AM	<input type="checkbox"/> MON 2/11 10:30AM	<input type="checkbox"/> WED 2/27 3:30PM
Test Taking Strategies (4)	<input type="checkbox"/> THU 2/07 1:30PM	<input type="checkbox"/> WED 2/13 11:30AM	<input type="checkbox"/> WED 2/20 11:30AM <input type="checkbox"/> TUE 2/26 1:30PM
Test with Less Stress (2)	<input type="checkbox"/> THU 2/14 10:30AM	<input type="checkbox"/> MON 2/25 10:30AM	

**How to Sign Up :** Just show up! Advance sign-up NOT required.

For more information about workshops, please visit the Academic Skills Center's webpage: <http://deanza.edu/studentsuccess/academicskills/>

**We look forward to seeing you at a workshop!**



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### ACADEMIC SKILLS WORKSHOPS WINTER 2019 (Weeks 4 – 8)

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WRITING SKILLS	LOCATION: ATC 303 TIMES ARE LISTED BELOW:		
Attention-Grabbing Introductions (1)	<input type="checkbox"/> WED 1/30 11:30AM		
Creating Dynamic Thesis Statements (2)	<input type="checkbox"/> FRI 2/01 11:30AM	<input type="checkbox"/> TUE 2/12 10:30AM	
Effective Body Paragraphs (1)	<input type="checkbox"/> FRI 2/08 11:30AM		
The Writing Process: Prewriting (4)	<input type="checkbox"/> THU 1/31 2:30PM	<input type="checkbox"/> MON 2/11 11:30AM	<input type="checkbox"/> TUE 2/19 12:30PM <input type="checkbox"/> MON 2/25 11:30AM
The Writing Process: Editing & Revision (1)	<input type="checkbox"/> THU 2/28 9:30AM		
The Writing Process: Proofreading (2)	<input type="checkbox"/> WED 2/13 10:30AM	<input type="checkbox"/> TUE 2/26 2:30PM	
Keys to Success in Summary Writing (2)	<input type="checkbox"/> WED 1/30 10:30AM	<input type="checkbox"/> TUE 2/26 12:30PM	

READING SKILLS	LOCATION: ATC 303 (*except where noted) TIMES ARE LISTED BELOW:		
Active Reading: Short Stories (1)	<input type="checkbox"/> TUE 2/26 5:30PM		
Vocabulary in Context (2)	<input type="checkbox"/> WED 2/20 10:30AM	<input type="checkbox"/> FRI 3/01 10:30AM	
Textbook Reading Skills (4)	<input type="checkbox"/> THU 2/14 1:30PM	<input type="checkbox"/> WED 2/20 1:30PM	<input type="checkbox"/> MON 2/25 1:30PM <input type="checkbox"/> THU 2/28 10:30AM
Technical Textbook Reading (2)	<input type="checkbox"/> TUE 2/12 1:30PM <u>*RM: S43-K*</u>	<input type="checkbox"/> WED 2/27 11:30AM <u>*RM: S43-K*</u>	

GRAMMAR SKILLS	LOCATION: ATC 303 TIMES ARE LISTED BELOW:	
Avoiding Sentence Fragments (2)	<input type="checkbox"/> TUE 2/12 5:30PM	<input type="checkbox"/> MON 2/25 5:30PM
Avoiding Run-On Sentences (2)	<input type="checkbox"/> TUE 2/05 5:30PM	<input type="checkbox"/> THU 2/21 2:30PM
Get the Verb Tense Right (1)	<input type="checkbox"/> THU 2/14 2:30PM	
Subject-Verb Agreement (1)	<input type="checkbox"/> THU 2/07 2:30PM	