

TITLE III SUMMARY REPORT – JUNE – SEPTEMBER 2007

May, 2007: Rumor that we would receive 2006 Title III Grant Proposal. Upon examination of 2006 Title III grant proposal, we realized that the proposal indicated two Activity Directors rather than one as we had planned. We also noted that many changes had taken place at De Anza since the grant was submitted in June of 2006: Several initiatives had been instituted to address ways to retain under prepared students (e.g. Basic Skills Initiative, Strategic Planning Initiative).

June 26, 2007: Brainstorming Session with key personnel in anticipation of receiving Title III award. Project Director, Carolyn Keen, shared copies of the 2006 Title III Grant proposal and explained that the initial and current intention for the grant to have one Activity, not two, will guide plans as we move forward.

July, 2007: Title III Award Notice

September, 2007: De Anza's Title III Grant Proposal was submitted in July of 2006, but the award was not received until July 2007. Between the time that the Grant was written in Fall and Spring of 2005 and the time the Grant was received, many changes were instituted at De Anza and Statewide. At De Anza President Brian Murphy has instituted "strategic initiatives," one of which is designed to help retention of under prepared students just as the Title III proposal does. Likewise, at the California Department of Education level, a Basic Skills Initiative also aims to help retention of under prepared students. Hence, one major challenge for implementing Title III activities was to avoid unnecessary duplication and to make sure faculty and students would not be confused by various activities having identical goals.

Personnel Changes at De Anza slowed down initial implementation and progress of Title III activities. Vice-President of Instruction Judy Miner moved to from De Anza to be President of Foothill College. Dean of Language Arts, John Swensson, became Interim Vice President of Instruction; the Language Arts Division acquired a new Dean, Lydia Hearn; the Math and Physical Science Division also acquired a new dean, Jerry Rosenberg.

Also slowing down immediate implementation of Title III activities was the fact that Fall and Winter Quarter classes (and even Spring 08 classes) were already scheduled and student composition of classes could not be determined for the pilot classes of 2007-08.

Project Director notified Deborah Newkirk, Department of Education Title III contact, that she, Carolyn Keen, is the De Anza College Title III Project Director.

On September 26, 2007, Carolyn Keen, Project Director, Gregory Anderson, Activity Director, and other key members of the Title III group met with Linda

Dowden and Jan Nontell of Dowden & Associates. One meeting reviewed the Title III Activity; the second meeting reviewed the Title III budget.

Carolyn Keen met with De Anza President Brian Murphy and Interim Vice President of Instruction, John Swensson, to review Title III Steering Committee goals and to select Title III Steering Committee members.

John Swensson, Interim Dean of Instruction, designated as administrative supervisor for Title III.

Activity Director, Gregory Anderson, and Carolyn Keen, Project Director, decided there would be no need to engage a Title III Administrative Assistant and that funds for this position could well be used in other more demanding areas.

Ordered a Dell computer for Title III Project Director Office