

TITLE III SUMMARY REPORT – OCTOBER 2007

Project Director asked Deans of Language Arts and Math to review Title III objectives and indicate necessary changes. No responses indicating changes.

Project Director asked Dean Jerry Rosenberg of Math and Physical Science Division to begin designing a job description for the person to be hired as the Math Resource Center Director and to begin the job search. She also asked that classes and instructors be identified to work on Title III Activity beginning Winter Quarter. Neither of these projects got underway however since the Dean is new to his position and learning about the needs of his Division and about College procedures.

PD met with Margaret Michaelis in De Anza budget office and established a District account for Title III expenditures. Established an FRS account via Vice President John Swensson.

PD communicated with Steering Committee members about President Brian Murphy's preference about the role of the Steering Committee.

PD communicated with Activity Directory, Gregory Anderson, about initial issues to be addressed: the classes to be tracked in Winter and Spring Quarters, 2008; review of Title III objectives; arranging for 50% release time for Activity Director to perform Title III duties. This last issue involved much time, numerous meetings, and our major focus during the entire Fall Quarter until we finally resolved that the best approach, consistent with De Anza policies, would be to advertise and hire a person to assist the Activity Director and thus free him from 50% of his current duties at De Anza.

Began process of arranging for Project Director compensation.