

TITLE III MATH COMMITTEE MINUTES

Meeting Overview

Host	Title III Math Committee		
Attendees	Herminio Hernando Jefferson Shirley Barbara Fink	Doli Bambhania Gregory Anderson	
Date/Location	02/11/09 at 11:30am in PSME division office		
Note Taker	Naita Saechao		

Agenda

1. Teaching and Learning Conference Title III Math Team Representative
2. Progress on Interventions
3. Topics to be Discussed at the next meeting with Diana Alves de Lima
4. S43 Tutorial Center – programming and operations
5. Future Plans for Math Team members

Meeting Minutes

1. Teaching and Learning Conference Title III Math Team Representative
 - Barbara Fink will be the Title III Math Team Representative for Winter quarter and Doli Bambhania will be the Title III Representative for Spring quarter.
 - Coordination of who will attend meetings regarding team’s varying schedule will be the responsibility of the representative.
2. Progress on Interventions
 - Progress regarding developmental students’ academic progress has been observed by Doli with the pilot project of peer-to-peer tutors in the classroom, although this progress is polarized, possibly due to the students various reasons for taking the class (Math 210).
 - Challenges include students buy-in to one-on-one tutoring in the classroom, students’ perceptions and self-confidence, etc.
 - Overall, the efforts of this pilot project were noted as better than not having a tutor in the classroom.
3. Topics to be Discussed at the next meeting with Diana Alves de Lima
 - Brainstorm ideas for more intervention topics
 - “Big Picture” analysis of these developments
 - Barbara Illowsky, available in March, will also be helpful in tapping into her knowledge of Basic Skills.
4. S43 Tutorial Center – programming and operations

- Gregory provided Math Team with an overview of the programming and services offered by S43 Center, which includes in-classroom support, as well as academic support through tutoring.
 - Supervisor and Instructional Associate positions will be re-posted with the hopes of filling the IA position by Spring quarter.
 - Tutor training – what is the current structure? Who facilitates the trainings? How is cultural competency and sexual harassment training included? A need for more effective training, inclusive of new course beginning the Fall 2009 for tutors as a requirement of employment.
 - MPS’ role in these Title III efforts.
5. Future Plans for Math Team members
- Doli – PDL in the Fall 09
 - Herminio – PDL in the Spring – Fall 09
 - Jefferson – possible leave in Fall 09 or Winter 10.
 - Spring 09 meeting schedule will remain the same – Wednesdays at 11:30am in PSME Division Office.

Action Items

- Hire a supervisor and Instructional Associate for the “Center” hopefully by Spring 2009.
- Understand coordination of MPS with S43
- Set-up meeting with Gregory Anderson, Herminio Hernando, Diana Alves de Lima, Jerry Rosenberg, Howard Irvin, Laura Bell and Patrick Dowling to discuss possible funding collaborations for MPS with Title III
- Make copies or bring copies of Susan Dean’s proposal to the next meeting with Diana
- Solicit support from Division – Jerry Rosenberg regarding Title III Math Team projects and tutor training requirements and processes.
- Find out what the restrictions are for Faculty on PDL – is it possible for Herminio to continue to be on the Title III Math Team for Spring 09 meetings?
- Ask Howard Irvin about possible replacements for Herminio – Veronica Avila or Vicki Moreno.

Next Meeting:

Host	Math Faculty
Attendees	Title III Math Team
Date / Location	Wednesday, February 18, 2009, 11:30 a.m., PSME Conference Room