

TITLE III MATH COMMITTEE MINUTES

Meeting Overview

Host	Title III Math Committee		
Attendees	Herminio Hernando Jefferson Shirley Barbara Fink	Doli Bambhania Gregory Anderson Anne Leskinen	Jerry Rosenberg
Date/Location	03/04/09 at 11:30am in PSME division office		
Note Taker	Naita Saechao (Title III Project Assistant)		

Agenda

1. Math Review Modules and Title III Funding (for Anne)
2. Title III Funding and update on Supervisor and Instructional Associate position.
3. Counseling and Collaboration
4. Herminio's Role for Title III

Minutes

- 1. Math Review Modules and Title III Funding (for Anne)**
 - There will be a trial group in summer for review for placement and a trial group starting in Winter 2010 for a select number of instructor classes.
 - The review modules for retention and filling in gaps will pilot for Winter 2010 and possibly open up in Fall 2010.
 - Software decisions still need to be made. Will work with a smaller group and implementation on the bigger scale would could after these processes. Included in this work is also curriculum development, non-permanent course development, etc. These processes should include the incoming Supervisor of the Math and Science Tutorial Center.
- 2. Title III Funding and update on Supervisor and Instructional Associate position.**
 - The Supervisor position is still in process and interviews will be held soon.
 - The Instructional Associate position was not approved yet. Title III will continue to work to get this position approved for either Spring/Summer/Fall start date. When would be the best timing for the IA position to start?
 - One reason to hire the IA sooner rather than later is to demonstrate to the federal government that we are spending our money as planned.
 - Unless there is a better way to spend this money, instead of hiring for this IA position, then we should proceed and continue with the process of establishing this position.
- 3. Counseling and Collaboration**
 - One of Jerry Rosenberg's and Anne Leskinen's role at this meeting is to better inform our committee of how we can improve two things: ensuring success of

counseling representation and to brainstorm ways to shift the procedures on this campus to alleviate counselors time for collaboration with other departments and student support programming.

- This has been a historic issue and there still are many misperceptions of Math and Counseling by each other onto each other's departments.
- A suggestion for opening the doors for dialogue are to have a small informal discussion during lunch between six Math department representatives and six Counseling department representatives to begin a dialogue about our misperceptions, ways we've collaborated in the past and ways to continue to collaborate in the future.
- Another suggestion was to have a joint department meeting so that both departments could meet fully and address the issues in a constructive manner, with groundrules and an agenda.
- The Math sequence for transferring/degree has changed—this has caused some frustration for some of the Counselors.
- Collaboration will be best between the two departments if started on a positive note to figure out ways in which both could expand opportunities for students collaboratively. There are some who are resistant.
- A great example is the success with MPS.
- Because we are a Title III group, we need to focus on Basic Skills and Developmental level students. From last year, only 3% of PreCalc students are from Basic Skills.

4. Herminio's Role for Title III

- With Herminio leaving next quarter, who will replace him for Spring? A discussion needs to be held regarding this, with suggestions for the replacement.
- We need to also figure out a way to document Herminio's work on Title III for transparency purposes.

Action Items

- Send email to faculty regarding recruiting students (Doli).
- Read qualitative questions and provide feedback (Committee).
- Follow up regarding Herminio's PDL and possibility to continue working with Title III in the Fall (Gregory).
- Provide documentation for Herminio's work with Title III (Herminio and Gregory).
- Discuss who will replace Herminio for Spring (Committee)
- Come up with a short list of counselors and math faculty who could/would come to the exploratory session of collaboration and discussion (Committee).

Next Meeting:

Host	Math Faculty
Attendees	Title III Math Team
Date / Location	Wednesday, March 11, 2009, 11:30 a.m., PSME Conference Room