

Implementation Plan

Project Start-Up			
Personnel	Tasks & Results	Timeline	Relationship to Objectives
President Vice-President Project Director	Award Announced. <i>Celebrations!</i> All College staff receive general overview. Appointment of Title III Steering Committee by President.	09/2007	Good Communication Strong Staffing Timely Project Start-up
Vice-Presidents Deans Dept Chairs Human Resources	Hiring/Reassigning Personnel. Standard selection and hiring practices	Fall 2007	
Project Director	Establish Title III Office	10/2007	
On-Going Projects (Only Listed Once)			
<ul style="list-style-type: none"> • Compliance by all Project Staff with Foothill-DeAnza and federal guidelines for purchasing, travel, contracts and consultants. • Continual Monitoring, Strong Activity Management and Effective Communications • Continual Evaluation, stressing formative feedback for improvement and assessment of impact of training and new practices on increased progression through math and English sequences which are barriers to thousands of students. 			
Year 1 (Fall 2007 - Summer 2008)			
Personnel	Tasks & Results	Timeline	Relationship to Objectives
Language Arts Team: Director, T3 Coordinator Language Arts Faculty Student Support Staff Assessment staff Counselors	Develop LASC procedures, schedules, staffing and coordination of multiple assistance options. Move Writing Center to LASC location.	10/2007 – 04/2008	Basis for all LASC Objectives
Math Team: Director, T3 Coordinator Math Faculty Student Support Staff, Assessment staff Counselors	Design MRC procedures and coordination courses and math assistance strategies, including group work, CAI, diagnostic retesting, tutoring.	10/2007 – 04/2008	Basis for all MRC Objectives
Language Arts Activity Team Faculty	Review and revise LART 200/100 for entrance/exit requirements, faculty interaction, curriculum overview, outcomes, counseling and assessment, use of instructional assistants and LASC options.	10/2007 – 07/2008	LASC Objective 1.1 LASC Objective 2.1 Objectives 6 and 7
Language Arts Faculty	Pilot new capacities and assistance for LART 200/100 (developmental level combined reading/writing class).	Spring 2008	LASC Objective 1.1

Math Activity Team Faculty	Review and revise Math 210 for entrance/exit requirements, faculty interaction, curriculum overview, outcomes, counseling and assessment, use of instructional assistants and LASC options.	10/2007 – 07/2008	MRC Objective 1.1 MRC Objective 2.1 Objectives 6 and 7
Math Faculty	Pilot new capacities and assistance for Math 210	Spring 2008	MRC Objective 1.1, 2.1
Language Arts and Math Activity Teams in tandem and separately Office of Organizational Development	Investigate best practices for teaching of developmental education. Develop selection process for faculty going to Kellogg Institute & Send Team to Kellogg.	11/2007 – 06/2008	Combined Objective 6
Embedded Counselors Counseling Staff Faculty	Working together to avoid duplication of efforts, phase in the use of IEP with developmental Math and English/LA students.	Year 1 - Ongoing	Combined Objective 7 Supports and strengthens all objectives
Year 2 (Fall 2008 - Summer 2009)			
Personnel	Tasks & Results	Timeline	Relationship to Objectives
Language Arts Activity Team Faculty Instructional Assistants	Develop CAI/tutoring/instruction assistance program for developmental English/ Language Arts beginning with tutorials for LART 200/100. Pilot Spring Qtr 08	10/2008 – 09/2009	LASC Objective 2.2, 3.2 Combined Objective 7
Math Activity Team Faculty Instructional Assistants	Develop CAI/tutoring/instruction assistance program for developmental Math beginning with tutorials for Math 210. Pilot Spring Quarter 08.	10/2008 – 09/2009	MRC Objective 2.1 MRC Objective 2.2 Combined Objective 7
Math Faculty Math Director Language Arts Faculty Language Arts Director	Develop Computer assisted learning strategies and tutoring materials for Math 112 and 114 for MRC.	04/2009 09/20010	MRC Objective 2.1, 2.2, 3.1, 3.2
Embedded Counselors Faculty Assessment Office	Continue/Refine Diagnostic Testing, implement mastery testing portion of assessment. (LASC/MRC)	Pilot Fall 2008	LASC Objective 3.1 MRC progression Objective 7
Language Arts and Math Activity Teams in tandem and separately Office of Organizational Development	Implement long-term faculty development program focusing on technology in the classroom and teaching to diverse learners. Develop calendar of events and workshops Arrange for experts and offer training	Year 2 - Ongoing	Combined Objective 6 Strengthens all Objectives
Activity Teams College-wide participation Student services	Review all student service programs evaluate for effectiveness/ use, revise, combine and reassess as needed. Use campus forums to disseminate info	Year 2 - Ongoing	Objectives 6 and 7 Also all LASC and MRC progression Objective

Year 3 (Fall 2009 - Summer 2010)

Personnel	Tasks & Results	Timeline	Relationship to Objectives
Language Arts Faculty Language Arts Director Instructional Assts	Pilot CAI Tutoring for LART 200/100	Fall 2009	LASC Objective 2.1, 2.2, 3.1, 3.2
Math Faculty Math Director Instructional Assistants	Pilot CAI Tutoring for Math 112, 114	Fall 2009	MRC Objective 2.1, 2.2, 3.1, 3.2
Activity Teams Faculty Instructional Assistants	Further Develop & Pilot 2-3 new alternative teaching strategies, modules, CAI in English, reading and math per year	Year 3 – Ongoing	Combined Objective 7 Also all LASC and MRC progression Objective
Embedded Counselors Faculty Assessment Office	Pilot Diagnostic Testing implement mastery testing portion of assessment. (LASC/MRC) Beginning with Math 210 and all EWRT/READ developmental Cohorts	Pilot Fall 2009	LASC Objective 3.1 MRC progression Objective Combined Objective 7

Year 4 (Fall 2010 - Summer 2011)

Personnel	Tasks & Results	Timeline	Relationship to Objectives
Language Arts Faculty Language Arts Director	Develop and Pilot English 100B/160, combined developmental reading and writing	Pilot Spring 2011	LASC Objective 2.1, 2.2
Math Faculty Math Director Language Arts Faculty Language Arts Director	Develop On-Line Modules in English, reading and math Modify teaching strategies, and CAI as needed.	Year 4 - Ongoing	MRC/LASC progression & retention objectives Combined Objective 7
Embedded Counselors Faculty Assessment Office	Pilot Diagnostic Testing implement mastery testing portion of assessment. (LASC/MRC) developmental Math and LART 200/100	Pilot Fall 2011	MRC Objective 4.1, 4.2 LASC Objective 4.1 Combined Objective 7

Year 5 (Fall 2011 - Summer 2012)

Personnel	Tasks & Results	Timeline	Relationship to Objectives
Language Arts Faculty Language Arts Director	Develop and Pilot EWRT 200/150, combined developmental reading and writing	Spring 2012	LASC Objective 5.1, 5.2
Math Faculty Math Director	Develop and Pilot Math 114	Spring 2012	MRC Objective 5.1, 5.2, 5.3
Embedded Counselors Faculty Assessment Office	Refine and institutionalize new assessment procedures	02/2012-08/2012	MRC/LASC progression & retention objectives Combined Objective 7