Welcome to the Tutorial Center!

Introduction
- Why become a tutor?
- Who

What we will cover in this orientation
- Basic policies and procedures
- Introduction to the Tutor Training course (LRNA 98)

Policies and Procedures for Individual Tutors
- How you are assigned tutees
- How to contact your tutees
What to do during the first session
- Introduce yourself
- Tutor
- Arrange future sessions

Employee Information
- Maximum weekly hours
- How to sign in and out
- Can claim 15 minutes for each no show

Tutor Training
- All Tutor Meetings and Roundtables (paid staff meetings)
- LRNA 98 (credit class)

LRNA 98
- 1 unit, pass/notpass
- Define ways to apply training
- Request feedback of training session
Where to get more information

- Other training sessions
- List books, articles, electronic sources
- Consulting services, other sources