ENTREPRENEURS AND TECHNOLOGY

ARTICLE I – NAME OF CLUB

The name of this club shall be Entrepreneurs and Technology.

ARTICLE II – PURPOSE OF CLUB

The purpose of the club is to meet every other week and discuss, analyze, and learn about the growing and existing relationship and relevance of technology with/in starting up as an entrepreneur. Our clubs aims to connect De Anza’s present or future entrepreneurs to the knowledge they need about the various essential or available technological tools and skills, especially being in the Bay Area.

ARTICLE III – MEMBERSHIP

Any DASB cardholder who carries a minimum of 1/2 unit is eligible to join this club. The amount of the membership dues shall be voted by the club officers.

A waiver for membership dues will be available to students who request it. Club members may not be on academic or social probation.

ARTICLE IV – QUALIFICATION AND ELECTION OF OFFICERS

Section 1

Club officers must be currently enrolled, have a minimum of a 3.0 cumulative Grade Point Average (GPA), must maintain 4 units, have a current DASB card, and must not be on academic or social probation.

Section 2

Officers will be:

President, Vice-President/ICC Representative, Social Media & Marketing Officer, and Technology & Treasury Officer.

The election of the Club Officers shall be held during the Sixth (6th) week of the Spring Quarter. Club Officers shall be elected by a simple majority vote of active Club Members present at that Club Meeting. In the event that there are three (3) or more candidates and no one person receives a simple majority of votes then the top two (2) candidates will participate in a run-off election. New officers will be sworn in upon completion of the week of the Spring Quarter.

Section 3

The election will be done by secret ballot by club members who have attended at least two meetings.

Section 4

All elected officers will take office the week following the election, during the Seventh (7th) week of the Spring Quarter.

ARTICLE V – DUTIES OF THE OFFICERS

Section 1 – President

1. Preside over all meetings
2. Call special meetings
3. Carry out the provisions of the constitution
4. Appoint committees and chairpersons
5. Oversee all committee activities and approves offers to clubs
6. Reads and answers emails to the club email weekly
7. Approves posts for social media
8. Delegate the officers

Section 2 – Vice President/ICC Rep

1. Assume the duties of the president in their absence
2. Perform any duties delegated by the president
3. Attend all Inter-Club Council meetings
4. Report the results of ICC meetings at club meetings
5. Must attend officers’ meetings
6. Approves posts for social media
7. Takes the Club Meeting notes/minutes and distributes to the club members
8. Writes and sends out club announcements and emails

Section 3 – Social Media & Marketing Officer

1. Keeps track of meeting calendar, schedules meetings, and arrange speakers
2. Books meeting rooms or other special rooms needed for the club activities
3. Must attend officers’ meetings
4. Designs and plans schedules for Instagram posts, flyers, videos, and other marketing materials for the club
5. Designs Club Day materials every quarter.

Section 4 – Technology and Treasury Officer

1. Handle funds and finances for the club, acts as Treasurer
2. Keep financial records and collect dues
3. Manages club finances to maintain the club and hold events
4. Must attend officers’ meetings
5. Come up with discussion topics each meeting with members regarding technological tools or topics related to the purpose of the club
6. Notify and propose potential events

ARTICLE VI – EXECUTIVE COUNCIL

Section 1

The Executive Council will consist of the President, Vice-President/ICC Representative, Social Media & Marketing Officer, and Technology and Treasury Officer who shall meet at twice a month for Officer meetings.

Section 2 – Duties of the Executive Council

1. To formulate policy of the club between regular meetings and in case of emergencies, subject to approval of the general membership
2. To execute policies determined by the general membership
3. To govern activities of the club
4. To compile agenda for general meetings
5. To maintain the club website including posts and announcements

ARTICLE VII – IMPEACHMENT/REMOVAL AND REPLACEMENT OF OFFICERS AND MEMBERS

Section 1

All elected officers and club members may be subjected to impeachment and removal by a two-thirds majority vote of the total membership.

Section 2

Grounds for impeachment are negligence and any form of misconduct that is damaging to the club. An officer/member may be impeached/removed only under the following conditions: there must be a quorum present during impeachment/removal; two-thirds of the membership must vote; prior to impeachment/removal, there must be one week's notice of intent publicized.

Section 3

Any officer vacancies shall be filled by an election held within two weeks.

ARTICLE VIII – MEETINGS

Section 1

There must be public notice of club meetings on the club board at least five (5) school days in advance. All members must be emailed about club meeting a at least five (5) school days in advance.

Section 2

There must be a meeting at least once a month held at De Anza College.

Section 3

There must be a quorum (a quorum is 50 percent plus 1 of the active or dues paying membership) present in order to take care of financial action.

Section 4

Minutes must be kept of all financial action with the Vice President or Technology and Treasury Officer.

Section 5

The Technology and Treasury will need to make a written and oral report at least once a month at the meeting.

ARTICLE IX – COMMITTEES

The standing committees of this club shall be appointed as necessary.

ARTICLE X – ADVISOR

The role of the advisor is to:

1. Serve as the official staff representative of the college
2. Work closely with the club to ensure a cooperative relationship between the advisor, and the club membership
3. Assist each officer of the club in understanding their duties.
4. Give particular attention to the financial activities of the group in order to prevent the incurring of organizational debts for succeeding members to pay
5. Assist students to understand and apply democratic principles within their own organizations, and in working with others
6. Be present for all official club/organization meetings and activities (business and social), and to advise students of the policies and procedures which they must follow as a club/organization
7. Be familiar with the ICC Code, ICC Financial Code, ICC Concessions Code, and club financial process
8. Ensure that all reasonable steps are taken to ensure the safety, and welfare of club members
9. Ensure that appropriate college policies are upheld
10. To sign all club/organization requisitions for the club/organizations, and to make sure that:
    1. Their student Technology and Treasury Officer or President or Vice President signs it and
    2. that the expenditure is correct within all existing policies

ARTICLE XI – RESPONSIBILITIES

This club accepts full financial responsibility for all activities that bear its name as official sponsor, and will adhere to college regulations. All publicity for an event must bear the name of the sponsoring club.

ARTICLE XII – RIGHT TO ACT

Any club officer, club member does not have the right to incur any debt or become involved in any business under the title or by implying the title of a club in any way unless given full authority to do so by the club.

ARTICLE XIII – AMENDMENTS TO CONSTITUTION

Any amendment change requires a two-thirds vote at a general club meeting and must then be approved at the ICC Agenda Meeting.