*Global Investment Strategy* CONSTITUTION

ARTICLE I – NAME OF CLUB

The name of this club shall be Global Investment Strategy (GIS)

ARTICLE II – PURPOSE OF CLUB

We seek to improve members’ understanding of investment management, teach them the skills needed for investing and test them in the market. Making them a value investor through hands on portfolio management, educational programs and exclusive networking opportunities.

ARTICLE III – MEMBERSHIP

Global Investment Strategy membership will be based on a prospective member’s desire to learn and participate in our activities. As a chapter member, one is required to regularly attend organization meetings, actively support organization projects, and most importantly be dedicated to the organization as a whole.

Any DASB cardholder who carries a minimum of 8 unit is eligible to join this club. The amount of the membership dues shall be voted by the club officers**.** A waiver for membership dues will be available to students who request it. Club members may not be on academic or social probation.

ARTICLE IV – QUALIFICATION AND ELECTION OF OFFICERS

Section 1

Club officers must be currently enrolled, have a minimum of a 3.0 cumulative Grade Point Average (GPA), must maintain 10 units, have a current DASB card, and must not be on academic or social probation.

Section 2

Officers will be two Co-President, ICC Representative, Secretary, Treasurer, Marketing officer, Event planning officer.

The election of the Club Officers shall be held during the Sixth (6th) week of the Spring Quarter.

Club Officers shall be elected by a simple majority vote of active Club Members present at that Club Meeting. In the event that there are three (3) or more candidates and no one person receives a simple majority of votes then the top two (2) candidates will participate in a run-off election. New officers will be sworn in upon completion of the 7th week of the Spring Quarter.

Section 3

The election will be done by secret ballot by club members who have attended the election meeting. During the selection of the officers, 50% is selection by presidents, 25% officer and the other 25% would be based on member’s selection.

ARTICLE V – DUTIES OF THE OFFICERS

Section 1 – Co-President

1. Preside over all meetings.
2. Call special meetings.
3. Carry out the provisions of the constitution.
4. Appoint committees and chairpersons.
5. Oversee all committee activities.
6. Represent organization on campus
7. Ensure no member be denied his/her rights of membership
8. Cosign organization checks
9. Maintain communication with the organization advisor.

Section 2 – Secretary

A. Perform any duties delegated by the Co-presidents.

B. Update member contact information

C. In charge of any social media networks that GIS possesses

D. Send regular update emails to members of the club

E. Keep track and reply all emails in De Anza GIS email account

F. Manage and edit all the pictures and videos that GIS have.

G. In charge of De Anza GIS website.

H. Connect De Anza GIS with students through social media and emailing.

Section 3 –ICC Rep

A. Perform any duties delegated by the Co-presidents.

B. Attend all Inter Club Council meetings.

C. Maintain an accurate record of all organization meetings and post for members

D. Report the results of ICC meetings at club meetings.

E. Maintain Role Call at Meeting

Section 4 – Treasurer

A. Perform any duties delegated by the Co-presidents.

B. Maintain accurate record of organization transactions.

C. Collect dues & coordinate State/National Membership

D. Pay bills and release funds as voted by the general membership.

E. Make financial reports at least once a month at the meeting.

F. Develop organization budget and present to membership for a vote

G. Cosign organization checks

H. Work with Marketing Officer and interns & Fundraising Officer and interns to plan budget for fundraising event

I. Solicits additional funding if needed from the Student Government Association in conjunction with the President

Section 5 – Marketing Officer

A. Perform any duties delegated by the Co-presidents.

B. Outreach to local businesses or organization for possible business cooperation

C. Organize quarterly Fundraising event.

D. Collaborate with Secretary present GIS in a suitable and professional way to the outside world

E. Design Event flyers, and materials for marketing and advertising purpose.

F. Work with secretary to design and post posters for every event

Section 6 –Event planning

A. Perform any duties delegated by the Co-presidents.

B. Come up with fundraising plan with sponsors.

C. Work with the treasurer to come up with budget for the fundraising event.

D. Work with secretary to design and post posters for every event.

E. Work with Treasurer to request budget from ICC

F. Organize quarterly Fundraising event~~.~~

ARTICLE VI – EXECUTIVE COUNCIL

Section 1

The Executive Council will consist of the President, Vice President/ICC Representative, Secretary, and Treasurer *(or list the different officer titles*) who shall meet as often as necessary.

Section 2 – Duties of the Executive Council

1. To formulate policy of the club between regular meetings and in case of emergencies, subject to approval of the general membership.
2. To execute policies determined by the general membership.
3. To govern activities of the club.
4. To compile agenda for general meetings.
5. *(List any additional responsibilities)*

ARTICLE VII – IMPEACHMENT/REMOVAL AND REPLACEMENT

OF OFFICERS AND MEMBERS

Section 1

All elected officers and club members may be subjected to impeachment and removal by a two-thirds majority vote of the total membership.

Section 2

Grounds for impeachment are negligence and any form of misconduct which is damaging to the club. An officer/member may be impeached/removed only under the following conditions: there must be a quorum present during impeachment/removal; two-thirds of the membership must vote; prior to impeachment/removal there must be one week's notice of intent publicized.

Section 3

Any officer vacancies shall be filled by an election held within two weeks.

ARTICLE VIII – MEETINGS

Section 1

There must be public notice of club meetings on the club board at least five (5) school days in advance.

Section 2

There must be a meeting at least once a month held at De Anza College.

Section 3

There must be a quorum (a quorum is 50 percent plus 1 of the active or dues paying membership) present in order to take care of financial action.

Section 4

Minutes must be kept of all financial action with the club secretary.

Section 5

The treasurer will need to make a written and oral report at least once a month at the meeting.

Section 6

*(List any additional responsibilities)*

ARTICLE IX – COMMITTEES

Section 1

The standing committees of this club shall be appointed as necessary:

*(or list specific committee titles and brief description of committee. Do not leave this italicized section in your final constitution.)*

ARTICLE X – ADVISOR

Section 1 – The role of the advisor is to:

1. Serve as the official staff representative of the college.
2. Work closely with the club to ensure a cooperative relationship between the advisor, and the club membership.
3. Assist each officer of the club in understanding their duties.
4. Give particular attention to the financial activities of the group in order to prevent the incurring of organizational debts for succeeding members to pay.
5. Assist students to understand and apply democratic principles within their own organizations, and in working with others.
6. Be present for all official club/organization meetings and activities (business and social), and to advise students of the policies and procedures which they must follow as a club/organization.
7. Be familiar with the ICC Code, ICC Financial Code, ICC Concessions Code, and club financial process.
8. Ensure that all reasonable steps are taken to ensure the safety, and welfare of club members.
9. Ensure that appropriate college policies are upheld.
10. To sign all club/organization requisitions for the club/organizations, and to make sure that 1) their student treasurer or president or vice president signs it and 2) that the expenditure is correct within all existing policies.
11. *(List any additional responsibilities)*

ARTICLE XI – RESPONSIBILITIES

Section 1

This club accepts full financial responsibility for all activities that bear its name as official sponsor, and will adhere to college regulations. All publicity for an event must bear the name of the sponsoring club.

ARTICLE XII – RIGHT TO ACT

Section 1

Any club officer, club member does not have the right to incur any debt or become involved in any business under the title or by implying the title of a club in any way unless given full authority to do so by the club.

ARTICLE XIII – AMENDMENTS TO CONSTITUTION

Section 1

Any amendment change requires a two-thirds vote at a general club meeting and must then be approved at the ICC Agenda Meeting.