

DE ANZA COLLEGE  
CURRICULUM COMMITTEE MINUTES

Tuesday, June 18, 2024

2:30pm - 4:00pm

Location: Staff Development Lab – MLC 243

**PRESENT:**

Mike Appio (AT)  
Bob Kalpin (BH)  
Marco Marquez (CA)  
Sukhjot Singh (CB)  
Sridevi Lakshmanan (DS)  
Hua-Fu Liu (IC)  
Sarah Lisha (LA, LR)  
Rachel Catuiza (PE)

Chris Deming (PS)  
Ramona Gabriel (SS)  
Thomas Ray (Division Dean Rep.)  
Betty Inoue (ST)  
Christa Steiner (Articulation Officer)  
Sam Bliss  
(Administrative Co-Chair, tie vote)

Catherina Wong  
(Faculty Co-Chair, tie-vote)  
Zack Judson  
(Faculty Vice Chair – nv,  
Content Review Liaison - nv)  
Mary Clark-Tillman  
(Curriculum Coordinator - nv)  
Mi Chang (Curriculum Secretary - nv)

**ABSENT:**

Javin Ku (DASG)

**GUESTS:**

Erik Woodbury (Academic Senate President)

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1. **Approval of today's agenda** – **APPROVED** – (M/S/C—Kalpin/Lakshmanan) – as presented.
2. **APPROVAL OF MINUTES:**
  - a. June 4, 2024, Minutes – **APPROVED** – (M/S/C—Kalpin/Inoue) – as presented.
3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR – APPROVED** – (M/S/C—Inoue/Marquez) – as presented.

If a course is passed by the Curriculum Committee, it is “**conditionally approved**” pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

<p>a.</p>	<p><b>APPROVED, effective Fall 2025: ADMJ 11</b>                      Initiator: James Suits                      Title: Federal Courts and Constitutional Law                      Unit(s): 4 Lec Hour(s): 4                      Cross-List: PARA 11; POLI 11</p> <p>5-Year Review                      Program Applicable                      CSU Transferable &amp; UC Transferable                      Online &amp; Hybrid</p> <p><b>Approved Curriculum Consensus Vote Items:</b>                      – See Appendix A for required and/or recommended changes.</p>
<p>b.</p>	<p><b>APPROVED, effective Fall 2025: PARA 11</b>                      Initiator: James Suits                      Title: Federal Courts and Constitutional Law                      Unit(s): 4 Lec Hour(s): 4                      Cross-List: ADMJ 11; POLI 11</p> <p>5-Year Review                      Program Applicable                      CSU Transferable &amp; UC Transferable                      Online &amp; Hybrid</p> <p><b>Approved Curriculum Consensus Vote Items:</b>                      – See Appendix A for required and/or recommended changes.</p>
<p>c.</p>	<p><b>APPROVED, effective Fall 2025: POLI 11</b>                      Initiator: James Suits                      Title: Federal Courts and Constitutional Law                      Unit(s): 4 Lec Hour(s): 4                      Cross-List: ADMJ 11; PARA 11</p> <p>5-Year Review                      Program Applicable                      CSU Transferable &amp; UC Transferable                      Online &amp; Hybrid</p> <p><b>Approved Curriculum Consensus Vote Items:</b>                      – See Appendix A for required and/or recommended changes.</p>
<p>d.</p>	<p><b>APPROVED, effective Fall 2025: ADMJ 25</b>                      Initiator: James Suits                      Title: Law and Social Change                      Unit(s): 4 Lec Hour(s): 4</p>

	<p>Cross-List: PARA 25</p> <p>5-Year Review                      Program Applicable                      CSU Transferable &amp; UC Transferable                      Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>                      – See Appendix A for required and/or recommended changes.</p>
<p>e.</p>	<p><b>APPROVED, effective Fall 2025: PARA 25</b></p> <p>Initiator: James Suits                      Title: Law and Social Change                      Unit(s): 4 Lec Hour(s): 4                      Cross-List: ADMJ 25</p> <p>5-Year Review                      Program Applicable                      CSU Transferable &amp; UC Transferable                      Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>                      – See Appendix A for required and/or recommended changes.</p>
<p>f.</p>	<p><b>APPROVED, effective Fall 2025: ADMJ 51</b></p> <p>Initiator: James Suits                      Title: Women in Crime                      Unit(s): 4 Lec Hour(s): 4                      Cross-List: SOC 51</p> <p>5-Year Review                      Program Applicable                      CSU Transferable                      Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>                      – See Appendix A for required and/or recommended changes.</p>
<p>g.</p>	<p><b>APPROVED, effective Fall 2025: SOC 51</b></p> <p>Initiator: James Suits                      Title: Women in Crime                      Unit(s): 4 Lec Hour(s): 4                      Cross-List: ADMJ 51</p> <p>5-Year Review                      Program Applicable                      CSU Transferable                      Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>                      – See Appendix A for required and/or recommended changes.</p>

<p>h.</p>	<p><b>APPROVED, effective Fall 2025: ANTH 2</b>          Initiator: Ameeta Tiwana          Title: Cultural Anthropology          Unit(s): 4 Lec Hour(s): 4</p> <p>5-Year Review          Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          CSU GE          IGETC          C-ID          Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>i.</p>	<p><b>APPROVED, effective Fall 2025: ANTH 2H</b>          Initiator: Ameeta Tiwana          Title: Cultural Anthropology - HONORS          Unit(s): 4 Lec Hour(s): 4</p> <p>5-Year Review          Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          CSU GE          IGETC          C-ID          Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>j.</p>	<p><b>APPROVED, effective Fall 2025: ARTS 1C</b>          Initiator: Elizabeth Mjelde          Title: Introduction to Museum Studies          Unit(s): 4 Lec Hour(s): 4</p> <p>New Course          Program Applicable          CSU Transferable &amp; UC Transferable          IGETC          Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>k.</p>	<p><b>APPROVED, effective Fall 2025: ATMG 601</b>          Initiator: Dave Capitolo</p>

	<p>Title: Automotive Management Principles Unit(s): 5 Lec Hour(s): 5</p> <p>New Course Program Applicable Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> — See Appendix A for required and/or recommended changes.</p>
i.	<p><b>APPROVED, effective Fall 2025: ATMG 602</b> Initiator: Dave Capitolo Title: Automotive Planning and Small Business Management Unit(s): 5 Lec Hour(s): 5</p> <p>New Course Program Applicable Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> — See Appendix A for required and/or recommended changes.</p>
m.	<p><b>APPROVED, effective Fall 2025: ATMG 603</b> Initiator: Dave Capitolo Title: Automotive Service Management Unit(s): 5 Lec Hour(s): 5</p> <p>New Course Program Applicable Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> — See Appendix A for required and/or recommended changes.</p>
n.	<p><b>APPROVED, effective Fall 2025: ATMG 604</b> Initiator: Dave Capitolo Title: Automotive Parts Management Unit(s): 5 Lec Hour(s): 5</p> <p>New Course Program Applicable Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> — See Appendix A for required and/or recommended changes.</p>
o.	<p><b>APPROVED, effective Fall 2025: ATMG 605</b> Initiator: Dave Capitolo Title: Automotive Fleet Management Unit(s): 5 Lec Hour(s): 5</p>

	<p>New Course                  Program Applicable                  Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>                  – See Appendix A for required and/or recommended changes.</p>
p.	<p><b>APPROVED, effective Fall 2025: ATMG 606</b>                  Initiator: Dave Capitolo                  Title: Human Resources in the Automotive Industry                  Unit(s): 5 Lec Hour(s): 5</p> <p>New Course                  Program Applicable                  Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>                  – See Appendix A for required and/or recommended changes.</p>
q.	<p><b>APPROVED, effective Fall 2025: ATMG 607</b>                  Initiator: Dave Capitolo                  Title: Automotive Sales, Finance, and Leasing                  Unit(s): 5 Lec Hour(s): 5</p> <p>New Course                  Program Applicable                  Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>                  – See Appendix A for required and/or recommended changes.</p>
r.	<p><b>APPROVED, effective Fall 2025: ATMG 608</b>                  Initiator: Dave Capitolo                  Title: Automotive Digital Marketing and ECommerce                  Unit(s): 5 Lec Hour(s): 5</p> <p>New Course                  Program Applicable                  Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>                  – See Appendix A for required and/or recommended changes.</p>
s.	<p><b>APPROVED, effective Fall 2025: ATMG 609</b>                  Initiator: Dave Capitolo                  Title: Automotive Regulations and Law                  Unit(s): 5 Lec Hour(s): 5</p> <p>New Course                  Program Applicable                  Online</p>

	<p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
t.	<p><b>APPROVED, effective Fall 2025: BUS 86</b>          Initiator: John Francis          Title: Business Analytics          Unit(s): 5 Lec Hour(s): 5</p> <p>New Course          Program Applicable          CSU Transferable          Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
u.	<p><b>APPROVED, effective Fall 2025: BUS 615</b>          Initiator: Byron Lilly          Title: Ethics and Sustainability          Unit(s): 5 Lec Hour(s): 5</p> <p>New Course          Program Applicable          Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
v.	<p><b>APPROVED, effective Fall 2025: BUS 620</b>          Initiator: Michele Fritz          Title: Leadership and Team Dynamics          Unit(s): 5 Lec Hour(s): 5</p> <p>New Course          Program Applicable          Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
w.	<p><b>APPROVED, effective Fall 2025: C D 77Y</b>          Initiator: Jayanti Roy          Title: Special Projects in Child Development          Unit(s): 3 Lab Hour(s): 9</p> <p>5-Year Review          Stand-Alone          CSU Transferable          Online &amp; Hybrid</p>

	<p><b><u>Approved Curriculum Consensus Vote Items:</u></b>                  – See Appendix A for required and/or recommended changes.</p>
x.	<p><b>APPROVED, effective Fall 2025: CIS 11</b>                  Initiator: Clare Nguyen                  Title: Foundations of Data Science for All                  Unit(s): 4.5 Lec Hour(s): 4 Lab Hour(s): 1.5</p> <p>New Course                  Program Applicable                  CSU Transferable &amp; UC Transferable                  Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>                  – See Appendix A for required and/or recommended changes.</p>
y.	<p><b>APPROVED, effective Fall 2025: CIS 311</b>                  Initiator: Clare Nguyen                  Title: Foundations of Data Science for All                  Unit(s): 0 Lec Hour(s): 4 Lab Hour(s): 1.5                  Repeat: 99</p> <p>New Course                  Program Applicable                  Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>                  – See Appendix A for required and/or recommended changes.</p>
z.	<p><b>APPROVED, effective Fall 2025: CIS 211X</b>                  Initiator: Clare Nguyen                  Title: Support for Foundations of Data Science for All                  Unit(s): 2 Lec Hour(s): 2</p> <p>New Course                  Program Applicable                  Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>                  – See Appendix A for required and/or recommended changes.</p>
aa.	<p><b>APPROVED, effective Fall 2025: CIS 311X</b>                  Initiator: Clare Nguyen                  Title: Support for Foundations of Data Science for All                  Unit(s): 0 Lec Hour(s): 2                  Repeat: 99</p> <p>New Course                  Program Applicable                  Online &amp; Hybrid</p>



	<p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>bb.</p>	<p><b>APPROVED, effective Fall 2025: CLP 5</b>          Initiator: Shireen Woo          Title: Overview of College, Majors, and Career Options          Unit(s): 3 Lec Hour(s): 3</p> <p>5-Year Review          Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>cc.</p>	<p><b>APPROVED, effective Fall 2025: COMM 10</b>          Initiator: Stephanie Anderson          Title: Fundamentals of Oral Communication          Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review          Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          CSU GE          IGETC          Cal-GETC          C-ID          Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>dd.</p>	<p><b>APPROVED, effective Fall 2025: COMM 10H</b>          Initiator: Stephanie Anderson          Title: Fundamentals of Oral Communication - HONORS          Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review          Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          CSU GE          IGETC          Cal-GETC          C-ID          Online &amp; Hybrid</p>

	<p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>ee.</p>	<p><b>APPROVED, effective Fall 2025: COMM 15</b>          Initiator: Nick Chivers          Title: Critical Decision-Making in Groups          Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review          Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          CSU GE          IGETC          Cal-GETC          C-ID          Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>ff.</p>	<p><b>APPROVED, effective Fall 2025: COMM 15H</b>          Initiator: Nick Chivers          Title: Critical Decision-Making in Groups - HONORS          Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review          Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          CSU GE          IGETC          Cal-GETC          C-ID          Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>gg.</p>	<p><b>APPROVED, effective Fall 2025: COMM 16</b>          Initiator: Thalia Bobadilla          Title: Interpersonal Communication          Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review          Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          CSU GE          Cal-GETC</p>

	<p>C-ID Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> — See Appendix A for required and/or recommended changes.</p>
hh.	<p><b>APPROVED, effective Fall 2025: COMM 16H</b> Initiator: Thalia Bobadilla Title: Interpersonal Communication - HONORS Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable De Anza GE CSU GE Cal-GETC C-ID Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> — See Appendix A for required and/or recommended changes.</p>
ii.	<p><b>APPROVED, effective Fall 2025: COMM 20</b> Initiator: Stephanie Anderson Title: Performance Studies Unit(s): 4 Lec Hour(s): 4</p> <p>New Course Program Applicable CSU Transferable &amp; UC Transferable De Anza GE Cal-GETC C-ID Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> — See Appendix A for required and/or recommended changes.</p>
jj.	<p><b>APPROVED, effective Fall 2025: COMM 70</b> Initiator: Russell Hong Title: Organizational Communication Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review Program Applicable CSU Transferable De Anza GE CSU GE Cal-GETC Online &amp; Hybrid</p>

	<p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
kk.	<p><b>APPROVED, effective Fall 2025: COMM 70H</b>          Initiator: Russell Hong          Title: Organizational Communication - HONORS          Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review          Program Applicable          CSU Transferable          De Anza GE          CSU GE          Cal-GETC          Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
ll.	<p><b>APPROVED, effective Fall 2025: EDAC 241</b>          Initiator: Sridevi Lakshmanan          Title: Assistive Tecchnology Supports for Learning Differences          Unit(s): 1.5 Lec Hour(s): 1.5          Repeat: 99</p> <p>New Course          Stand-Alone          Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
mm.	<p><b>APPROVED, effective Fall 2025: ENGR 37L</b>          Initiator: Saied Rafati          Title: Introduction to Circuit Analysis Laboratory          Unit(s): 2 Lec Hour(s): 1 Lab Hour(s): 3</p> <p>New Course          Program Applicable          CSU Transferable &amp; UC Transferable</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
nn.	<p><b>APPROVED, effective Fall 2025: EWRT 610</b>          Initiator: Karen Chow          Title: Professional Writing in the Workplace          Unit(s): 5 Lec Hour(s): 5</p> <p>New Course</p>

	<p>Program Applicable Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> — See Appendix A for required and/or recommended changes.</p>
oo.	<p><b>APPROVED, effective Fall 2025: F/TV 17H</b> Initiator: Mark Hamer Title: Introduction to 3D Computer Animation: Character Motion Unit(s): 4 Lec Hour(s): 3 Lab Hour(s): 3</p> <p>5-Year Review Program Applicable CSU Transferable &amp; UC Transferable Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> — See Appendix A for required and/or recommended changes.</p>
pp.	<p><b>APPROVED, effective Fall 2025: F/TV 88</b> Initiator: Mark Hamer Title: Animation Portfolio Unit(s): 4 Lec Hour(s): 3 Lab Hour(s): 3</p> <p>New Course Program Applicable CSU Transferable Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> — See Appendix A for required and/or recommended changes.</p>
qq.	<p><b>HTEC 68</b> Initiator: Maureen Miramontes Title: Medical Reception Externship Unit(s): 3 Lab Hour(s): 9</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b> — See Appendix A for required and/or recommended changes.</p>
rr.	<p><b>APPROVED, effective Fall 2025: HTEC 96A</b> Initiator: Maureen Miramontes Title: Medical Assisting Externship Unit(s): 4.5 Lab Hour(s): 13.5</p> <p>5-Year Review Program Applicable</p>

	<p>CSU Transferable</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>ss.</p>	<p><b>APPROVED, effective Fall 2025: JOUR 50</b>          Initiator: Farideh Dada          Title: Social Media Strategies for Journalists and Content Creators          Unit(s): 4 Lec Hour(s): 4</p> <p>New Course          Program Applicable          CSU Transferable          C-ID          Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>tt.</p>	<p><b>APPROVED, effective Fall 2025: KORE 4</b>          Initiator: Young Sook Kim          Title: Intermediate Korean (First Quarter)          Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review          Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          CSU GE          IGETC          Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>uu.</p>	<p><b>APPROVED, effective Fall 2025: MATH 10</b>          Initiator: Lisa Mesh          Title: Introductory Statistics          Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review          Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          CSU GE          IGETC          C-ID          Online &amp; Hybrid</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>

<p>vv.</p>	<p><b>APPROVED, effective Fall 2025: MATH 10H</b>          Initiator: Vinh Nguyen          Title: Introductory Statistics - HONORS          Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review          Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          CSU GE          IGETC          C-ID          Online &amp; Hybrid</p> <p><b>Approved Curriculum Consensus Vote Items:</b>          – See Appendix A for required and/or recommended changes.</p>
<p>ww.</p>	<p><b>APPROVED, effective Fall 2025: MATH 12</b>          Initiator: Zack Judson          Title: Introductory Calculus for Business and Social Science          Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review          Program Applicable          CSU GE          IGETC          C-ID          Online &amp; Hybrid</p> <p><b>Approved Curriculum Consensus Vote Items:</b>          – See Appendix A for required and/or recommended changes.</p>
<p>xx.</p>	<p><b>APPROVED, effective Fall 2025: MATH 201A</b>          Initiator: Fatemeh Yarahmadi          Title: Calculus 1 Support          Unit(s): 2.5 Lec Hour(s): 2.5</p> <p>New Course          Stand-Alone          Online &amp; Hybrid</p> <p><b>Approved Curriculum Consensus Vote Items:</b>          – See Appendix A for required and/or recommended changes.</p>
<p>yy.</p>	<p><b>APPROVED, effective Fall 2025: RUSS 1</b>          Initiator: Larissa Chiriaeva          Title: Elementary Russian (First Quarter)          Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review</p>

	<p>Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          CSU GE          Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>zz.</p>	<p><b>APPROVED, effective Fall 2025: RUSS 2</b>          Initiator: Larissa Chiriaeva          Title: Elementary Russian (Second Quarter)          Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review          Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          CSU GE          IGETC          Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>
<p>aaa.</p>	<p><b>APPROVED, effective Fall 2025: RUSS 3</b>          Initiator: Larissa Chiriaeva          Title: Elementary Russian (Third Quarter)          Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review          Program Applicable          CSU Transferable &amp; UC Transferable          De Anza GE          CSU GE          IGETC          Online</p> <p><b><u>Approved Curriculum Consensus Vote Items:</u></b>          – See Appendix A for required and/or recommended changes.</p>



DRAFT

5. **OTHER BUSINESS:**

- a. Annual Governance Assessment Survey -  
<https://www.surveymonkey.com/r/GovernanceAssessmentDAC>

Last year's attached as a reference. Feedback was provided by the committee on the survey.

- b. 2024-25 Curriculum Division Representatives

Rachel is not returning and being replaced by Joe D'Agostino; anyone else not returning, please let the Curriculum Office know.

Woodbury – Thanks to Wong for her service this past academic year. Chair is being renamed to VP of Curriculum and will be taking over discipline assignments. The Chair role for the next academic year is still vacant. If you are interested please contact Woodbury or Bliss.

- c. Public Comments

6. **MEETING ADJOURNED** – (M/S/C—Marquez/Lakshmanan)

**APPENDIX A**

<b><u>ADMJD011.</u></b>		
<b>Area</b>	<b>Edit Type</b>	<b>Edit</b>
Basic Course Information - General Information	Gram/Spell/Punc Error	Course description- consider editing statement "cases on based on". Please make the same change between ADMJ 11/PARA 11/POLI 11
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program. Please make the same change between ADMJ 11/PARA 11/POLI 11
Basic Course Information - Proposal Details	Required	Attach the cross-listed form.

<b><u>PARAD011.</u></b>		
<b>Area</b>	<b>Edit Type</b>	<b>Edit</b>
Basic Course Information - General Information	Gram/Spell/Punc Error	Course description- consider editing statement "cases on based on". Please make the same change between ADMJ 11/PARA 11/POLI 11
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program. Please make the same change between ADMJ 11/PARA 11/POLI 11
Basic Course Information - Proposal Details	Required	Attach the cross-listed form.

<b><u>POLID011.</u></b>		
<b>Area</b>	<b>Edit Type</b>	<b>Edit</b>
Basic Course Information - General Information	Gram/Spell/Punc Error	Course description- consider editing statement "cases on based on". Please make the same change between ADMJ 11/PARA 11/POLI 11

Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program. Please make the same change between ADMJ 11/PARA 11/POLI 11
Basic Course Information - Proposal Details	Required	Attach the cross-listed form.

## **ADMJD025.**

Area	Edit Type	Edit
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper. Ensure same edits between ADMJ 25 and PARA 25
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years. Ensure same edits between ADMJ 25 and PARA 25

## **PARAD025.**

Area	Edit Type	Edit
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper. Ensure same edits between ADMJ 25 and PARA 25
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years. Ensure same edits between ADMJ 25 and PARA 25

## **ADMJD051.**

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program. Please make sure the same change between ADMJ 51/SOC 51

**SOCD051.**

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program. Please make sure the same change between ADMJ 51/SOC 51

**ANTHD002.**

**De Anza GE Form**

Area	Edit Type	Edit
Criteria 1	Required	Please indicate where the letters are referring to (e.g. V.A): outline, assignments, methods of evaluation.
Criteria 2	Required	Please add writing assignment to this criteria.
Criteria 2	Required	Please indicate where the letters are referring to (e.g. V.A): outline, assignments, methods of evaluation.
Criteria 3	Required	Please indicate where the letters are referring to (e.g. V.A): outline, assignments, methods of evaluation.
Criteria 4	Required	Please indicate where the letters are referring to (e.g. V.A): outline, assignments, methods of evaluation.
Criteria 5	Required	Please indicate where the letters are referring to (e.g. V.A): outline, assignments, methods of evaluation.
Criteria 6	Required	Please indicate where the letters are referring to (e.g. V.A): outline, assignments, methods of evaluation.

**ANTHD002H**

**De Anza GE Form**

Area	Edit Type	Edit
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Criteria 1	Required	Please indicate where the letters are referring to (e.g. V.A): outline, assignments, methods of evaluation.
Criteria 2	Required	Please add more information about writing assignments.
Criteria 2	Required	Please indicate where the letters are referring to (e.g. V.A): outline, assignments, methods of evaluation.
Criteria 3	Required	Please indicate where the letters are referring to (e.g. V.A): outline, assignments, methods of evaluation.
Criteria 4	Required	Please indicate where the letters are referring to (e.g. V.A): outline, assignments, methods of evaluation.
Criteria 5	Required	Please indicate where the letters are referring to (e.g. V.A): outline, assignments, methods of evaluation.
Criteria 6	Required	Please indicate where the letters are referring to (e.g. V.A): outline, assignments, methods of evaluation.

## **ARTSD001C**

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Please see page 13 (Course Justification Part) of the eLumen Curriculum User Manual to include all the applicable sentences required for a course justification
Specification - Essential College Facilities	Required	Please state 'None' as all classrooms at de Anza are smart
Program Applicability	FYI	The placement of this course on the AAT in Art History is pending based on the TMC template review

## **De Anza GE Form**

Area	Edit Type	Edit
Criteria 2	Required	Please cite this criteria with oral communication and collaborative exercises.

## **ATMG601.**

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	The student-identified need is unique to every course. Please include statement of how this course meets a student-identified need and is different from other course offerings
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (1st text has a 3rd edition)

## **ATMG602.**

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	The student-identified need is unique to every course. Please include statement of how this course meets a student-identified need and is different from other course offerings
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (1st text has a 3rd edition)
Upper Division Course Form	Required	Remove information in box c OR explain how this course builds on and refines what students have learned in their lower division automotive courses

## **ATMG603.**

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	The student-identified need is unique to every course. Please include statement of how this course meets a student-identified need and is different from other course offerings
Upper Division Course Form	Required	Move what is written in box c to box b

## **ATMG604.**

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	The student-identified need is unique to every course. Please include statement of how this course meets a student-identified need and is different from other course offerings
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years (1st text has a 3rd edition)
Upper Division Course Form	Required	Remove information in box c OR explain how this course builds on and refines what students have learned in their lower division automotive courses

## **ATMG605.**

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	The student-identified need is unique to every course. Please include statement of how this course meets a student-identified need and is different from other course offerings
Upper Division Course Form	Required	Remove information in box c OR explain how this course builds on and refines what students have learned in their lower division automotive courses

## **ATMG606.**

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	The student-identified need is unique to every course. Please include statement of how this course meets a student-identified need and is different from other course offerings
Upper Division Course Form	Required	Remove information in box c OR explain how this course builds on and refines what students have learned in their lower division automotive courses
Upper Division Course Form	Required	Move information in box a to box b

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Outline - Course Outline	Required	Add/combine/remove as an "a" needs a "b" C.4 a.
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs. K. Verb ("Create" instead of "Creating."
Learning Outcomes - Course Objectives	Required	Edit the same objective as above

## **ATMG607.**

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	The student-identified need is unique to every course. Please include statement of how this course meets a student-identified need and is different from other course offerings
Upper Division Course Form	Required	Remove information in box c OR explain how this course builds on and refines what students have learned in their lower division automotive courses
Upper Division Course Form	Required	Move information in box a to box b
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs. I. Replace "Understand" with Bloom's.
Learning Outcomes - Course Objectives	Required	Edit the same objective as above
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs. J. "Develop" instead of "Developing."
Learning Outcomes - Course Objectives	Required	Edit the same objective as above
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs. K. "Manage" instead of "Managing."
Learning Outcomes - Course Objectives	Required	Edit the same objective as above



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Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs. L. "Research" instead of "Researching."
Learning Outcomes - Course Objectives	Required	Edit the same objective as above

<b><u>ATMG608.</u></b>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	The student-identified need is unique to every course. Please include statement of how this course meets a student-identified need and is different from other course offerings
Basic Course Information - Proposal Details	Required	Remove the "business regulation..." file
Upper Division Course Form	Required	Remove information in box c OR explain how this course builds on and refines what students have learned in their lower division automotive courses
Upper Division Course Form	Required	The material currently written under box a does not meet the Depth/Focus requirement of an upper division course. Remove OR expand to explain how the course delves into evaluation or application of the theory.
Upper Division Course Form	Required	After considering the above requirements, be certain that you still have at least one box justifying why this is an upper division course.
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs. J. Use "Manage" instead of "Managing."
Learning Outcomes - Course Objectives	Required	Edit the same objective as above

<b><u>ATMG609.</u></b>		
Area	Edit Type	Edit

Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Basic Course Information - Course Justification	Required	The student-identified need is unique to every course. Please include statement of how this course meets a student-identified need and is different from other course offerings
Basic Course Information - Proposal Details	Required	Remove the "business regulation..." file
Upper Division Course Form	Required	Remove information in box c OR explain how this course builds on and refines what students have learned in their lower division automotive courses

## **BUSD086.**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - edit to remove course ID and/or course title
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program
Basic Course Information - Course Justification	Required	Please state - How does this course meet a student-identified need
Basic Course Information - Course Justification	Required	Please state transferability
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years
Outline - Course Outline	Required	Add/combine/remove as an "a" needs a "b". C1 needs "b."

## **BUSD615.**

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - edit to remove course ID and/or course title

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Basic Course Information - Course Justification	Required	Please remove entire second sentence and insert statement of how this course meets a student-identified need and is different from other course offerings. No references to other specific courses.
Upper Division Course Form	Required	Remove entry under box e. (This is not a capstone course)
Upper Division Course Form	Required	Remove entry under box d.

## **BUSD620.**

Area	Edit Type	Edit
Learning Outcomes - CSLOs	Recommended	Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs.

### Upper-Division Form

5.c - Refinement	Required	Remove as it is not applicable
5.e - Capstone	Required	Remove as it is not applicable

## **C DD077Y**

Area	Edit Type	Edit
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years

## **CISD011.**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Please ensure the same between CIS 11 and CIS 311

<b><u>CISD311.</u></b>		
Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Please ensure the same between CIS 11 and CIS 311

<b><u>CISD211X</u></b>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - edit to remove course ID and/or course title
Specification - Examples of Primary Texts and References	Required	Ensure textbooks match between CIS 211X and CIS 311X
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper. Please ensure same edits between CIS 211X and CIS 311X

<b><u>CISD311X</u></b>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - edit to remove course ID and/or course title
Specification - Examples of Primary Texts and References	Required	Ensure textbooks match between CIS 211X and CIS 311X
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper. Please ensure same edits between CIS 211X and CIS 311X

<b><u>CLPD005.</u></b>		
Area	Edit Type	Edit

Learning Outcomes - CSLOs	Recommended	Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs. CSLO 4. Begin with verb first. "Construct..."
Outline - Course Outline & Learning Outcomes - Course Objectives	Required	Learning Outcome Tab has 9 Objectives have 9. Outline Tab has 2 Objectives. The must match

### De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please also cite from which part of the Outline, Assignments or Methods of Evaluation areas.

## COMMD010.

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Please ensure same edits between COMM 10/COMM 10H
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program. Please ensure same edits between COMM 10/COMM 10H
Specification - Essential Student Materials	Required	State "None" as it is not needed, internet access is assumed.
Specification - Essential College Facilities	Required	State "None" as it is not needed

### De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please also copy and paste the content referenced from the Outlines
Criteria 2	Required	Please also copy and paste the content referenced from the Assignments

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Criteria 3	Required	Please also copy and paste the content referenced from the Outlines
Criteria 4	Required	Please also copy and paste the content referenced from the Outlines
Criteria 5	Required	Please also copy and paste the content referenced from the Outlines
Criteria 6	Required	Please also copy and paste the content referenced from the Outlines

## COMMD010H

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Please ensure same edits between COMM 10/COMM 10H
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program. Please ensure same edits between COMM 10/COMM 10H
Specification - Essential Student Materials	Required	State "None" as it is not needed, internet access is assumed.
Specification - Essential College Facilities	Required	State "None" as it is not needed

## De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please also copy and paste the content referenced from the Outlines
Criteria 2	Required	Please also copy and paste the content referenced from the Assignments
Criteria 3	Required	Please also copy and paste the content referenced from the Outlines
Criteria 4	Required	Please also copy and paste the content referenced from the Outlines
Criteria 5	Required	Please also copy and paste the content referenced from the Outlines

Criteria 6	Required	Please also copy and paste the content referenced from the Outlines
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## COMMD015.

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure same edits between COMM 15 and COMM 15H
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program. Ensure same edits between COMM 15 and COMM 15H
Specification - Examples of Primary Texts and References	Required	Separate author, title, etc. into individual fields

## COMMD015H

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure same edits between COMM 15 and COMM 15H
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program. Ensure same edits between COMM 15 and COMM 15H
Specification - Examples of Primary Texts and References	Required	Separate author, title, etc. into individual fields

## COMMD016.

Area	Edit Type	Edit
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Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Please ensure same edits in COMM 16 and COMM 16H
Basic Course Information - FH Equivalency	Required	Add/remove to match between COMM 16 and COMM 16H

## COMMD016H

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Please ensure same edits in COMM 16 and COMM 16H
Basic Course Information - Course Justification	Required	Course Justification - edit to remove course ID and/or course title
Basic Course Information - FH Equivalency	Required	Add/remove to match between COMM 16 and COMM 16H
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs. F. Consider "Analyze critically.."
Learning Outcomes - Course Objectives	Required	Edit the same objective as above

## COMMD020.

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Specification - Assignments	Required	Add an F.2 OR move F.1 into F
Learning Outcomes - CSLOs	Recommended	Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs. Verb first. Consider "Analyze critically.."



Learning Outcomes - CSLOs	Recommended	Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs. Verb first. Consider "Examine critically.."
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## De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please add detailed information about the assignments and exercises and how they meet this criteria.
Criteria 2	Required	Please add detailed information about the assignments and exercises and how they meet this criteria.
Criteria 3	Required	Please add detailed information about the assignments and exercises and how they meet this criteria.
Criteria 4	Required	Please add detailed information about the assignments and exercises and how they meet this criteria.
Criteria 5	Required	Please add detailed information about the assignments and exercises and how they meet this criteria.
Criteria 6	Required	Please add detailed information about the assignments and exercises and how they meet this criteria.

## COMM070.

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Please see page 13 (Course Justification Part) of the eLumen Curriculum User Manual to include all the applicable sentences required for a course justification. Besides the honors sentence, ensure the same between COMM 70 and COMM 70H
Specification - Examples of Primary Texts and References	Required	Switch the author and title so that they are in the correct place.
Specification - Essential College Facilities	Required	State "None" as it is not needed

### De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please cite, copy and paste the area referenced.
Criteria 2	Required	Please cite, copy and paste the area referenced.
Criteria 3	Required	Please cite, copy and paste the area referenced.
Criteria 4	Required	Please cite, copy and paste the area referenced.
Criteria 5	Required	Please cite, copy and paste the area referenced.
Criteria 6	Required	Please cite, copy and paste the area referenced.

## COMMD070H

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Please see page 13 (Course Justification Part) of the eLumen Curriculum User Manual to include all the applicable sentences required for a course justification. Besides the honors sentence, ensure the same between COMM 70 and COMM 70H
Specification - Assignments	Required	Add an honors assignment.
Specification - Essential College Facilities	Required	State "None" as it is not needed

### De Anza GE Form

Area	Edit Type	Edit
Criteria 4	Required	Please cite, copy and paste the area referenced.
Criteria 5	Required	Please cite, copy and paste the area referenced.
Criteria 6	Required	Please cite, copy and paste the area referenced.

## EDACD241.

Area	Edit Type	Edit
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Specification - Examples of Primary Texts and References	Required	Remove edition from title
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<b><u>ENGRD037L</u></b>		
Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Specification - Examples of Primary Texts and References	Required	List only the author in the author field

<b><u>EWRTD610.</u></b>		
Area	Edit Type	Edit
Specification - Assignments	Required	Combine B and B.1 OR add a B.2
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper
Outline - Course Outline	Required	Topics B, C and D need to be reorganized to ensure that there are at least 2 sub-topics, 2 items, etc...

<b><u>F/TVD017H</u></b>		
None		

<b><u>F/TVD088.</u></b>		
Area	Edit Type	Edit
Outline - Course Outline	Required	Complete inter-dept. Consultation Form with GID
Req/Adv	FYI	Statement moved from general course statement to limitation on enrollment as it is better suited there. This will not block a student.

<b><u>HTECD068.</u></b>		
None		

<b><u>HTECD096A</u></b>		
None		

<b><u>JOURD050.</u></b>		
Area	Edit Type	Edit
Specification - Assignments	Required	Add a B.2 OR move B.1 into B
Specification - Essential College Facilities	Required	Please remove "access to internet" because this is assumed. All other requirements can stay.
Outline - Course Outline	Required	Objective B - "Understand" - Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Make the same change as above
Outline - Course Outline	Required	Objective D - "Learn" - Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Make the same change as above

<b><u>KORED004.</u></b>		
Area	Edit Type	Edit
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years

Outline - Course Outline	Required	Objective E - "Students" - Begin with a Bloom's Taxonomy verb - see <a href="http://dilbert.fhda.edu/curriculum/Init_bloom.html">http://dilbert.fhda.edu/curriculum/Init_bloom.html</a> for a list of Bloom's verbs
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### De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Please add a reference to where the list in the outline the assignments or exercises are from e.g. Outline B.
Criteria 2	Required	Please add a reference to where the list in the outline the assignments or exercises are from e.g. Outline B.
Criteria 3	Required	Please add a reference to where the list in the outline the assignments or exercises are from e.g. Outline B.
Criteria 4	Required	Please add a reference to where the list in the outline the assignments or exercises are from e.g. Outline B.
Criteria 5	Required	Please add a reference to where the list in the outline the assignments or exercises are from e.g. Outline B.
Criteria 6	Required	Please add a reference to where the list in the outline the assignments or exercises are from e.g. Outline B.

## MATHD010.

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - add a sentence stating one program this course belongs on

## MATHD010H

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - edit to remove course ID and/or course title

Basic Course Information - Course Justification	Required	Course Justification - add a sentence stating one program this course belongs on
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## **MATHD012.**

Area	Edit Type	Edit
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years

## **MATHD201A**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Basic Course Information - Course Justification	Required	Course Justification - edit to remove course ID and/or course title
Basic Course Information - Stand-Alone Statement	Required	Please complete the stand-alone statement. See the eLumen Curriculum User Manual (page 18) - Stand-Alone Statement Part for the required sentences.
Specification - Essential Student Materials	Required	Please separate the student materials from the college facilities. For example graphing calculator would be a student material and computer software might be a college facility

## **RUSSD001.**

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Basic Course Information - Course Justification	Required	Course Justification - edit to remove course ID and/or course title

<b><u>RUSSD002.</u></b>		
<b>Area</b>	<b>Edit Type</b>	<b>Edit</b>
Basic Course Information - General Information	Required	Course Description - edit to remove course ID and/or course title
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
Basic Course Information - Course Justification	Required	Course Justification - edit to remove course ID and/or course title
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper
Learning Outcomes - CSLOs	Gram/Spell/Punc Error	Demonstrate a greater working command of essential vocabulary and language structures necessary to request and provide, orally and in writing, an increasing range of basic information relating to high-frequency situations in familiar contexts such as describing houses or apartments, asking for directions, expressing locations, "taking" about working and going to school, playing sports, music, expressing opinions, permissions and prohibitions, making polite inquiries.

**De Anza GE Form**

<b>Area</b>	<b>Edit Type</b>	<b>Edit</b>
Criteria 2	Required	Please clarify this description to show that students are required to complete collaborative assignments.

<b><u>RUSSD003.</u></b>		
<b>Area</b>	<b>Edit Type</b>	<b>Edit</b>
Basic Course Information - General Information	Required	Course Description - edit to remove course ID and/or course title

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Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process
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