



DASB SENATE MINUTES
Wednesday, November 22nd, 2017
3:30 pm
Student Council Chambers
Chair: Kalani Hettige
Contact: kalanihettige@gmail.com

Call to Order

Kalani called to order at 3:30pm

Roll Call

Attendance 2017-11-22			Yes: 21	No: 0	Abs: 0
1 N/A	2 Kalani	3 Indu			
4 Amanda	5 Kimberly-Ann	6 Maharshi			
7 Phoebe	8 Imad	9 Ahmad			
10 Iris	11 Harris	12 Boris			
13 Khaled	14 Desiree	15 Ruby			
16 Lawrence	17 Ashley	18 Anastasia			
19 Druthi	20 Brandi	21 N/A			
22 N/A	23 Cialysiah	24 Kamyar			
25 Hayman	26 Raphael	27 Theresa			
28 Habibatullah	29 Julius	30 Rama			
31 Ramona	32 Rex				

Late: Phoebe, Desiree

Left early: Boris, Kimberly-Ann, Khaled

Approval of Minutes

- November 15th, 2017
- **Habiba moved to approve the minutes from November 15th, 2017**
 - **Seconded by Julius**
 - **No objections**

Public Announcements

Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during Public Announcements.

No Public Announcements

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Ahmad presented the Excused Absence Request Form to help keep track of Senators not attending Senate and/or Committee meetings.
- Ahmad also shared information about the Governance Committee and that they need to get back on track to see where everyone's are at since it is a legal requirement of the Senate to attend these meetings.
- Kalani asked if everyone is connected to the DASB shared Google documents. She is encouraging Senator members to improve their communication within the chair. She is experiencing she is trying reaching out to senator members but does not get any respond.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

No Student Trustee Announcements

Shared Governance Reports

- Raphael shared information regarding the SSCCC meeting he and Hayman attended in Sacramento previous weekend. He informs the minutes from the meeting will be posted on the SSCCC website and that the next meeting will be December 15th at 4pm at a yet unspecified college.

Internal Committee Reports

- Desiree informed that the Environmental Sustainability Committee met this week. There will be a self-care week during week 11, 2018 and they will be focusing on this.
- Amanda informed that the Finance Committee have approved a funding request of \$500 for the Ohlone Exhibit which will be on display at De Anza for at least four months.
- Indu and Khaled informed that the Administration Committee had a meeting where they discussed about possible improvements for the Senate office.

Consent Calendar

1. Add Julius Jacob Salud to the Marketing Committee
2. Add Ashley Jahja to the Marketing Committee
3. Add Khaled Haq to the Marketing Committee
4. Add Ramona Wang to the Marketing Committee
5. Add Iris Cheng to the Marketing Committee
6. Add Kaymar Ryan Saii to the Marketing Committee
7. Add Rama Venkataraman to the Marketing Committee
8. Add Harris Gu to the Finance Committee
9. Add Brandi Sue Madison to the Environmental Sustainability Committee
10. Add Rex Zhang to the Environmental Sustainability Committee
11. Add Habibatullah Ahmed Sallam to the Environmental Sustainability Committee
12. Add Rama Venkataraman to the Environmental Sustainability Committee
13. Add Ashley Jahja to the Environmental Sustainability Committee
14. Add Imad Ballout to the Student Rights and Services Committee
15. Add Rex Zhang to the Student Rights and Services Committee
16. Add Rex Zhang to the Diversity and Events Committee
17. Add Habibatullah Ahmed Sallam to the Diversity and Events Committee
18. Add Iris Cheng to the Diversity and Events Committee
19. Add Hayman C Wong to the Diversity and Events Committee
20. Add Khaled Asim Haq to the Administration Committee
21. Add Kamyar Ryan Saii to the Administration Committee
22. Add Rex Zhang to the Administration Committee
23. Add Ray Darmadi to the Finance Committee as an Intern

- **Rama moved to remove business item 5 and 7 from the Consent Calendar**
 - **Seconded by Kamyar.**
 - **No objections**

- **Rex moved to approve adding remaining individuals to their assigned committees.**
 - **Seconded by Habiba.**
 - **No objections**

Business Items

24. DISCUSSION/ACTION – FIRST VOTE

Title: DASB Senate Bylaws

This item is to discuss and approve the suggested changes made by the Administration Committee for the DASB Senate Bylaws.

Presenter: Indu Kundam

Time: 20 minutes

- Indu presented the changes made in the Senate Bylaws.

- **Desiree amended the changes made in Article VIII, Section 8, Letter A, Nr 3.**
- **Desiree moved to add “marketing committee needs to ensure promotional of the Marketing Committee are environmentally sustainable.”**
 - **Seconded by Habiba**
 - **No objections**

- **Desiree amended the changes made in Article IX, Section 9, Letter A, Nr 3**
- **Desiree moved to add “Same for the DnE – “Ensure events and promotional practices are environmentally sustainable.”**
 - **Seconded by Brandi**
 - **No objections**

- **Ahmad moved to adopt the employee amendment changes as presented by Dennis in Article VI.**
 - **Hayman seconded**
 - **No objections**

- **Desiree moved to change Campus Facility Team on campus to 1 DASB Senator and 1 DASB member.**
 - **Seconded by Raphael**
 - **No objections**

- **Amanda moved to change to 1 DASB Senator and 1 Finance Committee Member for the Finance and Educational Resources Planning and Budget Team**
 - **Seconded by Rex**
 - **No objections**

- **Raphael moved to approve the changes made in Bylaws with amendments in the DASB Senate Bylaws**
 - **Seconded by Habiba**
 - **No objections**

Roll call vote to approve the suggested changes in the DASB Senate Bylaws.

Roll call vote to approve the suggested changes in the DASB Senate Bylaws.

DASB Senate Bylaws			Yes: 20	No: 0	Abs: 0
1 N/A	2 Kalani	3 Indu			
4 Amanda	5 Kimberly-Ann	6 Maharshi			
7 Phoebe	8 Imad	9 Ahmad			
10 Iris	11 Harris	12 Boris			
13 Khaled	14 Desiree	15 Ruby			
16 Lawrence	17 Ashley	18 Anastasia			
19 Druthi	20 Brandi	21 N/A			
22 N/A	23 Cialysiah	24 Kamyar			
25 Hayman	26 Raphael	27 Theresa			
28 Habibatullah	29 Julius	30 Rama			
31 Ramona	32 Rex				

Changes approved with 20 Yes – 0 No.

25. DISCUSSION/ACTION – FIRST VOTE

Title: DASB Finance Code

This item is to discuss and approve the suggested changes made by the Administration Committee for the Finance Code.

Presenter: Indu Kundam

Time: 15 minutes

- Indu presented the changes made in the DASB Finance Code.
 - Discussion occurred prior to voting.

- **Indu move to add “fully and” in Article II, letter C, Nr 4.**
 - **Habiba seconded**
 - **No objections**

- **Ahmad moved to approve the suggested changes in the DASB Finance Code**
 - **Seconded by Rex**
 - **No objections.**

Roll call vote to approve the suggested changes in the DASB Finance Code.

DASB Finance Code			Yes: 22	No: 0	Abs: 1
1 N/A	2 Kalani	3 Indu			
4 Amanda	5 Kimberly-Ann	6 Maharshi			
7 Phoebe	8 Imad	9 Ahmad			
10 Iris	11 Harris	12 Boris			
13 Khaled	14 Desiree	15 Ruby			
16 Lawrence	17 Ashley	18 Anastasia			
19 Druthi	20 Brandi	21 N/A			
22 N/A	23 Cialysiah	24 Kamyar			
25 Hayman	26 Raphael	27 Theresa			
28 Habibatullah	29 Julius	30 Rama			
31 Ramona	32 Rex				

Changes approved with 22 Yes – 0 No – 1 Abstain

26. DISCUSSION/ACTION – FIRST VOTE

Title: DASB Student Rights and Services Code

This item is to discuss and approve the suggested changes made by the Administration Committee for the Student Rights and Services Code.

Presenter: Indu Kundam

Time: 10 minutes

Indu presented the changes made in the DASB Student Rights and Services Code.

- **Ahmad moved to add a strikethrough in Article II, Section 2, Letter D, Nr 4.**
 - **Seconded by Kalani**
 - **No objections**

- **Ahmad moved to approve the amended Student Rights and Services as presented**
 - **Seconded by Hayman**
 - **No objections**

Roll call vote to approve the suggested changes in the DASB Student Rights and Services Code.

DASB SRS Code			Yes: 22	No: 0	Abs: 0
1 N/A	2 Kalani	3 Indu			
4 Amanda	5 Kimberly-Ann	6 Maharshi			
7 Phoebe	8 Imad	9 Ahmad			
10 Iris	11 Harris	12 Boris			
13 Khaled	14 Desiree	15 Ruby			
16 Lawrence	17 Ashley	18 Anastasia			
19 Druthi	20 Brandi	21 N/A			
22 N/A	23 Cialysiah	24 Kamyar			
25 Hayman	26 Raphael	27 Theresa			
28 Habibatullah	29 Julius	30 Rama			
31 Ramona	32 Rex				

Changes approved with 22 Yes – 0 No.

27. DISCUSSION/ACTION – FIRST VOTE

Title: DASB Environmental Sustainability Code

This item is to discuss and approve the suggested changes made by the Administration Committee for the Environmental Sustainability Code.

Presenter: Indu Kundam

Time: 10 minutes

Indu presented the changes made in the DASB Environmental Sustainability Code.

- **Ahmad moved to approve the amended DASB Environmental Sustainability Code as presented**
 - **Seconded by Raphael**
 - **No objections**

Roll call vote to approve the suggested changes in the DASB Environmental Sustainability Code.

DASB ES Code			Yes: 21	No: 0	Abs: 0
1 N/A	2 Kalani	3 Indu			
4 Amanda	5 Kimberly-Ann	6 Maharshi			
7 Phoebe	8 Imad	9 Ahmad			
10 Iris	11 Harris	12 Boris			
13 Khaled	14 Desiree	15 Ruby			
16 Lawrence	17 Ashley	18 Anastasia			
19 Druthi	20 Brandi	21 N/A			
22 N/A	23 Cialysiah	24 Kamyar			
25 Hayman	26 Raphael	27 Theresa			
28 Habibatullah	29 Julius	30 Rama			
31 Ramona	32 Rex				

Changes approved with 21 Yes – 0 No.

28. DISCUSSION/ACTION – FIRST VOTE

Title: DASB Card to DASB Flea Market Budget Transfer

This item is to approve a budget transfer from 41-55117-1430 (DASB Card Academic Salary) to 41-55120-2170 (DASB Flea Market Classified Salary) in the amount of \$6,910.50 to help make the Flea Market Coordinator a full-time position instead of 75%.

Presenter: Amanda Le

Time: 10 minutes

- Amanda presented the arguments to make the DASB Flea Market Coordinator a fulltime position for Yali. This would give Yali more time to focus on making revenue as the Flea Market stands for 1/3 of De Anza’s revenue.
 - Discussion occurred prior to voting. Amanda explained where the money comes from.

- **Hayman moved to approve DASB Card to DASB Flea Market Budget Transfer in the amount of \$6,910.50 to help make the Flea Market Coordinator a full-time position.**
 - **Seconded by Amanda**
 - **No objections**

Roll call vote to approve DASB Card to DASB Flea Market Budget Transfer.

DASB Flea Market Budget Transfer			Yes: 22	No: 0	Abs: 0
1 N/A	2 Kalani	3 Indu			
4 Amanda	5 Kimberly-Ann	6 Maharshi			
7 Phoebe	8 Imad	9 Ahmad			
10 Iris	11 Harris	12 Boris			
13 Khaled	14 Desiree	15 Ruby			
16 Lawrence	17 Ashley	18 Anastasia			
19 Druthi	20 Brandi	21 N/A			
22 N/A	23 Cialysiah	24 Kamyar			
25 Hayman	26 Raphael	27 Theresa			
28 Habibatullah	29 Julius	30 Rama			
31 Ramona	32 Rex				

Motion passed with 22 Yes – 0 No.

29. DISCUSSION/ACTION – SECOND VOTE

Title: DASB Bike Program

This item is to discuss and possibly approve \$4,000 in funding for the DASB Bike Program to purchase new bicycles to replace lost or stolen ones (\$4,000 for Capital (6420)) from Summer/Fall Special Allocations (41-52002).

Presenter: Amanda Le

Time: 10 minutes

- Harris presented the information given from Frank previous Senate Meeting.
 - Discussion occurred prior to voting. .

- **Ahmad moved to approve DASB Bike Program funding request of \$4,000**
 - **Seconded by Desiree**
 - **No objections**

Roll call vote to approve DASB Bike Program funding request of \$4,000.

DASB Bike Program			Yes: 21	No: 0	Abs: 0
1 N/A	2 Kalani	3 Indu			
4 Amanda	5 Kimberly-Ann	6 Maharshi			
7 Phoebe	8 Imad	9 Ahmad			
10 Iris	11 Harris	12 Boris			
13 Khaled	14 Desiree	15 Ruby			
16 Lawrence	17 Ashley	18 Anastasia			
19 Druthi	20 Brandi	21 N/A			
22 N/A	23 Cialysiah	24 Kamyar			
25 Hayman	26 Raphael	27 Theresa			
28 Habibatullah	29 Julius	30 Rama			
31 Ramona	32 Rex				

Motion passed with 21 Yes – 0 No.

Public Announcements

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No Public Announcements

Senate Announcements

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- Indu mentioned the elections is starting towards the end of January.

Student Trustee Announcements

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No Student Trustee Announcements.

Adjournment

Kalani adjourned the meeting at 5:25pm.