

MINUTES
DASB BUDGET AND FINANCE COMMITTEE MEETING
Wednesday, December 7, 2005
1:45 PM
Santa Cruz Room

Call to Order

Sanjeet Heyer called the meeting to order at 1:45 PM.

Roll Call

<u>Name</u>	<u>Present</u>	<u>Absent</u>	<u>Late</u>	<u>Left Early</u>
Ken Amornnopawong	X			
Anna Callahan	X			
Rameen Fattahi		X		
Yaveth Gomez		X		
David He	X			
Sanjeet Heyer	X			
Kazuma Seto	X		1:48 PM	

Excused
Excused

Guest List: C.J. Jones, Sandi Urabe, Jane Morrison, Joshua Morrison, Bernardo de Seabra, Hermino Hernando, Lois Webber, Sheree Skidmore, Dennis Shannakian, Kathleen Dunlop
 Advisors: John Cognetta, Lisa Kirk

Public Comments

There were no public comments.

Consent Calendar

There were no Consent Calendar items.

Business

1. DISCUSSION/ACTION

NASA/Ames Internship Program Funding

This item is to discuss and approve \$2624.00 for the NASA/Ames Internship Program to cover the cost of having an intern work ten hours a week until June 31st, 2006 in their office. The intern will work with the Director and Program Coordinators in order to increase the number of interns from De Anza College.

Presenter: Sandi Urabe

Sandi Urabe presented the item.

Discussion occurred.

Sandi Urabe mentioned that other companies participate in this program besides NASA/Ames.

Discussion occurred.

Anna Callahan moved to approve \$2624.00 from Account 41-52002-7320 (Summer/Fall Special Allocations) for the NASA/Ames Internship Program to cover the cost of having an intern work ten hours a week until June 31st, 2006 in their office. The intern will work with the Director and Program Coordinators in order to increase the number of interns from De Anza College with a stipulation that the intern is a De Anza student and the efforts are used to recruit De Anza students.

David He seconded the motion.

Anna Callahan moved to amend the dollar amount on her motion from \$2624.00 to \$2586.00.

Kazuma Seto seconded the motion.

Anna Callahan moved to end discussion.

David He seconded the motion.
 The motion to end discussion has passed by consensus.

Roll Call Vote

<u>Name</u>	Approve	Disapprove	Abstain
Ken Amornnopawong		X	
Anna Callahan	X		
David He	X		
Rameen Fattahi	-	-	-
Yaveth Gomez	-	-	-
Kazuma Seto	X		

The amendment passed with three yes votes and one no vote.

Anna Callahan moved to end discussion.
 Kazuma Seto seconded the motion.
 The motion to end discussion has passed by consensus.

Roll Call Vote

<u>Name</u>	Approve	Disapprove	Abstain
Ken Amornnopawong		X	
Anna Callahan	X		
David He	X		
Rameen Fattahi	-	-	-
Yaveth Gomez	-	-	-
Kazuma Seto	X		

The item passed with three yes votes and one no vote.

2. DISCUSSION/ACTION

Math Performance Success Funding

This item is to discuss and approve \$1,000.00 to the Math Performance Success Program to cover the cost of helping the retention rates of MPS students by bringing in a motivational speaker and refreshments for the End of Year Ceremony.

Presenter: Hermino Hernando

Hermino Hernando presented the item.

Discussion occurred.

Kazuma Seto moved to approve \$1,000.00 from Account 41-52002-7320 (Summer/Fall Special Allocations) to the Math Performance Success Program to cover the cost of helping the retention rates of MPS students by bringing in a motivational speaker and refreshments for the End of Year Ceremony.

David He seconded the motion.

Sanjeet Heyer moved to end discussion.

David He seconded the motion.

The motion to end discussion has passed by consensus.

Roll Call Vote

<u>Name</u>	Approve	Disapprove	Abstain
Ken Amornnopawong	X		
Anna Callahan			X
David He	X		
Rameen Fattahi	-	-	-
Yaveth Gomez	-	-	-

Kazuma Seto	X		
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The item passed with three yes votes and one abstention.

3. DISCUSSION/ACTION

Cross Cultural Partner Funding

This item is to discuss and approve \$8,000.00 to ensure payment for their helpers. Their program is serving 40% more students than it did last year. They also want to convert their application process to online data entry. \$4,714.00 will go to Student Payroll, \$85.00 will go to their benefits, and \$3,201.00 will go to food and drinks.

Presenter: Kathleen Dunlap

Kathleen Dunlap mentioned that the first buffet event happened and the actual amount of students that showed up to it was less than estimated so now the dollar amount requested has changed

Discussion occurred.

Anna Callahan moved to approve \$6364.00 from Account 41-52002-7320 (Summer/Fall Special Allocations) for the Cross Cultural Partner Funding to cover \$4714.00 for Student Payroll, \$85.00 for Benefits, and \$1565.00 for food and refreshments.

Ken Ammornopawong seconded the motion.

Discussion occurred.

Sanjeet Heyer moved to end discussion.

Kazuma Seto seconded the motion.

The motion to end discussion has passed by consensus.

Roll Call Vote

Name	Approve	Disapprove	Abstain
Ken Amornnopawong	X		
Anna Callahan	X		
David He	X		
Rameen Fattahi	-	-	-
Yaveth Gomez	-	-	-
Kazuma Seto	X		

The item passed unanimously with four yes votes.

Discussion occurred.

4. DISCUSSION/ACTION

Putting Green Installation

This item is to discuss and approve \$3,957.00 to cover the cost of installing a new putting green for students enrolled in De Anza's credit golf classes. There is currently no putting green on De Anza's campus.

Presenter: Debi Schafer-Braun

Debi Schaefer Braun is not present.

Sanjeet Heyer moved to postpone Business Item 4 (Putting Green Installation) to the next meeting on January 18th, 2006.

The motion to postpone Business Item 4 has passed by consensus.

5. DISCUSSION/ACTION

Elliptical Trainers for Wellness Center

This item is to discuss and approve \$8,401.72 to replace two outdated elliptical trainers with new elliptical cross trainers.

Presenter: C.J. Jones

C.J. Jones presented the item.

Discussion occurred.

Sanjeet Heyer moved to approve \$8,402.00 from Account 41-52230 (Capital) to the Wellness Center.

David He seconded the motion.

David He moved to end discussion.

Anna Callahan seconded the motion.

Roll Call Vote

Name	Approve	Disapprove	Abstain
Ken Amornnopawong	X		
Anna Callahan	X		
David He	X		
Rameen Fattahi	-	-	-
Yaveth Gomez	-	-	-
Kazuma Seto	X		

The item passed unanimously with four yes votes.

6. DISCUSSION

Changes to the DASB Budget and Finance Code

This item is to discuss changes to the DASB Budget and Finance Code. Delete III. E, 4.b); look at III. C – Line Items (small amounts); and consider adding language about deadline for allocating funds for Capital to be by the end of Winter Quarter).

Presenter: Lisa Kirk

Discussion occurred

Sanjeet Heyer moved to end discussion.

David He seconded the motion.

The motion to end discussion has passed by consensus.

Approval of Minutes

November 30, 2005

Sanjeet Heyer moved to approve the Minutes of November 30th, 2005.

David He seconded the motion.

The motion to approve the Minutes of November 30th, 2005 has passed by consensus.

Burning Issues

Dennis Shannakian: The Budget and Finance Meeting times for the Winter Quarter will be at the same time. The budget sheets were also passed out during this meeting.

Lisa Kirk: Mentioned that she needed to be updated on the budget deliberation situation.

Announcements/Informational Reports

Sanjeet Heyer mentioned that the Budget Deliberation might need to be changed to the 13th or 20th of January, 2006.

Adjournment

Sanjeet Heyer adjourned the meeting at 3:04 PM.

Submitted by,

Joseph William Derflinger

DASB Secretary

Approved Wednesday, January 18, 2006