

MINUTES
DASB BUDGET AND FINANCE COMMITTEE MEETING
Monday, November 2, 2009
3:30 PM
Santa Cruz Room (HCC 231)
Campus Center Upper Level

Call to Order

Sharon Su called the meeting to order at 3:34pm.

Roll Call

Name	Present	Absent	Late	Left Early
Omar Ali	X			
Marlo Custodio		X		
Scarlett Kim	X			
Mo Shirazi			X 3:40pm	
Wayne Spalding	X			
Sharon Su	X			
Christine Tran	X			

Guests: John Cognetta, Lisa Kirk, Patrik Andreasson

Public Comments

There were no public comments.

Business

1. INFORMATION/DISCUSSION/ACTION

Budget & Finance Work plan and Timeline

This item is to discuss B&F work plan and timeline.

Presenter: Sharon Su

Time Limit: 15 minutes

Wayne Spalding moved to add the words “cooperate with CES” on Eco Pass and “cooperate with SS” on Dental Care Program.

Omar Ali seconded

Mo Shirazi moved to approve the Budget and Finance work plan and timeline as amended.

Scarlett Kim seconded.

Discussion occurred.

Scarlett Kim moved to end the discussion.

Omar Ali seconded.

Motion to end the discussion was passed by consensus.

Motion to approve the Budget and Finance work plan and timeline as amended was passed unanimously.

2. INFORMATION/DISCUSSION/ACTION

Online Survey for B&F

This item is to approve any questions that relate to B&F Committee for an online survey that will be sent to De Anza Institutional Research.

Presenter: Sharon Su

Time Limit: 10 minutes

Discussion occurred.

3. INFORMATION/DISCUSSION

Revising Budget Requisition Forms

This item is to discuss if there should be any changes made in budget requisition forms.

Presenter: Sharon Su

Time Limit: 10 minutes

Discussion occurred.

Approval of Minutes

Monday, October 26, 2009

Mo Shirazi moved to approve the minutes of Monday, October 26, 2009 as presented.

Wayne Spalding seconded.

Motion to approve the minutes of Monday, October 26, 2009 as presented was passed by consensus.

Meeting Evaluation

- Wayne Spalding: Feels we should say “objection” rather than raise our hands to note an objection. This would prevent the no votes from being counted before the yes votes.

Burning Issues

- John Cогnetta: La Voz reported that there was a farmer’s market at the flea market, but spoke with Bobo and it will not be happening this weekend. Had reserved some spaces in anticipation of the farmer’s market, but will now attempt to sell off those spaces if possible.
- Sharon Su: Please speak professionally. Act as if thousands of other presenters are in the room. Budget deliberations are coming up and you need to be prepared.

Announcements/Informational Reports

- Wayne Spalding: Talked to the Language Lab, they’re looking for Spanish speaking individuals. They have a large number of English speakers who want to learn Spanish, but not enough Spanish speakers to assist them.

Adjournment

Sharon Su adjourned the meeting at 4:34pm.

Submitted by

Jessica Dunlap

DASB Secretary

Approved Monday, November 9, 2009