



DIVERSITY AND EVENTS CODE

This Edition Amended: 5/27/2020

ARTICLE I: DIVERSITY AND EVENTS COMMITTEE

Section 1: Membership

The DASB Diversity and Events Committee shall consist of the following:

- A. Voting Members
 - 1. DASB Chair of Diversity and Events
 - 2. At least two (2) additional DASB Senators
- B. Non-Voting Members
 - 1. DASB Senate Interns must meet the eligibility requirements as specified in the DASB Senate Bylaws.
- C. Advisors
 - 1. DASB Senate Advisor
 - 2. Student Activities Specialist

Section 2: Objectives

The objectives of the DASB Diversity and Events Committee shall be:

- A. Plan and host DASB endorsed events including events collaborated with clubs.
- B. Plan and host events that promote or celebrate diversity and collaborate with all the Multicultural Diversity groups if needed.
- C. Ensure all the DASB events are eco-friendly.

Section 3: Right to Act

The DASB Senate delegates authority to DASB Diversity and Events to take action on behalf of the DASB Senate to fulfill its own objectives with the following restrictions:

- A. The DASB Senate must endorse or otherwise officially support an organization before DASB Diversity and Events may sponsor an event to promote that organization

Section 4: Committee Duties and Responsibilities

The DASB Diversity and Events Committee shall:

- A. Schedule and hold events as following:
 - 1. At least three (3) day events every quarter including:
 - a. Welcome Week Event for the first Wednesday of fall quarter.
 - b. Have at least one (1) ICC collaborative event per academic year.
 - c. At least one (1) Senate committee collaborative event per quarter.
 - 2. At least one (1) evening event every quarter.
 - 3. Optional: At least one (1) summer event.
 - a. The summer event can count towards the three required events for the Fall quarter.
 - 4. Events must be publicized two (2) weeks in advance.
- B. Manage and oversee the DASB Campus Events Account (41-55180).
- D. Review its Committee Code at least once per year, and submit any proposed amendments to the DASB Senate.

ARTICLE II: OFFICERS

Section 1: Officers

- A. The DASB Diversity and Events Committee shall have following officers:
 - DASB Marketing Committee Representative
 - DASB Budget Manager
- B. The position of DASB Budget Manager may only be held by a senator and not an intern.
- C. Committee Officers are appointed or removed with a majority vote of the Committee.
- D. The Committee Chair shall assume all duties and responsibilities of vacant positions.

Section 2: Individual Duties and Responsibilities

- A. **DASB Marketing Committee Representative**
 - 1. Communicate with the Marketing Committee about upcoming events in Diversity & Events and relay information between both committees.
 - 2. Make marketing requests on behalf of the Diversity & Events committee.
- B. **DASB Budget Manager**
 - 1. Keep track of the DASB Campus Events Account (41-55180) and report back to the committee and the Senate if necessary.
 - 2. Keep track of all expenses of the DASB Campus Events Account and report back to the committee and the Senate if necessary.
 - 3. Manage and oversee committee requisitions and Independent Contractor Agreement Packets.

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Amended: 5/25/2011
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