



# LEGISLATIVE AFFAIRS CODE

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## **ARTICLE I: LEGISLATIVE AFFAIRS COMMITTEE**

### **Section 1: Membership**

The DASB Legislative Affairs Committee shall consist of the following:

- A. Voting Members
  - 1. DASB Chair of Legislative Affairs
  - 2. At least two (2) additional DASB Senators
- B. Non-Voting Members
  - 1. DASB Senate Interns must be approved by a simple majority vote by the committee.
  - 2. DASB Senate Interns must meet the eligibility requirements as specified in the DASB Senate Bylaws.
- C. Advisors
  - 1. DASB Senate Advisor

### **Section 2: Objectives**

The objectives of the DASB Legislative Affairs Committee shall be to:

- A. Represent the interest of De Anza students at the college, district, state, and federal levels.
- B. Cultivate relationships between local associated student organization colleges.
- C. Motivate students for responsible citizenship in ways that both deepen their education and improve the quality of community life.

### **Section 3: Right to Act**

The DASB Senate delegates authority to DASB Legislative Affairs Committee to take action on behalf of the DASB Senate to fulfill its own objectives with the following restrictions:

- A. The DASB Senate must endorse or otherwise officially support a candidate or an organization before the DASB Legislative Affairs committee may support said candidate or an organization.
- B. The DASB Senate must endorse or otherwise officially support a ballot measure, proposition, assembly bill, or senate bill before the DASB Legislative Affairs committee may support said ballot measure, proposition, assembly bill, or senate bill.

### **Section 4: Committee Duties and Responsibilities**

The DASB Legislative Affairs Committee shall:

- A. Meet at least three (3) times per academic quarter, especially in preparation for Region IV and other SSCCC meetings.
- B. Present reports to the Region IV Delegate Assembly about the activities of De Anza at every Region IV meeting.
- C. Present reports to the DASB Senate about the activities of Region IV at least two (2) times per academic quarter.
- D. Take on all tasks delegated by the DASB Senate that relates to forwarding the interests of De Anza students.

## **ARTICLE II: OFFICERS**

### **Section 1: Officers**

- A. The DASB Legislative Affairs Committee shall have the following positions:
  - 1. DASB Chair of Legislative Affairs
  - 2. DASB Vice Chair of Legislative Affairs
  - 3. DASB College Outreach and Communications Coordinator
- B. Committee Officers are appointed or removed with by a simple majority vote by the committee.
- C. Position hierarchy in Region IV does not have to be reflected in the committee.

### **Section 2: Individual Duties and Responsibilities**

All officers are eligible to represent De Anza as a delegate in all SSCCC meetings depending on availability. All committee members are eligible to attend meetings, conferences, and events depending on availability, relation to duties, and financial capacity of DASB Senate.

#### **A. DASB Chair of Legislative Affairs**

- 1. Preside over all committee meetings.
- 2. Delegate tasks to respective members.
- 3. Serve as the main delegate in all SSCCC meetings for De Anza, unless holding an executive position in SSCCC.
- 4. Ensure that all committee members are aware of all policies and events that the committee is involved in.
- 5. Shall assume responsibilities of all other officers in the occasion said officers are absent or vacant.

#### **B. DASB Vice Chair of Legislative Affairs**

- 1. Create all committee meeting agendas.
- 2. Record all committee meeting minutes.
- 3. Assume the duties of the Chair when the Chair is absent.

#### **C. DASB College Outreach and Communications Coordinator**

- 1. Maintain contact with other legislative and policy organizations at De Anza College and Foothill College, including, but not limited to: the Vasconcellos Institute for Democracy in Action (VIDA) Public Policy Interns and the Foothill De Anza Faculty Association Political Action Committee Interns.
- 2. Be readily available as the designated presenter for resolutions and issues requesting endorsements from other local colleges and organizations.
- 3. Actively find possible collaboration with other legislative and policy organizations.

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