



To All Prospective Candidates for DASG Senate General Election

⚓ ***Keep this sheet for your reference*** ⚓

DASG Senate Eligibility Requirements:

- A. Have submitted a completed Senate application form to the Office of College Life by the application submission deadline.
- B. Be a current De Anza Student Government (DASG) Constituent (have paid the DA Student Body Fee).
- C. Not be running for De Anza Student Trustee position.
- D. In accordance with DASG Bylaws:
- E. Be enrolled in at least eight (8) units at De Anza College, and have the intention to enroll throughout the following academic year. International Students must be enrolled in at least twelve (12) units at De Anza College.
- F. Have a cumulative GPA of at least 2.0, and not be on social, academic or disciplinary probation.
- G. Not have held office for three (3) consecutive or non-consecutive terms.
- H. Not have filed transfer applications to any College/University; must be planning to attend De Anza College for the next academic year.
- I. Be familiar with DASG Bylaws and DASG codes.
- J. Attend one of the Student Election Information Meetings
- K. Attend one of the Mandatory Candidates' Orientation Meetings. Any candidate not able to attend at least one of these meetings must arrange an alternate time to meet with the DASG Senate Advisor or at least one (1) Elections Committee member.
- L. To gain a better understanding of what the DASG Senate entails, it is strongly recommended that applicants attend at least one DASG Senate meeting. DASG Senate meetings are Wednesdays at 4:00 PM. Check the agendas for location (<https://www.deanza.edu/dasg/agendasminutes/>).

During Spring Quarter all Elected DASG Senate Candidates Must:

- 1. Attend at least two (2) Senate meetings
- 2. Attend at least two (2) DASG Senate Internal Committee meetings
- 3. Attend at least one (1) External Shared Governance Committee meeting
- 4. Attend the Student Leadership Conference
- 5. Write a reflection on what you did and learned during spring quarter

DASG Senate Duties and Responsibilities:

Each DASG Senator shall:

- A. Adhere to all DASG, College, District, Local, State, and Federal Acts, Bylaws, Codes, Guidelines, Laws, Ordinances, Policies, Procedures, Rules, Regulations, etc., at all times, including, but not limited to, the DASG Code of Conduct and FHDA Student Code of Conduct.
- B. Strive to always represent the desires and opinions of all the DASG Constituents accurately and equally to the best of their abilities in all their actions as a DASG Senator.
- C. Attend all mandatory DASG retreats and mandatory DASG workshops.
- D. Serve as a member of at least one (1) Internal DASG Senate Committee and at least one (1) External Shared Governance Committee.
- E. A minimum of two (2) regular and publicly posted office hours per week.
- F. A minimum of ten (10) field hours per quarter.
 - Membership and attendance of DASG Senate meetings, Internal DASG Senate Committee meetings and External Shared Governance Committee meetings do not count towards office/field hours.
- G. Submit their regular office hour schedule to the DASG Vice President by the end of the first week of each quarter, or of holding office.
- H. Become familiar with DASG fiscal matters.
- I. Become familiar with parliamentary procedure.